



CITY OF BUENA VISTA

**Mobile Vendor Permit –
Public Right-of-Way**

**CITY OF
BUENA VISTA**
Office of Planning & Zoning
2039 Sycamore Avenue
Buena Vista VA 24416
(540) 261-8607

Submission Date: _____

This permit is valid for one (1) calendar year and must be renewed annually.

APPLICANT INFORMATION				
Name:				
Address:				
City:		State:		Zip:
Phone:				

BUSINESS/EMPLOYER INFORMATION				
Business Trade Name:				
Business Physical Address:				
City:		State:		Zip:
Business Mailing Address:				
City:		State:		Zip:
Phone:		Licensed in Buena Vista?		

BUSINESS INFORMATION – ALL Partners/Registered Agents	
Name & Address	
Name & Address	
Name & Address	
Name & Address	

DESCRIPTION OF BUSINESS ACTIVITY
Goods or services offered:
Describe cart/vehicle/stand:

ADDITIONAL APPLICANT INFORMATION	
Name:	
How long have you operated or been employed by business listed on previous page?	
Have you ever been convicted of a criminal offense, not including traffic violations?	
If yes, please explain:	
In the last 12 months, have you lived at any residence other than that listed on the previous page?	
If yes, please provide address:	
In the last 12 months, have you been employed by an organization or business other than that listed on the previous page?	
If yes, please name employer:	

***Note:** This information is required by City code (§10-190) for issuance of the permit and is used to ensure public safety and protection from fraud. This page is deemed confidential personal information and is not part of public record. This information will be shared only with the Department of Community & Economic Development, the Chief of Police, and the City Manager.*

Operational Agreements

When operating in the public right-of-way:

1. Operator may not obstruct flow of pedestrian or vehicular traffic on any sidewalk, road, or alley, or obstruct visibility of a traffic signal or sign. On a sidewalk, a minimum of 42 inches of clear width must be maintained for pedestrian movement.
2. A vending site shall not contain or block a cellar door, manhole, transformer vault or any device for access or ventilation, nor any fire hydrant or standpipe connection on a building.
3. Operator may locate in an on-street parking space, but may not occupy more than one (1) space at any given time.
4. Operator may not locate within 100 feet of the entrance to a permitted permanent establishment that offers the same type of goods or services as the mobile vendor.
5. On days of a special event taking place in the public right-of-way for which vendors are paying to rent spaces or booths, Operator may not operate within two blocks of the nearest edge of the paid vendor spaces unless the Operator has paid to rent a vendor space, or made explicit arrangement with event organizers.
6. Operator must relocate if directed to do so at any time by authorized City staff. Authorized City staff are: any law enforcement officer; the City Manager; the Director of Public Works; the Director of Economic Development; and the City Planner.
7. Operator may conduct business in the public right-of-way only during the hours of 8:00 AM to 8:00 PM.
8. When operating in the public right-of-way, Operator may only locate and sell goods or services within the Mobile Vendor Zones identified on the current Mobile Vendor Zone map available in the Office of Planning and Zoning. The Office of Planning and Zoning may from time to time update the locations or boundaries of vendor zones and will make every effort to notify all currently permitted mobile vendors of such changes. This provision does not prohibit Operator from locating on private property in other parts of the city in which Operator’s business is a permitted use, contingent upon proper authorization from property owner. “Proper authorization” consists of a notarized Property Owner’s Affidavit.
9. Any operator who sells products for human consumption must be properly licensed by the Virginia Department of Health and any other applicable state entities.
10. The permittee agrees to indemnify and hold harmless the City, its officers, employees, and agents, from all claims, demands, damages, actions, causes of action, or any fine or penalty, or suits of any kind whatsoever, either at law or in equity, including any claim for court costs or attorney fees, for damage to property, injury to person, or death, arising out of the maintenance, use, operation or removal of the business operation described in this permit.
11. The permittee must provide proof of general public liability insurance, naming the city, its officers, employees and agents, as additional insureds with respect to the construction, maintenance, use, operation, or removal of any items permitted pursuant to this section, or the conduct of any activity pursuant to this section, in an amount of not less than one million dollars (\$1,000,000.00).
12. Failure to comply with these conditions shall result in immediate revocation of this permit.

APPLICANT SIGNATURE			
Printed Name:		Title:	
Signature:		Date:	
Zoning Administrator:		Date:	

