

THE FOLLOWING MINUTES OF THE BOARD OF COMMISSIONERS MEETING REPRESENTS A SUMMARY OF THE STATEMENTS MADE DURING THE MEETING AND INCLUDES ALL OFFICIAL ACTION TAKEN BY THE BOARD. THEY DO NOT CONSTITUTE A VERBATIM RECORD OF THE ACTUAL COMPLETE STATEMENTS MADE DURING THE BOARD OF COMMISSIONERS MEETING. ANYONE WHO IS INTERESTED IN A VERBATIM AUDIO RECORDING OF THE BOARD OF COMMISSIONERS MEETING CAN REQUEST AN AUDIO RECORDING FROM THE RECORDS CUSTODIAN OF THE DISTRICT.

Meeting called to order 6:06pm

Opening Prayer and Pledge of Allegiance observed

Roll Call – Richard Pringle, attorney for the District; Chief Howard, HR Cynthia Zinger; Finance Director Winzenread; DVP Brian Tansey; Logistics Chief Joel Guzman; Tracy McMillion, BC Training; Ed Steffens, BC Prevention; Jim Walker, Commissioner; Scott Kuhn, Commissioner; Steve Barbosa, Commissioner; Commissioner Mary Ellen Dorsett via telephone. Commissioner Taylor is absent.

Approval of Minutes – October 18, 2017

When asked for comments or corrections, Commissioner Walker requested correction of page 4, paragraph 3, final sentence of, “Commissioner Walker added that does not feel should pay” to “Commissioner Walker added that he does not feel District should pay” for clarification of statement. Following discussion, **motion** (5183) to approve minutes of October 18, 2017 as amended was made by Commissioner Walker, second by Commissioner Kuhn... motion carries.

Approval of Treasurers Reports – October, 2017

Motion (5184) to approve Treasurers Report of October, 2017 made by Commissioner Dorsett, second by Commissioner Barbosa... during discussion, Commissioner Walker informed that he does not understand the new report that was formatted by FD Winzenread. He wishes cover letter to address the standings of the financials. Commissioner Kuhn agrees that he also does not understand accountant terms and would like report in layman’s terms. Detail is good, asking that something out there where general public can see the tax dollars in use. We can work on it as we go, suggested Commissioner Kuhn. Following discussion, approved as distributed.

Agenda Items Requiring Action

- 1) Roll Call
- 2) Enterprise Lease Agreement – 3 Prevention Vehicles
- 3) 2018 Commission Meeting Dates
- 4) Purchase of Marine Engines

Iona McGregor Fire District Board of Fire Commissioners

November 15, 2017

6:00 PM

Adoption of Agenda

When questioned if there were any additions or deletions to agenda, Commissioner Walker questioned why agenda needs to be formatted in this way. Attorney Pringle addressed the issue regarding public input, etc; adding that the items in the action section are addressed after public comment is sought. If you wish to change the agenda, this is where it is done. Chief located the meeting policy adopted by board and noted to Commissioner Walker the date adopted and revised. Commissioner Walker wishes to add agenda item to look into reformatting the agenda to be discussed next month. Following discussion of meeting agenda and agenda items as action items, **motion** (5185) to adopt agenda made by Commissioner Dorsett, second by Commissioner Barbosa... motion carries

Public Comment on Agenda Items – none

Chief's Report –

Chief Howard reminded of the luncheon tomorrow beginning at 11:00 a.m. to recognize the retirement of Dave Porter and Kirby Bradford. Chief addressed the Enterprise Leasing, meeting dates, and purchase of marine engines items which were included in report previously submitted, noting that he is available to discuss further as items come up. As an update of District happenings, Chief informed of the recent hiring of four firefighters and one assistant to finance and thanked all that participated in the process. The newly created Facebook page and new website was mention along with thanks to those involved for their work. Chief added that the paperwork for FEMA has been completed, submitted, and reviewed by FEMA for processing. Approximately \$297,000 reimbursement amount has been calculated.

Commissioner Walker questioned why all of the explanation given was not put in black and white and given to us. Chief stated that the additional information given does not pertain to actionable items, just making aware of the goings on. Commissioner Walker informed that he thinks the Chief's report is vital to the reader and he wants the entire report submitted signed to the Board and included in the minutes. Commissioner Kuhn added that he believes we should make the public aware of what we do, like the FEMA funds. If moving forward on ISO, what are we going to tell the public? All these great thinks are going on and we are looking to shift how and what we communicate with the public. More open communications with the public. Chief addressed by again mentioning the newly created Facebook page and new website that we are instituting.

Division/Committee Reports –

BC Steffens – Inspection statistics for the month were given along with an update on the new website. The newly created Health Support Advocacy program to address the high rate of suicide in fire service is in the early stages. Fire Prevention month was very successful, at least 1000 citizens were touched to inform what we do.

BC McMillion – Finishing emergency vehicle operations training, tomorrow last day and there have been citizens watching. We have acquired structure, Atrium, for training purposes as major demolition is scheduled for this 120,000 square feet building. As the media is on board, it will help the citizens see what we do. We are looking to expand to regional training for inter-agency cooperative training with 300-400 firefighters training per

Iona McGregor Fire District Board of Fire Commissioners

November 15, 2017

6:00 PM

day. Training is working on scheduling of a second acquired structure, a 3800sf home, to be used for training.

BC Guzman – Logistics update of including new attack line hoses, scheduled fitting for bunker gear, finalization of T-3 agreement, and anticipated kick off of the new IT program. and better do job. What is the time frame on T-3 becoming reality, questioned Commissioner Walker. Chief stated 60 to 90 days for installation.

Attorney Report –

Mr. Pringle will present document on public agency limitations regarding the consolidation matter that will be on ballot November, 2018; and is working with lawyer on modifications of statute that deals with mergers and dissolutions of districts, related to first topic. Also other recommended revisions being suggested may make it easier for Special Districts to adopt methods for receiving other funds. Commissioner Kuhn asked if there is a rule that we cannot make money as a fire district, adding that he thinks business should pay for false alarms and any fines. Chief discussed the statute briefly as well as the process that would be necessary for the potential collection of unpaid amounts including filing with the Clerk of Courts and pursuing legal action which is costly. Commissioner Kuhn informed that Mark will give information on the cost to roll out vehicles next month.

Unfinished Business

New Business

1) Roll Call

Commissioner Dorsett mentioned that at last meeting Commissioner Walker wished to change the roll call process. Commissioner Walker stated only Commissioners should be called. **Motion** (5186) that the roll should reflect commissioners only was made by Commissioner Walker and a second was offered by Commissioner Kuhn... During discussion, Commissioner Walker stated that these people (referring to division heads) don't have to be here, they can give a written report. Chief should have the answers. Commissioner Barbosa added the Chief has enough on his plate. Commissioner Walker withdrew his motion. **Motion** (5187) to hold over item until a full board is present was made by Commissioner Kuhn and seconded by Commissioner Barbosa... carried.

2) Enterprise Lease Agreement – 3 Prevention Vehicles

Chief described the old vehicle replacement schedule stating the prevention vehicles are the oldest. He then addressed the Enterprise Lease program briefly. Lease for 5 years for vehicles for cost effective way to replace vehicles. Agreement has been done by several other departments and was submitted to Mr. Pringle for review. Attorney states standard agreement with Florida sovereign immunity and they have the basics required. Brief discussion on maintenance and warranty of vehicle during lease occurred. FD Winzenread described the potential residual that could be used toward next lease. Following discussion, **motion** (5188) to approve the leasing of three prevention vehicles through Enterprise and authorize Chief to enter into agreement was made by Commissioner Kuhn, with second offered by Commissioner Dorsett... motion carries.

Iona McGregor Fire District Board of Fire Commissioners

November 15, 2017

6:00 PM

3) 2018 Commission Meeting Dates Selection

A proposed schedule was included in Commission packet for review. **Motion** (5189) to approve 2018 Commission Meeting Dates as presented (January 10th, February 21st, March 21st, April 18th, May 23rd, June 20th, July 18th, August 15th, September 19th, October 17th, November 14th, and December 12th) was made by Commissioner Kuhn, second Commissioner Dorsett. After brief discussion, motion carried.

4) Purchase of Marine Engines

Chief addressed the outboards on boat at end of warranty period and funds have been appropriated and included in budget. Selection process was conducted in alignment with our purchasing policy. Tansey addressed the response speed necessary and because Mercury did not have speed with warranty we went with Yamaha, and motors have been frequently out of service. **Motion** (5190) to approve purchase of two marine engines for Marine 70 from Performance Offshore Specialties made by Commissioner Walker, second Commissioner Kuhn... carries.

DVP Report –

All set, thank you for T-3 agreement.

Public Comment – non agenda items – none

Commissioner Comments –

Commissioner Walker comments that Chief and he had a discussion and that he wants all to know that natural gas is available and he would like to have us look at going to natural gas for generators when they need replacing. He then questioned Chief as to where we are in the process of refurbishing Station 74. Chief stated that in the discussing phase of what we want to do and where to acquire materials.

Commissioner Barbosa would like to thank the Board for insurance issue last month, adding that he is not going to be using but District may have a commissioner in the future that may need insurance.

Adjournment

Motion to adjourn meeting made by Commissioner Walker, second Commissioner Barbosa... carried.

Meeting adjourned 8:04pm

Approved by: _____

Print Name: _____