

TOWN OF BETTERTON
Mayor & Council Meeting
May 8, 2018 @ 7:00 P.M.
Betterton, MD 21610

The Betterton Council Meeting was called to order by Mayor Sutton at 7:03 p.m.

IN ATTENDANCE: Mayor Sutton, Councilman Fracassi, Councilman Marcy, Councilman Zellers, Town Attorney Yeager, Town Manager Greenwell and Town Clerk Dlugoborski. Absent: Councilman Pyfer.

RESIDENTS: Candi Sorge, MaryAnn Smith, and Nick and Brittany Longworth.

Others in attendance: Leann Schenke, Kent News and Chief Deputy Culp, Kent County Sheriff's Office.

MINUTES: Councilman Marcy motioned to approve the Mayor and Council Meeting minutes of the April 10, 2018 meeting and the Mayor and Council Workshop minutes of the April 24, 2018 meeting; seconded by Councilman Fracassi; all in favor.

FINANCIAL REPORT: Councilman Zellers motioned to approve the April financial report; seconded by Councilman Marcy; all in favor.

SHERIFF'S REPORT: For the Month of April 2018: 19 Speed Assignments; 1 Warnings; 1 Citations; 0 DUI Arrest; 1 Criminal Complains; 1 2nd Degree Assault cleared by arrest; 5 Non-criminal Calls for Service. Fiscal Year 2017/18 March Overtime Expense – \$0.00; Betterton Patrol Balance F/Y 2017/18 - \$4,023.59.

GUEST SPEAKERS: None

COMMITTEE REPORTS:

BCC: Three bags of books were donated for our library. We have tree and shrub saplings to give out for Arbor Day. A few people have visited the museum in the past week.

BCDC: Candi Sorge reported that they have contracted with someone to wee the rain garden. The museum participated in the county wide museum tour on May 5th with 12 people touring that day. There are some activities scheduled throughout the summer.

PLANNING: No Report

APPEALS BOARD: No Report.

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ROADS: Nick Longworth stated the road markings (lines) are not in the same location as previously. The shoulder is not as wide. Mayor Sutton stated he will need to check into this and that at this time, the crosswalk at Sixth Avenue is not marked. The millings on the side of the road is not packed down enough and will cause an issue with storm water. Mayor Sutton stated he is talking with State Highway about getting the stamped pavement as you enter into town like it was before. Mayor Sutton will also ask about the shoulder markings.

PARK: Candi Sorge reported that Larry Crew, BCDC, planted Black Eyed Susan’s around the sign at Sixth Ave park. The sign will be repainted in the fall.

There are two estimates for the bathhouse roof at the Sixth Avenue Park. Mayor Sutton stated that they would compare the two estimates. The second estimate came in at \$3,750.00. There was discussion in reference to the roof and the condition, i.e. does the roof need to be completely replace including the plywood or can it go over current shingles?? Mayor Sutton commented that the building was built in 1970 and that the roof has been replaced at least once before and the plywood is getting bad now.

SAFETY: Town Manager commented that the sign “Slow, Children at Play” coming into town is faded and asked that it could be replace. Mayor Sutton said to have it replaced.

Bayside Avenue will need more stakes place where the cliff is eroding away for the safety of drivers.

FIRE: No Report.

WATER/SEWER: The new WWTP is due to be completed mid-September. This could be pushed back due to weather.

SUSTAINABLE COMMUNITIES: MaryAnn Wasko-Smith asked if there is any follow up/through with the group that worked on the Sustainable Community and the plan of attack. The group should have direction in general from the Mayor and Council. There is a plan of attack that we should be taking for grants and any other items that were put on the plan. Councilman Marcy and Candi Sorge both suggested to have a follow up meeting to review the plan to see what exactly needs to be followed through.

Trash: April 2018 – 9.61 Tons

Recycling: April 2018 – 1.97 Tons

Town Manager’s Monthly Report 4/11/18-5/8/18

Intern/Website

Followed up on GoDaddy charges and we received the refund for the \$1,198 today.

New WWTP

Starkey’s signed the offer for the lot on Glenn St. Anticipated settlement date is on or before June 1st.

Substantial completion is anticipated September 2018.

Issues with Sediment Control. Met with Brian Foreman from the County today. Follow-up meeting on Thursday.

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Current WWTP

Meet with MDE and county on 4/10. Discussion about entering into a consent order with state. Waiting to hear back. Met with Greg Swartz about current and future schedules and needs for the WWTP.

Jeff Miller was hired as the new F/T employee. He started yesterday.

Grants

Grant committee submitted 2 grants for the Rigbie Steps - MD Heritage Area Authority and Maryland Heritage Trust. Coordinating with the county to include them as a grantee on MHAA grant.

Heard back from FEMA, Bayside Blvd. is the only one left in the running for MD! Additional digital pictures were sent. No update yet.

Grant committee meeting every week or two. Working on Community Legacy grant that is due 5/16 and a CDBG that is due 6/22.

Wrote mini-grant for a Mural on the 6th Avenue Bath House. Met with the artist. Waiting on a supply list and design.

Main Street Outfall

Next progress meeting is scheduled for 5/15. Wetlands permit did come in. Work was started on Outfall and County Parking Lot. Anticipated completion in approx. 1 month.

\$150,000 left over from DNR grant. Met with Emmett Duke and 2 stormwater management employees to discuss using the remaining funds on another project. Need to discuss the options with Ari Engleberg at DNR.

Greener Wheeler Avenue

Signed a contract with AECOM to finish PER. Report forthcoming.

Met with Mark Williams from EarthData and Kevin Shearon from DMS. They are assisting with alternate design for Wheeler Avenue. *There was discussion on what the project consisted of on Wheeler Avenue.*

Met to discuss solar lamps/solar panels as part of energy savings.

Quarterly Reports

Budget and Scope of work completed for FY19 for Critical Area.

Quarterly report and Invoicing completed for Main Street Outfall.

Pump Station #1

Jason Loar sent an estimate for \$17,000 for engineering design for the pump station. MDE may cover a small portion of the cost for the pump station. The rest can be applied for as part of the USDA funds or CDBG grant. Currently \$30,000 in budget for Pump Station. Need permission to move forward with design. *Discussion about potential funding left over from the WWTP to include this pump station. Will have to wait to see if there are any funds left.* **Councilman Marcy made a motion to fund the engineering design, second by Councilman Fracassi. All in favor.**

Permits

Permit approved for 7 2nd Avenue for a Garage and Workshop.

Permit approved for 200 Ericsson for a Gazebo.

Permit approved for 3 Howell Point road for a deck.

Budget

Budget Proposal Finished.

LUCA/Census

Requires a lot of time to verify addresses. Have done about 1/3 of the addresses. Need more time to complete it. Request that we send out an email blast that all homeowners have house numbers on their houses. Many houses without mailboxes on house numbers, which makes the census difficult and creates issues for Police/Fire Department.

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Meetings/Trainings

Attended Council Meetings

Attended Planning and Zoning 4/16

Met with EarthData and DMS 4/17

Attended COG meeting 4/18

Met with a grant committee about future grant opportunities on 4/20, 5/3

Met with Mural Artist 4/30

Attended WWTP Monthly meeting on 5/1

Met with Emmett Duke and 2 Stormwater employees on 5/2

Attended County Economic Development meeting 5/3

Completing weekly Online trainings on Operations Management

Met with Brian Foreman and Eric Blizzard from MDE about Sediment Control 5/8

Upcoming

5/10 Grant Committee Meeting

5/10 Meeting With Jason Loar and County

5/11 Meeting with Jerry Heinefield regarding permitting for repair on Rigbie Condos.

5/14 Ron Jayne

5/15 Main Street Outfall progress meeting

5/16 COG meeting – Betterton is hosting

5/16 Community Legacy Grant Due

5/17 Meeting with Ed Zellers to update Personnel Manual

5/18 OFF

UNFINISHED BUSINESS:

Website: Shannon Green has been adding to the website. She was unable to finish it before the internship ended. I am hoping to have it launched by Friday. Followed up on GoDaddy charges and we received the refund for the \$1,198 today.

NEW BUSINESS:

Budget: Mayor and Council presented the 2018/2019 budget. This is not to be voted on yet. Town Manager Greenwell gave a summary of the budget. Any questions can be directed to herself or the Town Clerk/Treasurer. There will be a public hearing on May 22, 2018 at 7 p.m. for the budget hearing. An ad will be placed in the Kent County News for the Budget Hearing. Mayor Sutton suggested to postpone any water/sewer rate increases at this time. If need be, there can be a budget change.

OPEN FORUM / ANNOUNCEMENTS

We are hoping to introduce the budget at the May 8, 2018 and have the hearing on the budget on May 22, 2018.

Bridge crossing meeting Thursday, May 10th from 6 to 8 p.m. at Kent County Middle School in Chestertown. There was discussion on the proposed bay bridge crossing.

Brittney Longworth asked if it is possible to get either a FedEx or UPS drop box in Betterton. We can check to see if either will place a box in the area.

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We will not have a Mayor/Council Meeting on June 12, 2018. We will be attending the Maryland Municipal League Conference in Ocean City.

There will be a Mayor/Council Workshop on June 26, 2018.

Next item on the agenda is to go into an Executive Session to discuss Personnel effecting one or more employees.

A motion was made by Councilman Zellers to go into Executive Session May 8, 2018; regular meeting adjourned; seconded by Councilman Marcy; all in favor.

Meeting adjourned at 8:32 p.m.

Respectfully submitted,
Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

July 10, 2018