

Iona McGregor Fire District Board of Fire Commissioners Meeting
December 13, 2017
6:00 PM

THE FOLLOWING MINUTES OF THE BOARD OF COMMISSIONERS MEETING REPRESENTS A SUMMARY OF THE STATEMENTS MADE DURING THE MEETING AND INCLUDES ALL OFFICIAL ACTION TAKEN BY THE BOARD. THEY DO NOT CONSTITUTE A VERBATIM RECORD OF THE ACTUAL COMPLETE STATEMENTS MADE DURING THE BOARD OF COMMISSIONERS MEETING. ANYONE WHO IS INTERESTED IN A VERBATIM AUDIO RECORDING OF THE BOARD OF COMMISSIONERS MEETING CAN REQUEST AN AUDIO RECORDING FROM THE RECORDS CUSTODIAN OF THE DISTRICT.

Meeting called to order at 6:05 p.m.

Opening Prayer and Pledge of Allegiance observed

Roll Call – Chair stated that all Commissioners (Dorsett, Taylor, Barbosa, Kuhn, and Walker) present, adding that Attorney Pringle, Chief Howard and staff also present

Approval of Minutes – November 15, 2017

Motion (5191) to approve November 15, 2017 minutes made by Commissioner Taylor, second Commissioner Barbosa... carried. Minutes are approved as distributed

Approval of Treasurers Reports – November, 2017

Commissioner Walker questioned the amount of November's revenue. Many residents pay in November to receive the 4% discount; however, December is higher month for revenue, stated FD Winzenread. Commissioner Walker then questioned various items in the check register, including Carter Psychology, VFIS, and attorney billing. FD Winzenread, Mr. Pringle, and Chief Howard addressed Commissioner Walker's inquiries and concerns. Following discussion, **motion** (5192) to approve November, 2017 Treasurer Report made by Commissioner Taylor, seconded by Commissioner Barbosa... adopted.

Agenda Items Requiring Action

- 1) Roll Call
- 2) Job Description – Division Chief
- 3) Succession Policy 5.4
- 4) Election of Officers
- 5) Meeting Agenda Format
- 6) Station 74 air system selection provider } walk on item by Chief
- 7) Health Insurance for fire Commissioners } walk on item by Commissioner Kuhn

Adoption of Agenda

Motion (5193) to adopt agenda as amended made by Commissioner Kuhn, second Commissioner Barbosa... during discussion, Commissioner Walker questioned the legality of walk on items to which attorney described the items that cannot be a walk-on items such as millage. Following discussion... agenda is adopted.

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Public Comment on Agenda Items – none

Chief's Report –

Chief reviewed the report which was submitted prior to meeting. Following Chief's review, he stated that can discuss items as they come up. Commissioner Walker questioned the fire truck, is this biddable item? Yes, responded Chief, competitive process was performed and award was given to Sutphen as this is our current fleet. Commissioner Walker continued, how are we doing with T-3? Should be sometime between January 4th – 6th to go live, replied Chief Howard, adding that the generator at station 73 will be replaced with natural gas. Commissioner Walker inquired as to where we are with the renovation of this room? Chief stated that the project is working its way up, but has not been top priority.

Division/Committee Reports –

DC Comer – Lt Hernden has finished last class for BS degree, congrats to Training for live fire training that has just been completed. Commissioner Walker asked about EFO program to which DC Comer has paper to submit before program is completed.

BC Steffens – Prevention is doing well, and keeping up with inspections and clearing violations. Pub Ed – touched approximately 1100 persons with CPR training and children visits. Maintaining of website and Facebook, have analytics, 2500 views on site in two weeks. Fire training postings had 2500 views and comments. As events are happening we were are communicating. Commissioner Walker questioned if program lists how many hits? Site has counter in administrative; however, view counter is not visible. Asked to pursue having trucks re-lettered with the new emblems and web address. Sable Signs will have proposal on this stated BC Guzman. Commissioner Kuhn thanks for the efforts, and states technology is important.

BC McMillion – Training been busy. We had two structures, Atrium which included county-wide training; and a live fire. It's been almost a decade since our last live fire. This was 1.8 acres – everything was perfect. Trained in house and then three days of live fire; we invited City of Fort Myers to participate. It was a great opportunity to interact with the community. Last two weeks, Iona has put footprint in community. Should be at 100% with ISO reporting – almost 15,000 hours of training. Captain Crisman has been working with the new firefighters in orientation.

BC Guzman – Logistics busy, also participated with training on live fire. Working on air fill station and hopeful Board will approve fill station at Station 74. We recently fitted 30 firefighters with new gear. Engine has been ordered, and utilized end user as focus group for specking out the vehicle. Recently met with Sutphen and looked at another vehicle – platform (100 foot ladder truck). T-3 – target date is beginning of January.

Attorney Report – First item is that Commissioner Walker requested attorney to review the Board Vacancy policy discussion from February's meeting and no official board action was taken. Next item is ability of district to do media communications on consolidation. Prepared memo for distribution on district communications and requirements that will be presented in paper and emailed to Commissioners. Will say that there has been lessening in

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law on restrictions that district must meet on media communications and how can expend public funds. Electioneering communications addressed as well as political advertisement. There are several magic words/phrases that cannot be used; however, other statements can be made. Chair asked if there was a timeline. Chief stated believe in January, working in that direction. Can we get with other districts on message, questioned Barbosa? Can be overlap; however, each district has their own facts. Should write to the voters of Iona McGregor as to level of service current along with how would be with the County-wide level of service. Only way to merge districts is for the voters of the possible merging districts to agree on the merger. Legislature can modify the chapter concerning special districts.

Unfinished Business

1) Roll Call –

Attorney stated the minutes reflect who is here and it is a policy on how it will be done. Commissioner Walker stated that wants roll call of Commissioners only and the other attendees can be reflected in the minutes. Thinks it was done well this evening but all attendees should be listed in minutes only and not included in the roll **motioned** (5194) by Commissioner Walker to have roll include Commissioners only, second Barbosa... carried.

New Business

1) Job Description – Division Chief

Chief stated that followed past practice in modification of job description of DC Operations with educational and experience. The other Battalion Chiefs changing to Division Chiefs for Training, Prevention, and Logistics as decided at previous meeting. **Motion** (5195) to accept the job descriptions as presented made by Commissioner Walker with a second by Commissioner Kuhn... carried.

2) Succession Policy 5.4

Chief reviewed the suggested modifications to the policy as presented. **Motion** (5196) to approve the amended policy made by Commissioner Walker, second by Commissioner Taylor... carried.

3) Election of Officers

Attorney Pringle reviewed the process for election of officers stating that the Statute does not describe process used and it is up to Board to decide the process. First step is for Board to select process that Board will use. **Move** (5197) to have members rotate positions on an annual basis was stated by Commissioner Walker to allow others to have experience with offices on the board. Discussion on this idea ensued as to the rotation factor of whom and to what position, it would be difficult. Commissioner Walker withdrew motion. **Motion** (5198) to have Commissioner Taylor as Chair, Commissioner Barbosa as Vice Chair, Commissioner Kuhn as Secretary, and Commissioner Walker as Treasurer beginning January, 2018 was made by Commissioner Dorsett with second from Commissioner Barbosa. During discussion, Commissioner Walker thought it not fair not to have new blood in officer positions. Two guys are moving up and believe that Commissioner Kuhn should be considered as Chair stated Commissioner Walker. Commissioner Taylor believes that Commissioner Kuhn should familiarize himself with terminology adding that the he feels having understanding of how internal workings go is important as the role of the board

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is more than making financial decisions. When went through recession, had to understand what we had and what was needed to guide through without layoffs. Having broader understanding of how this works, Commissioner Taylor believes is better. Following discussion, three in favor, two opposed (Commissioners Kuhn & Walker dissenting). Commissioners Walker and Kuhn declined the offices presented. Office of Secretary and Treasurer still open and need to be addressed. Need motion for Secretary/Treasurer. Commissioner Barbosa **motioned** (5199) for Commissioner Walker; however, he declined nomination, and motion died. **Motion** (5200) to have Commissioner Dorsett as Secretary/Treasurer was made by Commissioner Barbosa, seconded by Commissioner Taylor... 3 in favor, Commissioners Walker and Kuhn opposed... motion carries.

4) Meeting Agenda Format

Commissioner Walker stated he looked up various other agendas and they vary considerably. Attorney states proposal strikes listing of agenda items and have seen done this way, adding that we need public comment before new items by statute; and ministerial items do not require public comment. Should call roll before invocation. Chief mentioned that Commissioner Walker did not like agenda items stated in agenda and then again during the new/old business and that he missed roll call piece. **Motion** (5201) to table until next month made by Commissioner Barbosa, second Commissioner Taylor... carried.

5) Station 74 Air provider selection

Chief discussed that funds were allocated during budgeting process and we checked with two suppliers. Chief Guzman recommends Breathing Air Systems as the vendor and I ask that board approve recommended vendor. **Motion** (5202) to approve Station 74 compressed air equipment supplier be Compressed Air made by Commissioner Barbosa, second Commissioner Walker... during discussion, Commissioner Walker asked if it is a budgeted item, does statute make him come before the board again? Yes, stated Pringle. Chief can make purchases up to threshold of \$25,000 and then must come before Board. Following the discussion, carries.

6) Commissioner Health Care Availability

Commissioner Kuhn **motions** (5203) that the offering of healthcare for Commissioners be rescinded, second Commissioner Taylor. During discussion, Commissioner Barbosa stated that healthcare is important and we don't know who the next commissioner may be, and they may need healthcare. Following discussion, motion carries. Three in favor, Dorsett and Barbosa dissent.

DVP Report – all good, thank training division for their help with the structure training.

Public Comment – non agenda items – none

Commissioner Comments –

Commissioner Walker states if he has offended anyone, so be it. He wishes to make clear that he is not here to win friends or influence and if I want to pick on this guy (referring to attorney Pringle), further qualifying statement referencing questioning attorney. Commissioner Taylor wishes to state that he brought Boy Scouts last week around 7:30 at

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night. He had told scouts not to expect much because guys are busy. Got here with six parents, 10 – 12 kids and the personnel stopped what they were doing and gave the full tour. Even the parents were impressed. Truly had a good time and guys, and girls, went above and beyond.

Adjournment

Motion by Commissioner Taylor with second by Commissioner Dorsett to adjourn meeting...carried.

Meeting adjourned at 9:01p.m.