

Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Monday, 23 Nov 2020. **The meeting will be held at the BAY at the Fire House at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 9:00 am. Local time.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

DUE TO COVID-19 FACE MASKS ARE REQUIRED

Roll Call

Pledge of Allegiance

Approval of Minutes:

28 Sept 2020
9 Oct 2020
26 Oct 2020
29 Oct 2020

Call to the Public – Limited to 3 minutes.

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. **However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.***

Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety.

Possible Action Items:

1. **Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807:** Review and approval of monthly financial reports for Feb 2020 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account.
2. **Report by Board Clerk Webber on Hughes Federal Credit Union Account to change the pin number for Clerk's access the account.** Webber
3. **Review, discussion and possible action: Check Signing/Transfers between accounts.** Johnson (previous agenda)
4. **Review discussion and possible direction to Acting Chief regarding minutes of fire board meetings.** Webber (previous agenda)
5. **Review, discussion and possible action: Update of survey.** Dorney

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- 6 **Discussion and possible action on status of Chief De Wolf's FY2019-2020 Annual Review.** (previous agenda)
- 7 **Possible executive session for legal advice:** Pursuant to ARS Sec. 38- 431.01(A)(3) the Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for the District regarding a possible audit of PFD IGA payments and compensation paid to Chief DeWolf.
Pursuant to ARS Sec. 38-431.01(C-), executive sessions are confidential.
- 8 **Review, discussion and possible action to authorize audit of PFD IGA payments and compensation paid to Chief De Wolf to be performed by the District's auditing firm Walker & Armstrong requested to be presented in conjunction with the District's annual audit.**
- 9 **Review, discussion and possible action to appoint Archibald and Bahti to fill 4-year term of office and consider timeline/process to select successor board members should Bahti and/or Archibald decide not serve the entire term**
- 10 **Review, discussion and possible action for special organizational meeting in early December. (Oath of Office and Board positions – Chair/Clerk)**
- 11 **Adjournment**

Governing board members and/or attorney may attend telephonically/ electronically.

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) WWW.SEFD911.org

Governing board meeting agenda dated and posted: 20 Nov 2020. At 10:00 Local Time
By _____ Kathy L. Goodwin, Admin.