

## How do I void a sale after Checkout?

You can void the sale by using the Return Item (F10) option and entering the product(s) that needs to be removed from the sale.

The screenshot displays a retail point-of-sale (POS) interface. On the left, a table lists items with columns for Description, Qty, Pricing (Unit \$, Amount), and Tx. A 'Return Product' dialog box is open, featuring a search field for the product code and instructions to scan the code or press F3. The dialog includes 'Search (F3)' and 'Cancel (Esc)' buttons. To the right of the dialog are 'Increase Quantity' and 'Decrease Quantity' buttons. Further right, a function key menu contains icons for Product (F3), Category (F8), Edit Item (F4), Price Check (F9), Recall / Susp. (F5), Return Item (F10), Inquiry (F6), and Other (F11). The 'Return Item (F10)' option is highlighted with a red border. Below the function keys is a tax summary table.

	Sale	Tax
Taxable T 6.000%	0.00	0.00
Taxable T 3.000%	0.00	0.00
Taxable T 9.000%	0.00	0.00
Non-Taxable	0.00	
Sub Total	0.00	0.00
<b>Total</b>	<b>0.00</b>	