



**City of Buena Vista  
Planning Commission  
Minutes of November 13<sup>th</sup> 2018  
Regular Meeting**

**CITY OF  
BUENA VISTA**  
Planning and Zoning  
2039 Sycamore Avenue  
Buena Vista VA 24416  
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(540) 261-8607

Members of the Buena Vista Planning Commission met in Council Chambers, 2039 Sycamore Avenue, at 7:00 p.m. on November 13<sup>th</sup> 2018. Roll was called and a quorum was established.

**Members Present:**

Dennis Hawes, Chairman  
Sandy Burke  
Melvin Henson, City Council Representative  
Preston Manuel  
Michael Ohleger, Vice-Chairman

**Members Absent:**

Lucy Ferrebee  
Guy Holstein  
Jay Scudder, Ex Officio member  
Bradyn Tuttle

**Staff Present:**

Tom Roberts, Director of Planning & Community Development

**Public Comment - None**

**Review and Adoption of Minutes**

The Commission reviewed the October 9<sup>th</sup> 2018 public hearing minutes. Mr. Ohleger motioned, Mr. Henson seconded, all approved.

**New Business**

**Discuss proposed rezoning for 2404 Ivy Avenue from R3 Residential Limited to MU Mixed Use**

Mr. Hawes noted that per communication from Mr. Roberts, this application had been withdrawn and was no longer under consideration. However, Mr. Hawes reviewed some of the history of the property and that it was a commercial building but had been vacant for so long that it had lost any nonconforming use status within the R3 Residential district.

**Certificate of Appropriateness for 2511 Beech Avenue, Sassy's Attic, sign**

Mr. Hawes gave a little background on the property, noting that it had changed hands recently and the new owner was putting a lot of work into it, and that Mr. Hawes managed the rental of the property.

Mr. Roberts explained that he was asking the Planning Commission to take the unusual step of approving the COA for this sign prior to the applicant actually submitting an application. He has been communicating with her about the sign regulations and need for a permit but has not yet gotten the form. Mr. Ohleger motioned to approve the COA as presented, Mrs. Burke seconded, and all voted to approve.

### **Officer Elections**

There was brief discussion for the need to elect officers this year. Mr. Ohleger nominated Mr. Hawes for chairman and Mrs. Burke seconded. Mr. Manuel nominated Mr. Ohleger Vice Chair and Mr. Henson seconded. All voted to approve both nominations.

### **Report of Secretary**

Mr. Roberts reported on several items.

- Enderly Heights Safe Routes to School sidewalk construction is underway, having begun last week
- Industrial Park development is in the works – Columbia Gas will be building a Mobile Operations Deployment Facility and the City is pursuing VDOT Economic Development Access funds to pay for the access road construction
- Ed Walker spoke at the last City Council meeting to give an update on his team's progress, and there are good things in store for downtown
- Thursday Council will vote on the SVU rezoning and the dwelling unit regulation text amendments
- Mr. Roberts is working on updating the Erosion & Sediment Control and Storm Water Management ordinances, along with his intern Zoe Reese, to conform with state regulations.
- Mr. Roberts is looking at the City's subdivision ordinance and some items that are not clear. Mr. Hawes noted that if we revise it, he feels strongly that there should be a bonding requirement to protect the City in case the developer went bankrupt during construction.
- The Building Official/Property Maintenance Official position is open and there are several applicants so far.

### **Committee Updates**

None

### **Old Business**

None

## **Adjournment**

Mr. Hawes suggested that unless anything pressing came up, he would like to cancel the December Planning Commission meeting. Mr. Roberts stated that he does not anticipate anything to be on the agenda, so the December meeting is cancelled unless something urgent comes up.

Mr. Hawes adjourned the meeting at 8:40 PM.

## **Approval**

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Chairman

Date