

2020-2021 BSGA POLICIES

*Our top priority is the safety of all our students. Your cooperation is a vital part of helping us ensure this safety at BSGA.

GYM SAFETY & RULES

*Students should plan to be ready to enter the building no earlier than five minutes before the start of class. It is also important for the students to be on time for the start of class. Warm-up and stretching are an important part of the injury prevention process. Students cannot be dropped off any earlier than five minutes prior to class, as we cannot ensure their safety while unattended and due to strict social distancing guidelines. Parents are responsible for making sure your child makes it safely to their class. Unsupervised children are not allowed in the gym, locker room, or on the equipment at any time. Parents are not permitted to be on the equipment in the gym or court at any time. For the safety of your child(ren), please escort him/her into the building for drop off and come inside the building for pickup at the end of class. No child will be allowed to wait outside.

* Please let us know who will be picking up your child from class if it is someone other than a parent.

* Absolutely no food, drink, gum or shoes on the gym floor. Water is allowed for students during classes.

* Dress to participate: Girls must wear leotards and have hair tied back; Boys must wear fitted athletic clothing. For your child's safety, loose clothing, capes and skirts are not allowed. Sports bra tops alone are not permitted for girls. These requirements will allow our instructors to safely spot/aid your child in his or her class. If a student comes dressed inappropriately, he or she may be asked to purchase and change into something that is suitable for instruction.

* Rolling Sessions: Tuition is an annual membership in which you pay monthly. Our classes run on a rolling monthly session schedule, automatically enrolling all of our students from one session to the next. Once enrolled in a session, you are committed for the entire monthly session, and will be automatically re-enrolled from one session to the next with your automatic payments. Monthly payments will remain the same, regardless of holiday closings. We will offer additional set days and times for class opportunities for those students who missed class for holiday closings. If you wish to reserve a spot in a class without attending, the spot must be paid for. Spots cannot be temporarily filled in absence by friends or family. In the event of a mandatory shutdown, any remaining classes in the current paid session will be covered virtually at your regularly scheduled class times and rate. If the shutdown continues into a new session, you have the opportunity to continue with a virtual class experience at a reduced rate and modified schedule. If you choose to drop, you can re-enroll at any time during the current year without paying a registration fee, but your original class day and time cannot be guaranteed.

* If you know that you will not be returning for the next session, please inform our office via email one week prior to the payment date of the next session. If written notice is not received before the scheduled automatic payment date, tuition will not be refunded.

* Due to strict guidelines and new policies, we cannot offer make-up classes for those students that miss a regularly scheduled class due to illness, outside injury, or for any other unexcused reason.

* If a student sustains an injury in or out of the gym, including a concussion, preventing him/her from full participation in class must provide a Doctor's note in order to return to participation. Furthermore, a Doctor's note will be required to put a hold on your current account.

* Cancellation due to weather or any other emergency situation will be communicated through text message, email, Facebook, Instagram and website updates.

***HOLIDAY CLOSINGS:** Please note that we close throughout the course of our season for certain holidays.

Holiday Closings

Labor Day 9/7/20 (Monday class); RESCHEDULED TO: 9/12/20

Thanksgiving 11/26 & 11/27/20 (Thursday & Friday classes); RESCHEDULED TO: 11/21/20

Christmas Eve & Christmas Day 12/24 & 12/25 (Thursday & Friday classes) RESCHEDULED TO: 12/19/20

Memorial Day (Monday class); RESCHEDULED TO: 6/21/21

* OPEN all other Holidays * OPEN for School Vacation Weeks

FEES / PURCHASES / REFUNDS

*A \$40 FAMILY REGISTRATION FEE AND THE FIRST MONTH'S TUITION IS DUE AT THE TIME OF ENROLLMENT IN ORDER TO RESERVE YOUR CHILD'S SPOT IN CLASS.

*ALL ENROLLMENTS WILL BE DONE ONLINE THROUGH THE CUSTOMER PORTAL OF OUR WEBSITE:
WWW.BAYSTATEGYMNASTICSACADEMY.COM

*AUTO-PAY MUST BE ENABLED WITH A CREDIT CARD KEPT ON FILE IN ORDER TO ENROLL YOUR CHILD. COMPLETED ONLINE CREDIT CARD AUTHORIZATION IS REQUIRED AT SIGNUP.

* A MINIMUM BANK FEE OF \$25.00 WILL BE CHARGED FOR ANY RETURNED CHECK. Recovery Now may charge a greater fee if necessary.

*ALL REFUNDS ARE GIVEN IN THE FORM OF BSGA ACCOUNT CREDITS. INJURIES WILL BE HANDLED ON A CASE BY CASE BASIS.

A CREDIT MAY BE USED ON ANY MERCHANDISE, CLASS OR PROGRAM THAT WE OFFER. REFUNDS MAY *BE GIVEN FOR MEDICAL EMERGENCIES WITH A DOCTOR'S NOTE ONLY, AND MAY TAKE UP TO 30 DAYS TO PROCESS.

*WE ENCOURAGE FAMILIES TO COMMUNICATE THEIR CHILDRENS' SCHEDULES, ATTENDANCE, AND ACCOUNT INFORMATION ON THEIR OWN. UNFORTUNATELY, BSGA CANNOT GET INVOLVED WITH FAMILY DECISIONS/CONFLICTS OVER TUITION, CLASS SCHEDULES, PICK-UP, DROP OFF, OR ANY OTHER ISSUE THAT MAY ARISE WITHIN FAMILY DYNAMICS. AUTOPAY MUST BE ENABLED WITH ONE CARD ONLY. IF A FAMILY CHOOSES TO SPLIT PAYMENTS, THAT MUST BE HANDLED BY THE FAMILY AND NOT BSGA. SEPARATE PAYMENTS CAN BE MADE PRIOR TO OUR AUTOMATIC DATES IF PREFERRED.

Thank you for all your cooperation and support. We ask that you please sign below to indicate that you have read and understand all of the policies above and will abide by them. In order to ensure the best possible experience for your child, we need EVERY family member (parents, students, & siblings) to follow these policies. *Your cooperation will help us provide the best possible experience for all of our students!