

**Geneva Industrial Development Agency Board Meeting**  
**GEDC, Geneva, New York**  
**Tuesday, January 15, 2019**

**In Attendance**

- Board Members present: Frank Cecere, Anne Nenneau, Rick Bley, Teresa Angelo, Bethany Haswell, Nicholas Massa
  - Absent: Ron Alcock, RJ Passalacqua
  - Others present: Sage Gerling, Nancy Coluzzi, Rhonda Destino, Adam Blowers, Amy Jackson-Sellers, Paul Bleakley
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**Meeting Call to Order**

Chair Frank Cecere called the meeting to order at 8:00 a.m.

**Approval of Minutes**

Mr. Massa made a motion, Mr. Bley seconded, and the Board unanimously resolved to approve the minutes of the December 11, 2018

**Treasurer's Report** – *Mr. Blowers reported*

IDA Account

- Payment received from Down Town Winery payment
- Interest from CD's

Park Account

- Two American Tower payments received
- No expenses
- Current bank balance \$40,000

**Updates**

**Ag and Food Tech Park** – *Report Provided by Ms. Gerling*

A second facility (Building 2) in the park is being investigated and will be the next step for companies that are looking to expand their business. Businesses will start out in building #1, and then move to building #2 as they grow.

**GEDC** – *Report Provided by Mr. Massa*

Erica has taken a full time job with the City of Geneva and is in the process of finishing up a few things before she is officially through. Brian Fitzgerald has been using the 15,000 square foot vacant space to store cars at \$25/car until April. Still waiting to hear back from Real Eats on relocating to a larger space within the Park; they have extended their lease.

**City Council** - *Report Provided by Ms. Gerling*

Mr. Blowers and Ms. Gerling are in the process of developing an Economic Development Summit schedule, and will email it to everyone once it's complete.

**School District** – *Report Provided Ms. Jackson-Sellers*

The middle school kids did a fantastic presentation at the School Board meeting last night. Next week we will follow-up with Phase II work, which include elementary libraries, security, etc. We will be moving the tennis courts in the lot next to the middle school. Budget season has begun. There are still 4 seats left on the School Board.

**Marketing Committee** – *Report Provided by Ms. Destino*

LaBarge has completed all of the footage needed, and are currently working on the voice-over. They hope to finish up in February.

**Other Business** – Mr. Bleakley will look into the purchase of 15 E. North Street; anticipating closing April-May.

**Executive Session** – No Executive Session

Adjourn: There being no further business to discuss; the meeting was adjourned at 8:25 a.m.

Lawrence (Rick) Bley,  
Secretary/Treasurer

**Geneva Industrial Development Agency Board Meeting**  
**GEDC, Geneva, New York**  
**Tuesday, April 16, 2019**

**In Attendance**

- Board Members present: Frank Cecere, Anne Nenneau, Teresa Angelo, Bethany Haswell, RJ Passalacqua
  - Absent: Ron Alcock, Nicholas Massa, Rick Bley
  - Others present: Sage Gerling, Rhonda Destino, Adam Blowers, Paul Bleakley
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**Meeting Call to Order**

Chair Frank Cecere called the meeting to order at 8:00 a.m.

**Approval of Minutes**

Ms. Haswell made a motion, Ms. Nenneau seconded, and the Board unanimously resolved to approve the minutes of the March 19, 2019.

**Treasurer's Report** – *Mr. Blowers reported*

IDA Account

\$175 payment from Downtown Winery. Bank balance is currently about \$7,500.

Park Account

Received monthly payment from American Tower. Currently there is a bank balance of \$43,000.

**Marketing Committee** – *Report Provided by Ms. Destino*

Meeting this Friday 3/22 to discuss moving forward with video. The English version is done and they are currently working on the Spanish version.

**Updates**

**Ag and Food Tech Park / City Council** – *Report Provided by Ms. Gerling*

Mr. Blowers & Ms. Gerling have been working on the Food & Craft Beverage Summit. The first one will be in May and the second one in June.

**GEDC** – *Report Provided by Mr. Blowers*

3 new tenants will be moving in this spring; Mr. Massa will provide a more detailed update. Mr. Blowers recommends having the Auditors set up a Quick Book program. Massa will need to maintain the books at their expense. Software has been purchased.

**School District** – No Report

**Executive Session** – Motion was made by Ms. Angelo to enter into Executive Session at 8:19 a.m., seconded by Mr. Passalacqua and carried. To discuss the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. No action taken.

Adjourn: There being no further business to discuss; the meeting was adjourned at 8:23 a.m.

Respectfully submitted by Adam Blowers.

**Geneva Industrial Development Agency Board Meeting**  
**City Hall 2<sup>nd</sup> Floor Conference Room,**  
**Geneva, New York**  
**Tuesday, May 21<sup>st</sup>, 2019**

**In Attendance**

- Board Members Present: Rick Bley, Anne Nenneau, Teresa Angelo, Bethany Haswell, RJ Passalacqua, Nicholas Massa
  - Absent: Ron Alcock, Frank Cecere
  - Others present: Sage Gerling, Adam Blowers, Paul Bleakley, Erica Collins
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**Meeting Call to Order**

Chair Anne Nenneau called the meeting to order at 8:00 a.m.

**Approval of Minutes**

Mr. Bley made a motion, Mr. Massa seconded, and the Board unanimously resolved to approve the minutes of the April 16<sup>th</sup>, 2019.

**Executive Session** – Motion was made by Anne Nenneau to enter into Executive Session at 8:01 a.m., seconded by Mr. Passalacqua and carried. To discuss the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. No action taken.

Motion to move out of executive session and into regular business was made by Nick Massa, Rick Bley seconded.

**Treasurer's Report** – *Mr. Blowers reported*

IDA Account

\$175 payment from Downtown Winery. Bank balance is currently about \$7,700.

Park Account

Received monthly payment of \$2,015.86 from American Tower. Currently there is a bank balance of \$45,790.99.

**Marketing Committee** – *Report Provided by Sage Gerling*

Spanish version of video is complete. They are going through video edits now and where to distribute going forward. Tentatively, council will view at the July council meeting.

**Updates**

**Ag and Food Tech Park / City Council** – *Report Provided by Ms. Gerling*

- The City was awarded the Federal Boating Infrastructure grant. Requests for consulting proposals for the marina design and public beach feasibility study will go out soon.
- 5/29 community meeting to collect more information for the zoning update. Anne Nenneau attends on IDA behalf, mentioned it was a good discussion and extensive process on zoning the good and the bad. It will be up to 1 year before they're ready present.
- For the Tech Park: Currently, there are two lab spaces open. The board is working on the funding for a 2<sup>nd</sup> building.
- Food and Beverage summit was a success with about 30 participants, 6 working groups to focus on going forward. Ms. Angelo mentioned what a great job Centerstate CEO did. Mike Nozzolio

complimented the Geneva IDA on their work. Everyone is excited to “get busy.” Mr. Blowers added, how engaged and enjoyable everyone was. Looking forward to the next session in June.

**GEDC** – *Report Provided by Mr. Massa*  
See attachment, for GEDC report

**School District** – no report  
School Budget Vote 11-8pm at North Street School.

Adjourn: There being no further business to discuss; the meeting was adjourned at 8:46 a.m.

Respectfully submitted by Erica Collins.

**Geneva Industrial Development Agency Board Meeting**  
**City Hall 2<sup>nd</sup> Floor Conference Room,**  
**Geneva, New York**  
**Tuesday, June 18<sup>th</sup>, 2019**

**In Attendance**

- Board Members Present: Anne Nenneau, Teresa Angelo, Bethany Haswell, RJ Passalacqua, Nicholas Massa, Frank Cecere
  - Absent: Ron Alcock, Rick Bley
  - Others present: Sage Gerling, Adam Blowers, Paul Bleakley, Erica Collins, Amy Jackson-Sellers
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**Meeting Call to Order**

Chair Frank Cecere called the meeting to order at 8:03 a.m.

**Approval of Minutes**

RJ Passalacqua made a motion, Anne Nenneau seconded, and the Board unanimously resolved to approve the minutes of the May 21<sup>st</sup>, 2019.

**Executive Session** – No executive session.

**Treasurer's Report** – *Mr. Blowers reported*

IDA Account

\$175 payment from Downtown Winery. Bank balance is currently about \$7,700.

Park Account

Received monthly payment of \$2,015.86 from American Tower. Currently there is a bank balance of \$45,790.99.

**Marketing Committee** – *Report Provided by Sage Gerling*

Video presentation will take place at the July Council Meeting. Anne will do video introduction at the Council meeting. Teresa mentioned marketing team working out next steps for marketing and video promotion.

**Updates**

**Ag and Food Tech Park / City Council** – *Report Provided by Ms. Gerling*

- No big news to report, Ag and Food Tech board working on a 2<sup>nd</sup> building.
- City Council meeting will be held July 10<sup>th</sup> and not July 3<sup>rd</sup>
- City applying for four state grants
  - Marina Project
  - Brownfield opportunity area for feasibility study for access to Seneca lake from East Lakeview and other recreational trails
  - Green Infrastructure for downtown streetscape and 5&20 projects
  - 8<sup>th</sup> round of MAP- small business funds
- Food and beverage summit 2<sup>nd</sup> round huge success.
  - Full report being prepared.

**GEDC** – *Report Provided by Mr. Massa*

See attachment, for GEDC report

**School District** – Report Provided by Amy Jackson-Sellers

- Budget passed
- Ag Education is growing
  - Looking to hire an additional full time teacher for program
- Drivers Ed
  - Coming to Geneva CSD as an offered class.
  - Two cars were donated from Friendly Ford
- Looking at tentative graduation rates
  - Highest ever in past 10 years
  - Highest African American Graduation Rate (92%)
  
- Amy's last meeting as she is no longer a board member.

Adjourn: There being no further business to discuss; the meeting was adjourned at 8:36 a.m.

Respectfully submitted by Erica Collins.

**Geneva Industrial Development Agency Board Meeting**  
**Geneva Enterprise Development Center (GEDC)**  
**Geneva, New York**  
**Tuesday, July 16<sup>th</sup>, 2019**

**In Attendance**

- Board Members Present: Anne Nenneau, Teresa Angelo, Bethany Haswell, RJ Passalacqua, Nicholas Massa, Frank Cecere, Rick Bley
  - Absent: Ron Alcock
  - Others present: Sage Gerling, Adam Blowers, Paul Bleakley, Erica Collins, Trina Newton
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**Meeting Call to Order**

Chair Frank Cecere called the meeting to order at 8:02 a.m.

**Approval of Minutes**

Frank Cecere made a motion, RJ Passalacqua seconded, and the Board unanimously decided to approve the minutes of the June 18<sup>th</sup>, 2019.

**Executive Session** – Did not have.

**Treasurer's Report** – *Mr. Blowers reported*

- *Once we close on GEDC financials then we will send to auditors to close up.*
- *IDA Account- Earned some interest from the CD that matured and received our monthly Downtown Winery payment of \$170.*
- *Park Account- Just over \$2,000 in monthly income for the Tower payment.*

**Updates**

**Ag and Food Tech Park / City Council/ Other City Updates** – *Report Provided by Ms. Gerling and Adam Blowers*

- Paul Bleakley did update on E. North Street property. No closing date has been set yet, however is moving along. Property doesn't qualify as blight cannot use RLF funds for such.
- Sage Gerling reported that Revolving Loan Funds could not be used to demolition the house because it is not a blighted property and the funds follow the Community Development Block Grant guidelines.
- Board still working on where 2<sup>nd</sup> building will go, what it would look like
- Seedway is not interested in the tech park
- CCMI; will be looking in industrial park
- Budget Season is here, beginning with budget work sessions. First one is July 24<sup>th</sup> at public safety building
- Adam mentioned Dana Hollenbeck was sworn in as Ward 6 councilor for the rest of the 2019 term
- Anne Nenneau, presented video to the City Council on July 10<sup>th</sup>. Video was a big hit. Clr. D'Amico would like to support the city marketing the video.



### **GEDC – Report Provided by Mr. Massa**

- *Nick provided the board with an updated rent roll*
- *Financials should be complete soon.*
- *Real Eats back in negotiations for rest of back space at GEDC*

### **School District – Report Provided by Trina Newton**

- Building new tennis courts
  - Old location was sinking
  - Tennis program is growing
    - Modified (23 kids)
    - JV
    - Varsity
- New AD (Athletic Director)
  - Loman Field will be used for many events
    - Discussion of “City Collaborations”
      - “Where to stay, where to go, where to eat etc for visitors
- Summer program is at capacity at North Street Elementary
- Ag Ed program still growing looking to have 10 paid interns from Cornell. They are hiring a 2<sup>nd</sup> teacher for the program which wasn’t planned to happen for another year.
- GHS will be heading to the FFA convention in Indiana. Trina will be traveling with them
- Graduation rates have increased.
  - African American Graduation Rate Previous 37% now 89% could be 93% after summer school
  - Overall graduation rate is at 83% anything above 80% for NYS is average
- Ms. Newton will retire end of 2019-2020 school year

### **Other Business**

- **Video Marketing-**
  - Rhonda will be getting video out; locally, regionally, nationally. There will be a development of recruitment kits
  - RFP for funding and marketing will go out.
  - Slow and steady progression with video
  - RJ asked if there will be electronic recruitment kits
  - Budget a marketer (paid position)
  - Expand the broadcasting of video
  - Gateway project presentation, August 7<sup>th</sup> noon at GHA

Adjourn: The meeting was adjourned at 8:32 a.m.

Respectfully submitted by Erica Collins.

**Geneva Industrial Development Agency Board Meeting**  
**City Hall 2<sup>nd</sup> Floor**  
**Geneva, New York**  
**Tuesday, August 20, 2019**

**In Attendance**

- Board Members Present: Anne Nenneau, Teresa Angelo, RJ Passalacqua, Nicholas Massa, Frank Cecere, Rick Bley
  - Absent: Ron Alcock, Bethany Haswell
  - Others present: Sage Gerling, Adam Blowers, Paul Bleakley, Erica Collins, May Farnsworth
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**Meeting Call to Order**

Chair Frank Cecere called the meeting to order at 8:01 a.m.

**Approval of Minutes**

Frank Cecere made a motion, motion moved by Anne Nenneau, 2<sup>nd</sup> by RJ Passalacqua, and the Board unanimously decided to approve the minutes of the July 16th, 2019.

**Executive Session** – Did not have.

**Treasurer's Report** – Mr. Blowers reported

- July standard American Tower Payment for Park partnership has a bank balance of about \$52,000.
- Renewed a CD (Mr. Bley and Mr. Cecere) have signed off on and will go another 6 months.
- IDA payment to LaBarge Media for the video for \$14,200. So far, all of the payments for the video have come out of the IDA account. Mr. Blowers will be working on the reimbursement's back to the IDA, from the LDC, the County, and the City. LaBarge Media is now paid in full.
- Two payments to the IDA one from the Downtown Winery which is a standard payment. The other from Guardian for \$50,000. \$150,000 fee for re doing the pilot. They paid \$100,000 last year and paid the rest (\$50,000) this past month.
- Bank Balance; About \$74,000 and does include check for E North St. property and will soon receive money from LDC for payment for video.
- Received all financials from Mr. Massa for GEDC for audit and hopefully we can wrap up quickly and get everything up on website. Just waiting on actual audit then we will be complete.

## **Budget 2020**

- Similar to prior year budget, not many changes.
- There is a possible shared position opportunity for the IDA to contribute funds with The Center of Excellence with a marketing focus, to wear two hats; one for the Food and Beverage Consortium side and the other would focus on fielding potential leads and being able to respond quickly. Food and beverage would be main focus.
- Ms. Gerling and Mr. Blowers have suggested for City Support line item on proposed IDA budget be split between GIDA from \$18,000 to \$8,820 and add \$9,180 to Park fund balance. (see attached for adopted budget)
- Ms. Gerling made a motion to vote on change for proposed budget. Motion moved by Ms. Nenneau, 2<sup>nd</sup> by Mr. Massa. Board unanimously decided to approve IDA 2020 proposed budget.

## **Updates**

### **Ag and Food Tech Park / City Council/ Other City Updates – Report Provided by Ms. Gerling and Adam Blowers**

- *Currently working on 2<sup>nd</sup> building and a Federal EDA grant*
- *2<sup>nd</sup> building will focus more on manufacturing and will be between 15 and 20,000 sq. ft.*
- *Projected to go behind tech farm building.*
- *Having Center of Excellence at Tech Farm has helped quite a bit in growing food and ag in the City.*
- *September 11<sup>th</sup> at 6pm is the Budget Presentation to City Council.*

### **GEDC – Report Provided by Mr. Massa**

- *Financials are complete and turned in. Entering final phases of accounting and transition.*
- *Have sent out RFPs for the boilers at the GEDC*
- *Pretzel Logic wanting to expand its current space. Currently occupying old Waltzing Matilda Space.*
- *Planning annual tenant appreciation lunch day.*
- *Real Eats is committing to space they'd like to expand into.*
  - *Spring 2020 to start expansion*
- *Windows in back space still are not complete*

### **School District – Report Provided by May Farnsworth**

- 4 new board members including herself
- Building new tennis courts
  - Old location was sinking
  - Tennis program is growing
- New AD (Athletic Director)
  - Trisha Budgar
  - Will be looking for a new one
- Summer program complete
  - Summer School Graduation was to take place next week.
- Trina Newton retiring, their biggest focus is finding a new superintendent for the 2020-2021 school year.

## **Other Business**

- **Video Marketing-**

- Rhonda is gathering information for the 'free marketing' as well the paid marketing sites such as LinkedIn.

Adjourn: The meeting was adjourned at 8:32 a.m.

Respectfully submitted by Erica Collins.

**Geneva Industrial Development Agency Board Meeting  
City Hall 2<sup>nd</sup> Floor  
Geneva, New York  
Tuesday, September 17<sup>th</sup>, 2019**

**In Attendance**

- Board Members Present: Anne Nenneau, Teresa Angelo, RJ Passalacqua, Frank Cecere, Rick Bley

- Absent: Ron Alcock, Nicholas Massa

Others present: Sage Gerling, Adam Blowers, Paul Bleakley, Erica Collins, May Farnsworth, Paul D'Amico, members of the LDC; Paula Bucklin, Steve Davoli, Rob Koczent

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**Meeting Call to Order**

Chair Frank Cecere called the meeting to order at 8:01 a.m.

**Approval of Minutes**

Frank Cecere made a motion, motion moved by Mr. Bley, 2<sup>nd</sup> by Mr. Passalacqua, and the Board unanimously decided to approve the minutes of the August 20<sup>th</sup>, 2019.

**Executive Session** – Mr. Cecere made a motion to enter executive session, moved by Ms. Nenneau, 2<sup>nd</sup> by Mr. Passalacqua.

- Joint session with the Local Development Corporation
  - *The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.*
- Mr. Cecere made a motion to exit executive session, moved by Mr. Bley 2<sup>nd</sup> by Mr. Passalacqua
- Ms. Gerling made a motion from both boards not to move forward with proposal for gateway parcel from Ithaca Neighborhood Housing Services and Lakeview Mental Health. Motion moved by Ms. Nenneau 2<sup>nd</sup> by Mr. Bley on the IDA side, and motion moved by Rob Koczent and 2<sup>nd</sup> by Mr. Davoli on LDC side. Motion carried on both behalf of IDA and LDC.
- LDC and IDA will create group to help focus on leads, prospects and feedback from other small cities like Geneva for solutions and ideas for gateway parcel.
- Committee members interested were:
  - Rob Koczent
  - Steve Davoli
  - Anne Nenneau
  - Rick Bley

**Treasurer's Report** – Mr. Blowers reported

- July standard American Tower Payment for Park partnership has a bank balance of about \$54,000 estimated.

- IDA Account there was revenue for some interest from a CD and downtown Winery payments.
- Audit is wrapping up; things were sent from accountants to City IDA audit. Hoping to have things wrapped up this week.
- Discussion on American Tower renewal or sale of. Mr. Blowers suggests keeping it to accrued monthly income versus selling and receiving a one-time payment. At this time IDA will keep it and make decision when the time comes for selling.

## **Updates**

### **Ag and Food Tech Park**– *Report Provided by Ms. Gerling and Adam Blowers*

- *Moving along on 2<sup>nd</sup> building nicely. About 10,000 square feet building fit for next phase of production space, manufacturing; someone who is graduating or coming in on a larger scale.*
- *Getting EDA grant in.*
- *One lab that is currently available, everything else is full.*
- *No movement on industrial park with prospect company*

### **GEDC** – *Report Provided by Mr. Blowers*

- *Real Eats has asbestos in expansion area and is around \$10,714 they are requesting IDA cover costs.*
- *There will be other costs, however it needs to be done.*
- *Overall consensus that the asbestos removal could fall under IDA budget contingent on signing a lease with Real Eats. IDA suggests we hear total agreement then make a decision*
- *Audit should be wrapped up this week*

### **City Council/ Other City Updates- Mr. Blowers**

- Presented budget for 2020 budget on 9/11
- Did meet with council ahead of time to limit 'surprises'
- Session went well, budget work session 9/25 to go through items.
- A few more work sessions in October, public hearing is 10/2
- Every dept was cut in some way, including outside agencies
- No tax rate increase

### **School District** – *Report Provided by May Farnsworth*

- School up and running
- Summer school graduation completed and well attended total of 8 kids
- West St. School is being updated new safer doors
- School board have been active preparing to a new superintendent

## **Other Business:**

### **Nominating Committee**

- Ms. Haswell is up for re-appointment.
- There is another interested candidate whom will meet some members and interview for possible appointment.
- Discussion of possible other board member stepping back to add on another member and re-appoint Ms. Haswell.

### **Website**

- Ms. Angelo would like website updated and would like to understand what is going on.

### **Gateway**

- IDA would to move forward with RFP for demolishing building

Adjourn: The meeting was adjourned at 8:47 a.m.

Respectfully submitted by Erica Collins.

Geneva Industrial Development Agency Board Meeting  
Geneva, New York,  
Tuesday, October 15, 2019

In Attendance:

Board members: Frank Cecere, Anne Nenneau, Teresa Angelo, Bethany Haswell, RJ Passalacqua, Rick Bley  
Absent: Ron Alcock, Nick Massa  
Others present: Adam Blowers, May Farnsworth, Paul Bleakley

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Meeting Call to Order:

Chair Frank Cecere called meeting to order at 8:03am

Approval of Minutes

Frank Cecere called for motion to approve minutes moved by Ms Nenneau and seconded by Ms Angelo, board unanimously approved 9/17/19 minutes

Treasurer's Report: Mr Blowers

Received Tower payment Park partnership bank balance \$71,385  
'17-'18 Audit drafts submitted to NYS  
'18-'19 Audit looks like it should be timely

Updates

Ag and Food Tech Park: Mr Blowers

Center of Excellence shared marketing position City/ Cornell revolving loan fund will cover city cost  
Help with economic development asked that reports be made to IDA  
No change on new building

GEDC: No report

City Council: Mr Blowers

10/9 adopted budget  
cuts in all departments and partner agencies  
2020-21 assessments up hope to keep tax rate the same  
Water/sewer rates increased 8 1/2% and 5.7% respectively



School Report: May Farnsworth

AM & PM programs up and running

School Board setting up search committee for new superintendent

Nominating Committee:

Nominations: Frank Cecere chair, Anne Nenneau vice chair, Rick Bley, secretary/treasurer

Unanimous vote for all three candidates

Other Business:

Update on Gateway property:

checking for asbestos before asking for quotes, no need to get bids

Video:

Live on the website

Need more marketing of it discussed

Speaking to Ontario county about adding to their website too

Marketing Gateway mtg to be announced Anne and Rick to represent IDA

Asked about existing pilots. Lists will be forwarded to members

Beth Haswell opted to step down from IDA. She was thanked for her service. Beth recommended Lowell Dewey Anne seconded, no discussion, unanimously supported to be sent to city council for approval.

Adjourned at 8:39am

**Geneva Industrial Development Agency Board Meeting  
Geneva, New York,  
Tuesday, December 17<sup>th</sup> 2019**

**In Attendance:**

Board members: Frank Cecere, Anne Nenneau, Teresa Angelo, Bethany Haswell, R.J. Passalacqua, Rick Bley, Lowell Dewey

**Absent:**

Ron Alcock

**Others present:**

Adam Blowers, Sage Gerling, Erica Collins

**Meeting Call to Order:**

Chair Frank Cecere called meeting to order at 8:03am

Approval of Minutes

Frank Cecere called for motion to approve minutes moved by Ms. Nenneau and seconded by Mr. Passalacqua, board unanimously approved October 15, 2019 meeting minutes.

**Treasurer's Report: Mr. Blowers**

-Standard park and IDA accounts have a little revenue in each for American Tower and Downtown Winery along with interest earned.

-IDA 2017-2018 Audit; Still working on outstanding items. Auditors sent 'testing entries' all passed and went through.

-Once draft financial statements are submitted Adam will review and send out to board any material weaknesses or major issues. Then give auditors go ahead to issue final financial statements to have approved at board level.

-Top priority is getting statements submitted to Authority Budget Office and on website for certification. Once certification is complete all financial incentives IDA can offer will be reinstated.

-Special meeting will tentatively be scheduled for end of December to review and approve audit.

-Board continued discussion on management company whom currently manages the Geneva Enterprise Development Center.

**Updates**

***Ag and Food Tech Park: Sage Gerling***

-Tech farm board is moving forward with 2<sup>nd</sup> manufacturing building, 20,000 square feet to be placed behind current Tech Farm building. AES who is in current building will move to new building to free up space.

-EDA grant submission in January to hopefully move forward for spring.

-The Revolving loan fund has given funds for the shared position to the Center of Excellence for the food and beverage consortium marketing position.

-IDA will receive monthly updates on Food and Beverage Consortium along with Marketing of current 'Get it Started' video.

***City Council: Adam Blowers***

-New City Council for 2020, had a brief new council orientation meeting,

-Council retreat set for late January to get ready for new year.

-Few resolutions passed in December council meeting, Marina resolution passed and ready to go.

-January 1, 2020 swearing in of new council if anyone would like to attend.

***Geneva City School District Report:***

- No report given

- Sage Gerling has mentioned, new superintendent survey is out for community members to take as they search for the new school superintendent. Erica Collins will circulate to IDA board for Geneva residents.

**Other Business:**

-Dove Block restoration group will be attending next IDA meeting to request repayment waiver of loan forgiveness given by IDA for \$25,000 under certain contingencies.

-Sage Gerling made a motion that the IDA will forgive the \$25,000 loan with the contingencies that the sale goes through with Corbett Inc., and that in the sales closing language and agreement with Corbett Inc. the first floor will be the Dove Block Community Art Gallery. Motion was moved by Anne Nenneau seconded by Rick Bley. Motion passed.

**Adjournment**