

# PAC General Meeting - Minutes

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**February 19th, 2020**

## ATTENDEES

Cindy Naire, Monique Schelle, Tania Pan, Kate Simon, Vicky Rhodes, Samira Enayati, Sydney Smith, Michelle Morgan, Sophie Mao, Alexandra Wong, Sogol Sheikhabari, Lisa Romero, Dina Daraee, Chelsea Duhs, Lisa Black, Steph LeComte, Michelle Ross, Tara Zielinski

### 1. CALL TO ORDER (Lisa B.)

Meeting called to order at 8:58am by name.

1st Chelsea D., 2nd. Monique S.

### 2. APPROVAL OF AGENDA (Lisa B.)

Agenda was verbally explained

1st Chelsea D., 2nd Lisa R..

Approved.

### 3. APPROVAL OF MINUTES OF November 27th, 2020 (Lisa B.)

1st by Dina D., 2nd Sogol S..

Questions/comments arise from Minutes.

None Approved.

Lisa B. welcomed everyone to the meeting and reminded the group about our last PAC Meeting being cancelled because of a district wide Snow Day. Lisa B. expressed be-lated (due to the missed meeting) condolences on behalf of herself and PAC, to those affected in our school community by the plane crash tragedy in Iran. She also addressed the current virus in China and voiced compassion for our school community members who are directly affected. Lisa B. expressed thanks to the wonderful Lunar New year celebration that Melaine M. organized. The table all agreed it was a great event. Steph L. asked if the decorations are to be saved or recycled. Tara Z. noted they were most likely to be taken down by the Lunar New Year Committee.

Lisa B. described the current glitches with the Movie Night. Organization of the event is not working. The promised free popcorn was not given out to some children. Lisa B. apologizes and is looking into making Movie Night run smoother. She told the table to contact her if they have any questions or comments on the matter.

## **4. PRINCIPAL'S REPORT (Tara Z.)**

### **Learning /Goal Setting Conferences**

Tara Z. began by thanking everyone for attending. She continued by explaining the success of the Goal Setting Conferences with parents, teachers and students. Tara Z. asked the attendees for any feedback relevant to this. She noted that positive or constructive feedback is welcome. Michelle R. mentioned that the grade 6/7 move to different classes for different subjects and wondered if those teachers are available for the conferences as well. Michelle M. thought the conferences were a constructive way to work through any classroom or student issues in a healthy way. She thought it was a great way to start a dialogue with teachers, students and parents. Tara Z. touched on that point by explaining the social emotion connection as part of physical literacy. Many attendees agreed it was a great benefit to have the conferences. Chelsea D. noted the care and time put into the Goal Setting her children and teacher put in. Tara Z. added that an LFI Parent was very happy about the format. As it relates with personal performance reviews that he conducts with his staff. It prepares students for future job reviews and goal setting.

### **Carnaval**

Tara Z. said that Carnaval was a huge success. She thanked the parent volunteers and extended thanks to the Sentinel students who also volunteered. The crepes were of course enjoyed by everyone and the students had a great time. Tara Z. noted that the West Van. District Leadership also stopped by and enjoyed the event.

### **Student Learning Surveys**

Tara Z. invited parents to take part in the survey. She described the purpose of the survey was to gather data from across the province on various aspects of school life and student wellbeing. The research collected by the McCreary report helps in the planning of youth based programs for healthy support and connection. The surveys are due to the MInistry April 3rd, 2020

### **Pink Shirt Day**

A flash mob is planned at the West Van School Board Office on February 26th in the morning Tara Z. noted the time around 11. Tara Z. described that students K-5 have been practicing the dance and will be joined by 5-6 other local schools. The local Police and District Staff will also be in attendance.

## **Grade 7 Quebec Trip**

Tara Z. expressed the excitement around the recent Quebec Trip. She explained that although the trip started with a few glitches the students had a great time. Tara Z. continued and described the small snags like flight delays and cancellation due to weather, baggage loss, chartering a bus and a few minor injuries. With all that the 5 teachers and 50 students all really enjoyed the experience. Tara Z. noted that students were encouraged to leave all electronics at home. The students enjoyed the screen free time and had a more valuable experience being in the moment. Kate S. spoke about her daughters experience on the trip and was pleased that students were not glued to Social Media or worried about what was happening back home. Kate S. explained to the table that her daughter was relieved that devices were not allowed and had fun connecting with friends on the trip.

## **Lunar New Year**

Thanks was expressed to those who organized and volunteered to make the Lunar New Year celebration a success.

Tara Z. finished the report by telling the meeting attendees about an exciting program currently at Gleneagles School from January to March. Tara Z described the Acting program for Grades 3-7 that she was thinking of offering at PJ from April to June. The TV and Film program offers a chance for students to learn about the film industry and encourages students to find their voice. The after school program also helps in building confidence and public speaking. Tara Z. noted that many students enjoyed the experience and process of the Musical and thought this program might be of interest. Many parents agreed that the program sounded interesting. Michelle M. talked about her experience in the industry and asked if there was more theatre based program offered. She voiced that theatre programs are often liberating and many TV and Film programs can be tough on kids. Chelsea D. shared that her daughter was unable to do her Athletic activities due to an injury and really enjoyed the acting program she attended instead. It was noted that many students are currently already acting already. More to come on that.

## **5. TREASURER'S REPORT (Dina D.)**

### **BUDGET REVIEW**

Dina D. started by reminding attendees that a lot has happened since the last meeting in November. Since then she continued, we have had the card project, the dance, Santa's Workshop and the Babysitting program. Dina D. explains as more than half of the fiscal year has already passed she will inform the group of some quick comparisons. She notes that the copies of the budget were available on the table to view.

**Fun Lunch (Budget: \$14,000 the Actual: \$3,705)**-Dina D. noted that the numbers were still low but expecting to raise as the Kindie Orders will now be open. Lisa B. added that parents often start the year strong with making lunches but as the year progresses the ease of the Fun Lunch Program becomes more popular. She added that this often happens and the numbers will rise by June.

**Gelato Monthly ( B: \$1,200, A: \$598)**-Dina D, let the group know that this was slightly under budget but as Spring and Summer approach and the weather improves, sales will increase. She explained the low numbers last Gelato Day were most likely due to the Grade 7 Quebec Trip as well as the Kindies were possibly attending an event at the Rec Centre.

**Santa's Workshop (B:\$1,200, A;\$1,183)**- \$1,500 was donated to the chosen charity the Foundry. Dina D. explains the purpose of the Foundry, a program that focuses on youth mental health. Thanks was expressed to the organizers and the many volunteers that made this event a success.

**School Supplies (B:\$1,500, A: \$1,500)**-Dina D. thanks Steph L. for hitting the budget exactly on this fundraiser.

**Spirit Wear (\$1,400, A: \$1,920)**- The spirit wear exceeded the budget projections and Dina D. thanked Julia K. and Paola R. for their hard work. Lisa B. expressed the excitement about the up-coming Spring order that will most likely raise numbers further.

**Dance (B: \$640, A: \$720)**- Dina D. thanked Azita and Jenny for organizing this event.

**Art Card (B:\$500, A:\$944)**-The Art Card fundraiser surpassed the project budget numbers. Dina D. thanked everyone who participated in that.

**Movie Night: (B:\$1,300, A:\$470.27)**-Dina D. informed the group that the numbers will change as the it includes money used for the movie licensing. She described that the next movie night will be more profitable and the ticket expense will be lower.

**SD45 Payments (B:\$180, A:\$1,042)**-The PST refund for 2019 was \$850 and annual contribution was \$189.

**Babysitting/Stay Safe at Home Courses (B:\$650, A:\$856)**- Dina D. thanked Chelsea D. and all the other coordinators for the well received course.

**Gala-** Dina D. stated that we are receiving ticket sales both through Eventbrite and cash/cheque. The 2 down payments for the venue, Capilano Golf Club have been paid. The third payment to be released in April for a total of \$5,500. Rachel L. will be updating us more in the future. Lisa B. will update the attendees with Gala new in PAC Events. Lisa B. noted the tickets sold are currently at 100 and the Gala Team is hoping to reach 200+ tickets sold

## 6. PAC EVENTS AND DATES (Lisa B.)

### Gala

Lisa B. gave an update on the Gala Team's progress and thanked everyone for the hard work so far. She described the exciting Auction offers such as a Gymnastic Party, Local Real Estate Agent Sponsorship and Ski with an Olympian (PJ parents who are offering this experience are Olympic medalists) Lisa B. jokes her husband already has his eye on this one. Lisa B. adds that acclaimed artist Bobbie Burgers is offering to work with two classes on two separate paintings. The group noted the excitement about these generous offers will be well received.

A Fund the Need Board will also be organized to raise funds for school expenses and programs. This will include Athletic and Fine Arts Programs, new school projectors and possibly a new front sign for the School Centennial. Lisa B. noted the opportunity for parents to allocate their donations visually with the Fund the Board.

Lisa B. described the event as cocktail style. This will allow for a more free flowing mingle style party and take the pressure off to form a group for a table. Currently the Gala Team is looking for an Emcee for the event and will need more volunteers closer to the date. Lisa B. added that Annabel as well as others are hard at work putting together exciting auction items such as experiences, trips and large items. Sponsorship benefits are being offered to businesses/people/groups that include mention in the program, mention during the event as well as signage. Lisa B. noted the event takes place on May 9th at the Capilano Golf Club. She describes that guests are welcome to dress up on theme (1920's) or dress up in what feels comfortable to them. Sogol S. asks about the sponsorship benefits, if the advertising includes giving gift bags and business card advertising. Lisa B. notes to contact her or the team with any other questions.

## 7. Volunteer Call (Lisa R.)

Lisa R thanks all the volunteers for their hard work in the past events that include Santa's Workshop, Crepe Luncheon and Lunar New Year. She notes the upcoming event Norooz and the Gala. The Gala Team will send info on volunteer duties closer to the event. Movie Night will also require some volunteers as well. Tara Z, explains that no one has approached her about the Norooz event. More to come on that.

Lisa R. notes that Pizza Fridays are covered for volunteers so thank you for covering that. Mention of the BBQ came up and Lisa B. explained that the PAC was holding just the Gala this year. A few parents expressed some disappointment and that the message needed to go out that the one event was being held. Lisa B. clarified the decision to hold the one event was to focus volunteer energy as well as to not double ask parents for donations. She joked of course it's going to rain anyway.

Lisa B. explains the BBQ budget numbers and the Gala proceed numbers will cover any shortfall experienced. The money fundraised not including the Fund the Need, as that money must go the designated donation request, will possibly be used for a new PJ front sign and possibly other signage around the Community Garden. Lisa B. describes that the sign will possibly have a tie to the local First Peoples. Michelle M. asked if there was already a design for the sign, Lisa B. responded that nothing is definite yet. Cindy N. asked if the current sign would be reused in some way. It was noted that the process must go through the school as well as the school board.

Lisa B. explained that this was not on the Fund the Need board because all donations (which would be a larger sum) to this would be tied up till the sign was installed.

## **8. New Business (Lisa B.)**

Steph L. brought forward that the current microwave was broken and a new one was needed. Cindy N. may have one to offer. Lisa B. asked that we reach out to the Parent Community before we purchase a new one.

Michelle M. updated the group on the success of the Community Garden Club. The group currently has had 3 club meetings. She expressed thanks to teachers Mme Kate and Mme Sophie for all their hard work and volunteering their time. The group planted seeds and hopes to have summer harvest. Mme Kate will also offer teachers the opportunity to harvest with their students by noting what is ready to pull from the bed on the Staff white board. Cindy N. asks if there's an age limit to the group because it's mostly younger kids. Michelle M. explained that there is not, those are the kids that signed up. Michelle M. offered to work with Cindy N. to come up with ideas to encourage older students.

Tara Z. wanted to express thanks to Kindie parents as well as even a grandparent that have volunteered to help with Fun Lunch. Which is now offered to the Kindergarten classes.

Lisa B. shares her thoughts about the inability to host speakers due to the time restraints because of the current PAC Meeting venue. (Staff room) She notes that also it was so wonderful to have a co-chair collaborator like Chelsea D. to role -share and brainstorm about speaker/info content. She added that she would like to host an info session/speaker on a Friday after Spring Break. She is currently working on hosting Amber and Erin who are teachers in the district who educate on Physical literacy in conjunction with Diane Nelson and Vancouver Coastal Health. More to come on that.

Michelle M. notes that the Garden Committee may have to cancel the currently scheduled invasive weed pull because the RSVP was low. The table was asked if they had seen the note in the E-Bulletin and were planning to attend. There were a few attendees interested. Tara Z. shared that many parents do plan to attend without RSVPing and keeping a consistent plan would be recommended. Dina D. asked to have some advertising that the BBQ was not being held and for parents to plan to attend the Gala instead. Many parents struggle with finding Babysitters and need a bit of time to plan. She also noted that previous events had links to Babysitters available. Kate S. will word the E-Bulletin to inform parents and to promote the Gala. Tara Z. thought that having a Babysitter pool would be ok as long as they were certified. Questions were asked about the venue having a babysitting area. Lisa B. noted that this is not an option at this venue.

Dina D. shared that more advertising on Pizza Day was needed. Kate S. suggested that searching by date was an easier way to look for Pizza Day on the Foodie Kids site.

## **9. Questions/Comments (Lisa B.)**

None

## **12. ADJOURNMENT (Lisa B.)**

Meeting Closed at 9:50am. 1st. Kate S. 2nd. Monique S.