

TOWN OF BETTERTON
Mayor & Council Workshop
November 26, 2019 @ 7:00 P.M.
Berterton, MD 21610

SCANNED

Mayor Sutton opened the Public Hearing at 7:00 p.m.

IN ATTENDANCE: Mayor Sutton, Councilman Fracassi, Councilman Gilchrest, Councilman Pyfer, Town Attorney Yeager, Town Manager, Elizabeth Greenwell and Town Clerk/Treasurer Dlugoborski.

ABSENT: Councilman Marcy.

RESIDENTS: Dick Story, Ginny Story, Cheryl Fracassi, and Candi Sorge.

Mayor Sutton introduced and adopt Resolution 2019-03 to Initiate an Amendment to the Town of Berterton Zoning Ordinance to Revise the Town's Critical Area Program. *Councilman Fracassi motioned to adopt Resolution 2019-03; Councilman Pyfer seconded; all in favor, motion carried.*

Mayor Sutton introduced Emergency Ordinance 2019-06 an Ordinance of the Town of Berterton to Amend Article VI of the Town's Zoning Ordinance with Respect to the Town's Critical Area Program for the Purpose of Repealing and Re-Enacting Sections 11 through 35 of the Aforementioned Article to Comply with Current State and Maryland Statutory and Regulatory Requirements, and Generally Relating to the Critical Area Regulations of the Town of Berterton's Zoning Ordinance and Emergency Ordinance 2019-07 an Ordinance of the Town of Berterton to Approve and Adopt the Proposed Critical Area Map for the Town of Berterton provided by the Department of Natural Resources and the Critical Area Commission, as the Official Critical Area Overlay District Map for the Town of Berterton.

Mayor Sutton asked if there were any questions or comments. No reply.

Councilman Gilchrest motioned to close the Public Hearing at 7:24 p.m. Councilman Fracassi seconded; all in favor, motion carried.

The Berterton Council Workshop was called to order by Mayor Sutton at 7:24 p.m

IN ATTENDANCE: Mayor Sutton, Councilman Fracassi, Councilman Gilchrest, Councilman Pyfer, Town Attorney Yeager, Town Manager, Elizabeth Greenwell and Town Clerk/Treasurer Dlugoborski.

ABSENT: Councilman Marcy.

RESIDENTS: Dick Story, Ginny Story, Cheryl Fracassi, and Candi Sorge.

Critical Area Ordinances – Mayor Sutton read into record Emergency Ordinance 2019-06. *Councilman Pyfer motioned to adopt Emergency Ordinance 2019-06; Councilman Fracassi seconded; all in favor, motion carried.*

Mayor Sutton read into record Emergency Ordinance 2019-07. *Councilman Fracassi made a motion to adopt Emergency Ordinance 2019-07; Councilman Gilchrest seconded; all in favor, motion carried.*

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Mayor Sutton explained that the passed Resolution and Ordinances will be presented to the Critical Area Commission in Annapolis on December 4, 2019.

Golf Carts – Candi Sorge reported that she and Councilman Marcy met with Maryland Delegate Jay Jacobs about golf cart regulations within the town. Basically the outcome was to have golf carts converted to low speed vehicle or similar motorized cart that is low speed and that are licensed and registered through the State of Maryland. This takes the town out of trying to regulate and they are permitted on the roads.

Town Manager Report: Town Manager Report for November 2019

Current Grants

Wheeler Avenue – One bid received. Bid was accepted. Pre-construction meeting scheduled for the first week of December.

Watershed Assistance Grant Program – Contract was signed by Landmark. Meeting scheduled for the first week of December.

Rigbie Steps - We did not received a Community Legacy grant for this project. Propose having a meeting with involved parties to develop a strategy moving forward.

Arbor Play Area- East Coast Surfacing won the bid for the playground. Met with Dawn to work on final design. Final rendering was approved. Notice of Award and Contract were sent to East Coast Surfacing. They signed today and were given the deposit to order the equipment. Expected delivery is the end of February.

Sustainable Communities – Met twice. Application is in the final stages. Deadline is January 14th.

Beach – Worked on developing the slogans in English and Spanish and the template for the trash can designs. Contest will open in January and trash cans will be painted in April.

Electric Charging Stations – Betterton was chosen by Delmarva Power to have 2 electric charging stations in the parking lot behind town hall. Met with 3 representatives of Delmarva Power. Reached out to MHT to start review process. Conference call will be the first week of December to discuss engineering design and necessary information for MHT application.

Upcoming Grants

SEARCH grant – Worked on application for USDA grant to fund Infrastructure study for water system. Grant is complete except for signatures. Waiting for Mayor Sutton to receive authentication so he can electronically sign the grant.

Census grant – Would like to apply for a \$5,000 grant for the Census. Monies would be used to send out letters to residents to encourage them to fill out the census, posting information on the website and in the newsletter, and providing help to those who don't know how to go Online and fill out their census.

Other happenings

Water Tower - Work continues on water tower. Exterior is finished. The interior painting is being finished and will need to cure for 2 weeks due to the low temperatures. Spoke with Dee Setter from MDE about town response and protocol when there is a water outage. Continue to work on system for informing residents when there are outages via Facebook and email blasts.

Census data – Completed for October.

Critical Area - Worked with Critical Area Circuit Rider Ann Sekerak on finishing up Critical Area ordinance. Also, Consistency Report for the fishing shanty was completed, submitted, and approved. -

Planning and Zoning - Ginny Story and I attended a planning conference. We met with the P & Z committee to discuss an approach moving forward which includes establishing rules for the committee and approaching the comprehensive plan from a more wholistic view of what the town would like to see moving forward. Planning

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commission met with Helen Sanders and recommend her to Mayor and Council as the new member of P & Z committee.

Bayside - Permit application was updated. All 12 homeowners signed the updated permit application. Payment plan forms have been received from 10 of the 12 homeowners. Two update emails sent to homeowners after conference calls with Len Janssen, Engineer from GMB. Discussion about a possible special taxing district. Mayor along with one council member is willing to meet with a couple of the homeowners that are not willing to pay their share at this time. The grant requires the homeowners to pay a portion of the fees for the work to be completed. Buffer management plans need to be updated for these properties.

Upcoming

December 4 – Meet with Critical Area Commission in Crownsville to approve new CA ordinances.

December 9 – Sustainable Communities Meets

December 12 – Rural Summit in Annapolis

Bows and solar lights have been ordered for the wreaths that are placed on the poles throughout town. Councilman Pyfer stated that he has access to a lift to install wreaths on poles throughout town.

OPEN FORUM

ANNOUNCEMENTS

December 2, 2019 Yard Waste ends and will begin again on March 9, 2020.

January 13th & 27th Un-decorated holiday trees will be collected

-Collecting Hats, Gloves, Scarfs and Socks at the Town Hall for the Kent County 4-H Program which is partnering with the Lion's Club Christmas Basket Program through December 13th.

-Toy Drive drop off location at Betterton Fire Co. until December 1st.

December 10th - Next Council meeting

December 14th - Children's Christmas Party at the American Legion, 3 p.m. – 5 p.m.

December 14th - Betterton Fire Company Caroling – 6 p.m.

December 15th - Breakfast with Santa, Fire House, 9 a.m.

December 24th thru December 26th - Office Closed

December 24, 2019 - No Council Workshop

A motion was made by Councilman Fracassi to adjourn the November 26, 2019 workshop meeting; seconded by Councilman Gilchrest all in favor.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

December 10, 2019