

Resident Application Check List

Before we can process your application, we need the information/documents listed below. Make sure all applicants or those above the age of 18 years sign the application.

√ Application Fee may apply. Please speak to manager for details.

√ Driver's License or State ID (everyone 18 yrs. or older).

√ Social Security Card (everyone 18 yrs. or older).

√ One Month current paystubs or proof of Social Security income.

√ Completed Application.

Residency Application



THIS SECTION IS TO BE COMPLETED BY MANAGEMENT

Community Name:					
Contact:			Phone:		Date:
Site address/ site #:					
City:		State: MI		ZIP Code:	
Lot Rent \$ _____ per mth (w/o concession)					
Type of Application:	<input type="checkbox"/> residency only	Source of Home:	<input type="checkbox"/> inventory	Home use:	<input type="checkbox"/> primary residence
	<input type="checkbox"/> residency and home loan		<input type="checkbox"/> brokered		<input type="checkbox"/> secondary residence
	<input type="checkbox"/> home loan only		<input type="checkbox"/> retail partner		<input type="checkbox"/> other: _____
	<input type="checkbox"/> lease to own		<input type="checkbox"/> private/other		
	<input type="checkbox"/> home rental				
For "residency only" application, Indicate source of home financing:			<input type="checkbox"/> Cash move-in	<input type="checkbox"/> Outside lender: _____	<input type="checkbox"/> Private
			(include copy of loan approval)		

APPLICANT INFORMATION

Name: (Last, First)		Drivers Lic #:		<input type="checkbox"/> Married	<input type="checkbox"/> Unmarried	<input type="checkbox"/> Separated
Date of birth:		SSN:		Email Address:		
Dependents other than any listed by Co-applicant		Number:		Ages:		

APPLICANT'S ADDRESS HISTORY

Current address:			Phone:		
City:		State:		ZIP Code:	
Residency Status <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Relative <input type="checkbox"/> Other		Monthly Pmt:		How long at this address? _____ years _____ mths (if less than 2 yrs list former address below)	
Former address:					
City:		State:		ZIP Code:	
Residency Status <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Relative <input type="checkbox"/> Other				How long at this address? _____ years _____ mths	

APPLICANT'S EMPLOYMENT HISTORY

Current employer:			Hire date:		
City:		State/ Zip:		Phone:	
Position:		Gross income: \$ _____		per month	
If less than three years with current employer, list former employer:					
Previous employer:			Employed (mo/yr): from _____ to _____		
City:		State/ Zip:		Phone:	
Position:		Gross income: \$ _____		per month	

APPLICANT'S OTHER INCOME

Notice: Income from alimony, child support, maintenance, and public support payments need not be revealed if you do not wish to have them considered as a basis for paying this obligation.

Monthly Amt: \$ _____	Source: _____
Monthly Amt: \$ _____	Source: _____

CO-APPLICANT INFORMATION **CHECK IF N/A**

Name: (Last, First)		Drivers Lic #:	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried <input type="checkbox"/> Separated
Date of birth:	SSN:	Email Address:	
Dependents other than any listed by Co-applicant	Number:	Ages:	

CO-APPLICANT'S ADDRESS HISTORY

Current address:		Phone:
City:	State:	ZIP Code:
Residency Status <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Relative <input type="checkbox"/> Other	Monthly Pmt:	How long at this address? _____ years _____ mths (if less than 2 yrs list former address below)
Former address:		
City:	State:	ZIP Code:
Residency Status <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Relative <input type="checkbox"/> Other		How long at this address? _____ years _____ mths

CO-APPLICANT'S EMPLOYMENT HISTORY

Current employer:		Hire date:
City:	State/ Zip:	Phone:
Position:	Gross income: \$	per month
If less than three years with current employer, list former employer:		
Previous employer:		Employed (mo/yr): from _____ to _____
City:	State/ Zip:	Phone:
Position:	Gross income: \$	per month

CO-APPLICANT'S OTHER INCOME

Notice: Income from alimony, child support, maintenance, and public support payments need not be revealed if you do not wish to have them considered as a basis for paying this obligation.

Monthly Amt: \$	Source:
Monthly Amt: \$	Source:

ADDITIONAL INFORMATION- APPLICANT & CO-APPLICANT

	Applicant	Co-Applicant
Has either of you filed bankruptcy in the last seven (7) years?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has either of you had any judgments, repossessions, garnishments, or legal proceedings filed against you in the last seven (7) years?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has either of you ever been convicted of a felony?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has either of you applied for credit under a different name?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please explain any "YES" answers in the "Additional Comments" section on page 3

CREDIT REFERENCES AND OUTSTANDING OBLIGATIONS- APPLICANT & CO-APPLICANT

Include current rent or mortgage information as well as auto/vehicle loans and credit cards

Name of creditor	Phone	Acct#	Loan amount	Balance	Monthly Payment
(current landlord/mortgage company)					

ASSET INFORMATION- APPLICANT & CO-APPLICANT

Name of Bank/Investment Co.	Phone	Acct #	Account Type	Cash Balance
			<input type="checkbox"/> checking <input type="checkbox"/> Saving <input type="checkbox"/> Invest	
			<input type="checkbox"/> checking <input type="checkbox"/> Saving <input type="checkbox"/> Invest	
			<input type="checkbox"/> checking <input type="checkbox"/> Saving <input type="checkbox"/> Invest	

OTHER OCCUPANTS OF HOME			PET INFORMATION			
Name	Date of Birth	Relationship	Animal/Breed	Weight	License #	
EMERGENCY CONTACT INFORMATION			VEHICLE INFORMATION List all cars, trucks, RVs, boats, trailers, etc.			
Name	Address		Year	Make	Model	License #
Day Phone	Evening Phone	Relationship				
HOME INFORMATION						
Year	Make	Model	Serial #	Size	Lien holder	

ADDITIONAL COMMENTS					

We hereby declare that all statements made in this application are true and correct. I/we are applying for a loan from the Creditor named above to finance or refinance the purchase of the manufactured home described herein and/or I/we are applying for residence in the Community named above. I/we hereby authorize the Community to obtain a consumer report, and any other information it deems necessary, for the purpose of evaluating my/our application. I/we agree that verification or reverification of any information contained in this application may be made at any time by the creditor or community either directly or through a credit reporting agency. I/we understand that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment/salary details, vehicle records, licensing records, and/or any other information. I/we hereby expressly release the Community and any procurer or furnisher of such information, from any liability whatsoever in the use, procurement, or furnishing of such information, and understand that my/our application information may be provided to various local, state and/or federal government agencies, including without limitation various law enforcement agencies. I/we authorize creditor and community to provide a photocopy of this application to others to prove my/our authorization for the release of information by others. I/we authorize the creditor to release any of the information that I/we provided concerning this application to investors who may purchase my/our loan from the creditor. The creditor and/or community will rely on the information contained in this application; I/we agree to update the information if any material facts change prior to closing or occupancy. I/we authorize the creditor and/or community to release to third parties any information necessary to monitor the status of the insurance sold to me on my property. The creditor, community, and/or one of their affiliates may earn a commission in connection with any insurance sold to me/us to the extent permitted by law. This application is not a contract, lease, or a homesite reservation and gives me/us no rights of tenancy.

Applicant's signature

Date

Co-applicant's signature

Date

EQUAL CREDIT OPPORTUNITY DISCLOSURE
NOTICE: You have the right to a copy of the appraisal report used in connection with your application for credit, for a cost. If you wish to receive a copy, please notify community management. We must hear from you no later than 90 days after we notify you about the action taken on your credit application or you withdraw your application.

SUPPLEMENTAL INFO FOR FINANCING

Complete this page only if applying for a home loan.

Applicant's name: _____ Co-applicant's name: _____

HOME INFORMATION				
Year	Make	Model	Serial #	Size
Type of Sale:	<input type="checkbox"/> Inventory	<input type="checkbox"/> New <input type="checkbox"/> Pre-owned	PO Number:	
	<input type="checkbox"/> Brokered Seller name: _____	<input type="checkbox"/> Lender repo	Lein holder:	Payoff:
	<input type="checkbox"/> Retail Partner _____			Good Thru Date:
	<input type="checkbox"/> Refinance			

FINANCING INFORMATION					
Sales price	\$		Mfg. invoice (incl. tax & freight)	\$	
Sales tax	+	\$	Adj. mfg. invoice (130%)	\$	
Sub-total		\$	<i>Installed options:</i>		
Deposit received	\$	You must disclose the source(s) of your down payment in the section below.	Central air conditioning	\$	
Down payment due	+		\$	Steps	\$
Gross trade-in value	+		\$	Skirting	\$
Less amount owned	-		\$	Carport/Garage	\$
Total down payment	\$		\$	Shed/Deck	\$
Less total down payment	-	\$	Set-up	\$	
Credit sales balance	+	\$	Other:	\$	
Tag/title/license fees	+	\$		\$	
Appraisal fee	+	\$		\$	
<i>Creditor payoffs (refinances only):</i>				\$	
	+			\$	
	+		Sales tax	\$	
Total amount financed		\$	Insurances	\$	
Term requested		_____ years	Maximum allowable advance	\$	

DOWN PAYMENT SOURCE(S)		
Amounts shown here must equal the sum of Deposit Received and Down Payment Due shown above.		
Checking/Savings/Investment Accounts	Sale of an asset (explain in Additional Comments)	Borrowed/Loan (explain in Additional Comments)
\$	\$	\$
Rebate	Non-repayable gift (explain in Additional Comments)	Inheritance or settlement (explain in Additional Comments)
\$	\$	\$

TRADE-IN INFORMATION					
Year	Make	Model	Serial #	Site #	Lienholder

INFORMATION FOR GOVERNMENT MONITORING PURPOSES

The following information is requested by the federal government for certain types of loans related to a dwelling in order to monitor the lender's compliance with equal credit opportunity, fair housing, and mortgage disclosure laws. You are not required to furnish this information, but are encouraged to do so. You may select one or more designations for "Race". The law provides that a lender may not discriminate on the basis of this information or on whether you choose to furnish it. However, if you choose not to furnish the information and you have made this application in person, under federal regulations the lender is required to note ethnicity, race, and sex on the basis of visual observation or surname. If you do not wish to furnish the information, please check below.

APPLICANT		CO-APPLICANT	
<input type="checkbox"/> I do not wish to furnish this information		<input type="checkbox"/> I do not wish to furnish this information	
Ethnicity: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino		Ethnicity: <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	
Race:	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	Race:	<input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White
Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female

To be completed by the interviewer: This application was taken by Face-to-Face Interview Mail Telephone Internet

STATE NOTICES

CALIFORNIA: A married couple may apply for a separate account. If you credit is declined, you refuse or counter offer, your account is terminated or there is an unfavorable change in the terms made to your account and our decision is based, in whole or in part, on information contained in a consumer credit report, you have the right to obtain a copy of your consumer credit report from the credit reporting agency within 60 days. You also have the right to obtain a copy of your consumer credit report from any other credit reporting agency which complies and maintains files on a nationwide basis. Additionally, you have the right to dispute the accuracy or completeness of any information in a consumer credit reporting agency.

NEW YORK: In connection with your application for credit, a consumer credit report may be obtained which contains information on your credit worthiness, credit standing, credit capacity and general reputation. If you request, you will be informed whether a consumer report was obtained, and if so, you will be given the name and address of the consumer reporting agency which furnished the report. If your application is granted subsequent consumer reports may be obtained in connection with any updates, extension or renewal of credit.

OHIO: The Ohio law against discrimination requires that all creditors make credit equally available to all credit worthy customers, and that credit reporting agencies maintain separate credit histories on each individual upon request. The Ohio Civil Rights Commission administers compliance with the law (Section 4112.021)

WISCONSIN: No provision of any marital property agreement, unilateral statement under S.766.59 Wis. Stats., or court decree under S.766.70 adversely affects the interest of the creditor unless the creditor, prior to the time the credit is granted or an open end credit plan is entered into, is furnished a copy of the agreement, statement or decree or has actual knowledge of the adverse provision.

Applicant's signature _____	Date _____	Co-applicant's signature _____	Date _____
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