

NODA BOARD REGULAR MEETING MINUTES

2901 N. Van Buren, Enid, OK 73703

2:00 pm Thursday, February 23, 2017

I. **CALL TO ORDER**-Marc Bolz

A. Flag Salute

B. Roll Call-Marci Hyde

**Present**

Marc Bolz	Noel Clonts	Jonathon Cross	Chris Henderson
Max Hess	Marci Hyde	Leroy Lage	Jeff Moss
Howard Powell	Kent Schlotthauer	Philip Schrahl	Jason Shanks
Alvie Trissell	Lance West		

**Absent**

Steve Hobson	Jerry Johnston	Catherine Lantz	Richard Raupe, Jr.
Eloise Schultz	Dea Mandevill	Toby Walker	

C. Introduction of Guests-Marc Bolz

a. Jackie Moss – Spouse of Jeff Moss

D. Approval of Minutes

Leroy Lage motioned to approve, second by Noel Clonts. Voted Yes - Bolz, Clonts, Cross, Henderson, Hess, Hyde, Lage, Moss, Powell, Schlotthauer, Schrahl, Shanks, Trissell and West. No – None. Motion carried.

III. **BUSINESS** (To meet, discuss and possibly take action on the following items)

A. Interim Executive Director – Vicki Eggers and Cecil Michael attended the OARC Legislative session. Representative Sanders, Griffin, Vaughn and Newton from the NODA Region were in attendance.

B. Cross motioned to approve the following items concerning the advertising and search for an Executive Director:

- Executive Director Job Description
- Dates to run advertising and accept resumes: March 1 – April 30, 2017
- Salary Range – Looking for \$55,000 - \$65,000 (\$65,000 in budget)
- Travel – Use Staff Car. Reimbursement for use of personal vehicle
- Expense Account – Follow current practice of reimbursement
- Relocation Allowance – Possible
- Job Advertising Expense - \$2500 - \$3000
- Search Committee – Will conduct initial interview and review of applicants

Chris Henderson                      Philip Schrahl

Marc Bolz                                Susmita Som

Michelle Emmerson

Second by Noel Clonts. Voted Yes - Bolz, Clonts, Cross, Henderson, Hess, Hyde, Lage, Moss, Powell, Schlotthauer, Schrahl, Shanks, Trissell and West. No – None. Motion carried. Motion carried.

- C. Trissell motioned to accept the 2017 CEDS meeting calendar and Plan vision and goals. Second by Hess. Voted Yes - Bolz, Clonts, Cross, Henderson, Hess, Hyde, Lage, Moss, Powell, Schlotthauer, Schrahl, Shanks, Trissell and West. No – None. Motion carried.
- D. Motion to approve the resolution for FY17 Rides to Wellness Demonstration and Innovative Coordinated Access and Mobility Program and designate Marc Bolz to sign and execute all necessary documentation for the program was made by Hess and a second by West. Voted Yes - Bolz, Clonts, Cross, Henderson, Hess, Hyde, Lage, Moss, Powell, Schlotthauer, Schrahl, Shanks, Trissell and West. No – None. Motion carried.
- E. Clonts motioned to approve a resolution for Section 5311 FY18 Budget Application Grant and designate Marc Bolz to sign and execute all necessary documentation for the grant. Second by West. Voted Yes - Bolz, Clonts, Cross, Henderson, Hess, Hyde, Lage, Moss, Powell, Schlotthauer, Schrahl, Shanks, Trissell and West. No – None. Motion carried.
- F. Firgard presented the following REAP information:
- No extensions or changes of scope at this time.
  - NODA received a 7% reduction (\$6,760.70) in REAP funds. This will be applied to the lowest scored applicant in the group of 4 applicants waiting for Spring awards.
  - NODA received a letter from ODOC list 9 criteria for monitoring activities. NODA is working with OARC to create guidelines that all 11 COGS will follow.
  - We would like to call the REAP Committee together next month for a review of the REAP Plan.

No action necessary.

IV. **NEW BUSINESS** (In accordance with Section 311 (9) O.S. Title 25.)

- A. Kathaleen Dempewolf received an email from board member Steve Hobson. The email was received 2/23/17. It was given to Board Chairman Marc Bolz. In the email Steve is resigning from the NODA board and all other committees he serves on. This comes due to scheduling conflicts with his current job. Motion to accept Steve Hobson's resignation made by Cross and a second by Clonts. Voted Yes - Bolz, Clonts, Cross, Henderson, Hess, Hyde, Lage, Moss, Powell, Schlotthauer, Schrahl, Shanks, Trissell and West. No – None. Motion carried.

V. **PUBLIC PARTICIPATION**

- A. None.

- VI. Hess motioned to adjourn the meeting, second by West. Voted Yes - Bolz, Clonts, Cross, Henderson, Hess, Hyde, Lage, Moss, Powell, Schlotthauer, Schrahl, Shanks, Trissell and West. No – None. Motion carried. Adjourned 2:50pm.