



Basic Emergency Action Plan

Discuss prior to the event date with volunteers/racers and have this document at all checkpoints. Make sure all volunteers have a means of communication throughout the event.

Race/Event Name: _____

Location: _____

Organizer name: _____

Organizer contact number: _____

Alternate organizer name: _____

Alternate organizer contact number: _____

Emergency Numbers

All locations of volunteers along race course and contact information:

Phone Numbers

Emergency Contacts (other than 911):

Ambulance

Police

Fire

Hospital

Address close to each checkpoint and access point to help Emergency Personnel

Please note that this is just a basic sample Emergency Action Plan. Most races will require additional information to be approved by the Sanctioning Committee. Provide as much information as possible so your sanctioning approval isn't delayed.