



first baptist

SAN BRUNO

1005 Crystal Springs Ave. San Bruno, CA 94066

650-583-2871

Pastor Job Description

Special Note: “Pastor”, “Elder” and “Bishop” all refer to the same office. These terms are used interchangeably and usually qualified/IMPLIED with the use of the word “overseer”. Although the term pastor is commonly used today as the title of the spiritual overseer of a congregation, it was probably not intended in Scripture to be a title but to be descriptive of what the office does. First Baptist Church operates under the conviction that the office of pastor is, by God’s design and Scripture’s revealing, reserved for men. We believe men and women are equal in dignity and worth yet different in function and role within the church and family. Biblical References: Acts 20:28-32; I Timothy 3:1-7; 1 Timothy 5:17; Titus 1:5-9; I Peter 5:1-4

Church Mission Statement:

The mission of this church is:

Glorify God by reaching the lost and building the saved.

Purpose:

The purposes of this church shall be:

1. To worship God, to glorify Jesus Christ and to submit to the leadership of the Holy Spirit.
2. To teach and instruct believers in the Word of God and to develop in them consistent Christian character.
3. To evangelize the lost.
4. To encourage edifying, Christian fellowship
5. To promote and support effective worldwide missionary endeavor which is in harmony with the doctrinal statement of this church

By-laws Description of Pastor:

The Pastor shall be an ordained Baptist minister. He shall preach the gospel, administer the ordinances, tenderly watch over the spiritual welfare of the congregation and conduct the worship services, He shall act as the administrative director of the church

subject to the rules laid down by the FBC San Bruno constitution. He shall direct the activities of all staff members and associate pastors. He shall be an ex-officio member of all boards and committees of the church. The terms for which the pastor is elected shall be indefinite. The Pastor is not responsible for doing all the work, but for seeing that it is done and done properly (I Corinthians 14:40).

Unique Calling For Our Future Pastor

We believe God desires for FBC to call a pastor who has a vision for revitalization. We are not under the impression that the new pastor is tasked to attract a large crowd or that if we hire a younger pastor he will attract younger people. We deeply desire to call a pastor who will shepherd us in fulfilling the Great Commission. The pastor we call will lead the church in fulfilling the Great Commission from the pulpit, in his personal life, and in the discipleship of those in the flock. Essentially, he will cultivate a church culture that values and fulfills the Great Commission. We highly recommend that those who apply for this pastorate read Mark Clifton's book "Reclaiming Glory".

Description of Pastor:

Title: Pastor

Serving Relationships: The Pastor serves under the guidance of the Holy Spirit and the Church Body. He directly receives counsel from the Leadership Team until a Deacon Board is formed who serve the congregation. The Pastor serves as the leader of the Deacon Board.

Primary Functions:

- Plan and conduct worship services, developing sermons (Expository Preaching), planning with music leadership and leads in the observance of the ordinances of baptism and communion.
- Leads the congregation in effective programs to fulfill the Great Commission with vision, purpose and priority.
- Leads and demonstrates effective ways to witness and win the lost to salvation through Jesus Christ.
- Visits and ministers to members and prospective members in homes, nursing care facilities and hospitals.
- Conducts counseling sessions, performs wedding ceremonies and conducts funeral services.

- Works with Church Corporate Officers, Deacons and other key leadership to carry out the mission and purpose of the church.
- Acts as a parliamentarian to the moderator in business conferences.
- Cooperates with associational, state and denominational leaders in matters of mutual interest and concern.
- Serves as Overseer/Administrator of paid church staff supervising and evaluating the tasks assigned to each.
- Serves to recommend and advise committees and teams as an ex-officio member.
- Oversees, along with Deacons, all church discipline matters and the management of conflict issues in the church.
- Communicates with the congregation through articles or announcements, written and spoken using church newsletter, bulletins and worship services.
- Gives full support biblically to the Undesignated Budget of the church.
- Adheres to the Church Bylaws and Policies and Procedures adopted by the church.
- Maintains a vital and wholesome personal relationship with the Lord through daily Bible study and prayer.
- Maintains proper priorities at home with his wife and children.
- Praying for the Church members, praying for reclaiming the vision and purpose of 1st Baptist Church, and praying how to serve our community.

Unique Church Convictions

Biblically Conservative

We believe that the Bible is our authority for life, faith, and practice.

Expository Preaching

Expository preaching is the communication of a biblical concept, derived from and transmitted through a historical, grammatical, and literary study of a passage in its context,

which the Holy Spirit first applies to the personality and experience of the preacher, then through the preacher, applies to the hearers.

Baptist Beliefs

- **Biblical authority** - Inerrancy of scripture (Matt 24:35; 1Pet 1:23; 2Tim 3:16–3:17)
- **Autonomy of the local church** (Matt 18:15–18:17; 1Cor 6:1–6:3)
- **Priesthood of all believers** (1Pet 2:5–2:9; 1Tim 2:5)
- **Two ordinances** (believer's baptism and the Lord's Supper) (Acts 2:41–2:47; 1Cor 11:23–11:32)
- **Individual soul liberty** (Rom 14:5–14:12)
- **Saved and Baptized church membership** (Acts 2:41–2:47; 1Cor 12:12; 2Cor 6:14; Eph 4:3)
- **Two offices of the church** (pastor and deacon) (1Tim 3:1–3:13)

Preferred Experience and Training

Master Level Theological Degree

2-4 years worth of pastoral experience (lead pastorate, pastoral internship, youth pastorate, children's pastorate, or serving on an Elder Board)

Ordained or on the pathway to ordination.

Compensation Package Includes:

Salary

Medical Benefits

Vacation/Sick/Holiday Pay

Retirement

Parsonage Available

All interested candidates can send a copy of their resume, a statement of theological convictions, three links/files of their most recent preaching, three references, and their personal testimony of conversion (video or written) to fbcSanbruno@gmail.com ATTN: Pastor Search Committee.



