

# Rocksprings ISD

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**Job Title:** Paraprofessional – Elem. Reading/Math Support

**Wage/Hour Status:** TBD

**Reports to:** Principal

**Pay Grade:** Pay Grade 1 or 2

**Dept./School:** Elementary

**Date:** 6/17/2021

**Available:** 2 positions Available

## **Primary Purpose:**

Assist elementary teachers and students in the classroom with reading and math skill acquisition.

## **Qualifications:**

### **Education/Certification:**

High school diploma or GED

### **Special Knowledge/Skills:**

Proficient computer skills and use of technological resources

Effective communication and interpersonal skills

Enjoys working with children

### **Experience:**

Prefer - One-year experience working with children

## **Major Responsibilities and Duties:**

### **Library Program Support**

1. Provide individual instruction and assistance to students in the classroom using a variety of instructional materials and technology resources.
2. Promote literacy through reading in small groups and assisting in an instructional setting.
3. Assist with math instruction in both individual and small group settings as needed by classroom teachers.

### **Student Management**

4. Assist teachers by supervising student behavior and maintaining an orderly atmosphere.
5. Perform assigned student monitoring duties.
6. Support/Assist at-risk students with reading and math skills.

## **Supervisory Responsibilities:**

None.

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## Working Conditions:

### **Mental Demands/Physical Demands/Environmental Factors:**

Work with continuous interruptions. Maintain emotional control under stress. Frequent kneeling, squatting or sitting to assist students. Some light lifting of materials may be required.

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The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Approved by Principal \_\_\_\_\_

Date \_\_\_\_\_

Reviewed by Aide \_\_\_\_\_

Date \_\_\_\_\_