

# Stephanie M. Flores

[stephaniemflores23@gmail.com](mailto:stephaniemflores23@gmail.com) | 786-738-3457

## Education

Florida International University, Miami, Florida July 2018  
Bachelor of Science in Social Work

Florida International University, Miami, Florida July 2019  
Master of Social Work

## Scholarships/Awards

Invitational Scholars	Recipient	Fall 2014-Summer 2018
Golden Scholars	Recipient	Fall 2014-Summer 2018
Dean's List	Recipient	Spring 2017-Summer 2018

## Experience

### **Christ Fellowship, Palmetto Bay, FL**

Volunteer June 2016-Present

- Packing Manna Packs at a Feed My Starving Children Mobile Packing Event
- Providing child care for foster and adopted children
- Distributing food for women and children at a domestic violence shelter

### **Miami Bridge Youth and Family Services Inc., Homestead, FL**

Social Work Intern January 2019-July 2019

- Conducted individual counseling
- Facilitated supportive services for client and family members to address concerns
- Effectively utilize community resources
- Collaborate with team members to assist in developing individual treatment plans
- Maintain thorough case history records and write detailed reports

### **Christ Fellowship Academy, Palmetto Bay, FL**

Child Care Provider September 2018-December 2018

- Provided continuous supervision to children during indoor and outdoor activities
- Created and maintained safe learning and playing environments
- Ensured cleanliness of the premises and took measures to prevent accidents

### **Family Resource Center of South Florida, Miami, FL**

Social Work Intern January 2018-July 2018

- Co-facilitated a writing group for adolescent girls in foster care
- Collaborated with case managers to assist them in cases such as conducting home visits and child placements
- Coordinating summer camp registrations for children in licensed care
- Generated lists of new court dates and documents needed for supervisors and case managers
- Completed Human Trafficking Screening Tools for DCF Compliance

### **Front Desk Clerical, Miami, FL**

Multicultural Programs and Services August 2016-December 2017

- Assisted students to schedule meetings with staff advisor
- Greet visitors and assist them in finding the right area
- Answered phone to determine the nature of the call

## Skills and Training

- CSEC 101 Training June 2018
- Moderate in Spanish, fluently write in Spanish
- Moderate in Microsoft Word, PowerPoint, and Microsoft Excel
- Experienced using CJIS and FSFN