

# Lauren Orellana

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## PROFESSIONAL EXPERIENCE

July 2018 – Present

### Contracted Curriculum Writer

- Planned and coordinated the curriculum for children 1-2 and 3-5 in conjunction with the elementary curriculum writer and program lead.
- Ensured teacher-child interactions and instruction were responsive, intentional and developmentally appropriate.
- Provided socially supportive, organized, and instructionally meaningful curriculum to support child development and learning.

*Miami Dade County Charter Schools*

### AcadeMir Charter School Preparatory

Aug. 2016 – June 2018

Miami Dade County Public School Instructional Performance Evaluation and Growth System Rating: Highly Effective

### Lead Teacher

- Supervised university undergraduate students seeking to complete hours for coursework completion
- Provided organizational leadership and support to all teachers within grade level
- Coordinated with other lead teachers and curriculum coaches to ensure curricular goals were being met, to share and discuss progress, successes, challenges, and problem solve solutions
- Served as a communication conduit between teachers on the grade level team and school leaders
- Established a vision for the grade level in coordination with school leaders and set specific goals for the grade-level team
- Established a structure for team collaboration, decision-making, and grade level team meetings
- Set grade level team collaboration norms and ensure they are implemented by the grade level team
- Developed the agenda and facilitated grade level team meetings on a regular basis
- Modeled effective instructional practice for the grade level
- Lead the team's efforts to identify and implement solutions to challenges
- Lead the grade level team's tracking and analysis of student-related data and work with teachers on the team to plan for the differentiation of instruction based on the student data
- Provide differentiated support to grade level teachers to support continuous improvements in their instructional practice

### Teacher - 2nd and 3rd grade

- Planned and implemented lesson plans and differentiated activities appropriate for students within general education, ESOL, and/or ESE.
- Provided need-based educational assistance to the lowest percentile of students in 3rd grade and the highest percentile of students in 2nd grade (gifted/ advanced).
- Differentiated instruction for students based on academic needs.

### Mater Academy Elementary

Aug. 2014 – June 2016

### Teacher - Kindergarten

- Gave instruction in whole group, small group, and individual settings.

## EDUCATION

### University

American College of Education

- Master of Education, in progress

Florida International University

- Bachelor of Science in Education, as of April 2014, Cum Laude
- Post-Graduate coursework in communication sciences and disorders, 2015

### High School

Dade Christian School, 2010

## SKILLS

### Personal

- Effective communication, both oral and written
- Interpersonal skills, team leadership/ management, cooperative teamwork
- Time management, task oriented, organized
- Decision making, problem solving, self-motivated

### Computer

- Software knowledge in Microsoft programs

### Language

- English (fluent), Spanish (conversational)

## CERTIFICATIONS AND ENDORSEMENTS

- Certified: Elementary Education, Kindergarten to 6th grade
- ESOL Endorsement
- Clinical Supervision for Educators

## AWARDS AND PROFESSIONAL ORGANIZATIONS

- Kappa Delta Pi – Education Honor Society
- CPR, AED and BLS Training (Adult, Child & Infant)

- Integrated technology to enhance instruction and intervention (i-Ready, My-On, Reflex Math, etc.)
- Engaged extracurricular school activities to promote community in teaching and learning (literacy committee, science club, character education program, cultural activities, college bound initiatives, fundraising events, etc.)

- University Dean's List
- Florida Bright Futures Medallion Scholarship
- National Student Speech-Language Hearing Association

*Miami Dade County Public Schools*

**Spanish Lake Elementary**

**Jan. 2014 – Apr. 2014**

**Internship - 1st grade**

- Effectively taught curriculum through engaging methods.
- Focused on differentiated instruction that builds upon student differences.
- Administered assessments to yield data for proper instruction and to track student growth..
- Provided support, encouragement, and immediate feedback to promote student achievement.

*Non-Profit Organization*

**YMCA**

**Aug. 2012 – Dec. 2013**

**Child Care, ages 0-12**

- Imaginatively worked with other counselors to provide a safe, stable, and enjoyable environment for children.
- Participated in events which promoted social responsibility, healthy living, and youth development.
- Creatively coordinated educational activities for aftercare and summer services.
- Provided personalized and efficient care for children.

*Private School*

**Dade Christian School**

**Aug. 2009 – Dec. 2013**

**After-School Care, Summer Camp, Substitute Teacher**

**Preschool to 12th grade**

- Achieved goals for each day while focusing on student strengths.
- Addressed students, teachers, and administration in a professional and gracious manner.
- Accurately and promptly attended to student needs.

**PROFESSIONAL DEVELOPMENT COURSEWORK**

2017-2018

The Writing Process, A Deep Focus on Meaningful and Effective Assessments, Positive Behavior Intervention and Support, Curriculum Expectations and Rigor

2016-2017

Framework of Effective Instruction, Data Driven Instructional Design and Lesson Planning, Integrating Technology as an Instructional Tool, RTI and SST Process, ESE: Managing Challenging Student Behaviors, ESE for all Educators, Literacy: Understanding Text Complexity, Literacy: Disciplinary, Literacy: Close Reading, Common Core (K-5): English Language Arts (ELA), Instructional Practices: Classroom Management

2015-2016

Technology in the Classroom, ELA Differentiated Instruction, Procedures and Strategies that Support ELL Students, LAFS Writing Overview

**RELATED EXPERIENCE**

**Jan. 2013 – July 2018**

**Tutor - Preschool to 5th grade**

- Designed instruction for students to achieve mastery.
- Developed learning experiences that require students to demonstrate a variety of applicable skills and competencies.
- Collaborated with school teacher to foster communication, support student learning and continuous improvement.

**REFERENCES UPON REQUEST**