



City of Geneva
2010 Municipal Budget

Mayor
Stu Einstein

Councilors-At-Large

Ron Alcock

Stephen O'Malley

Ward Councilors

Jacqueline Augustine, 1st

Steve Valentino, 3rd

Jason Hagerman, 5th

Paul D'Amico, 2nd

Louis Cosentino, 4th

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September 30, 2009

Letter of Transmittal Executive Summary

Mayor, City Council, and Geneva Community:

It is with great pleasure that we present the 2010 City of Geneva Municipal Budget. This document will serve as our financial plan, plan for operations, and our capital improvement plan for the coming year. Additionally, it serves as our policy reference; guiding our financial and operating decisions as we move forward into Geneva's exciting future.

The budget, as proposed, tackles each of City Council's strategic imperatives, without increasing general assessments or the tax rate.

What we've got:

The 2010 Budget consists of three major funds and the Capital Improvement Program. The General Fund totals \$15.6 million.

The Water Fund totals \$3.08 million, while the Sewer Fund comes in at \$3.54 million.

Where it came from:

The single largest General Fund revenue is derived from property taxes at \$6.4 million, approximately equivalent to the 2009 projections. As noted above, no rate or general assessment increases are proposed.

Sales tax and state aid account for the next two largest sources of revenue, at \$2.90 million and \$2.38million respectively.

Other revenues, including but not limited to taxes, fees, and project reimbursements total \$3.07 million.

Mission Statement:

The City of Geneva: Enhancing our community through safe, responsive, and responsible services, programs, and facilities.

Vision Statement:

Geneva: A beautiful and safe community in which to live, work, play, and invest.

Strategic Imperatives:

The City of Geneva will achieve its vision through the effective execution of our mission. For the 2009 operating year, we recognize that progress toward our vision is most effectively achieved via the allocation of resources to the following strategic imperatives:

- ***Providing Value for Taxpayers:*** City Council recognizes that development and maintenance of a community of excellence is not always achieved inexpensively. However, with each opportunity for which public resources are allocated, key decision makers will ask: “How does this add or create value for our taxpayer?” In those instances where value addition or creation is not clear, the City will seek alternate, creative solutions that provide enhanced value for precious taxpayer investment.
- ***Enhancing Neighborhoods:*** Recognizing that neighborhoods are the building blocks of a successful community, City Council will review every investment with the objective of creating and maintaining safe, vibrant neighborhoods. This will be achieved through decentralization of recreation activities—as a means for neighborhood-based programming, community policing, aggressive code enforcement, and sound land-use planning. City Council will support the development of grass roots neighborhood organizations, as the key to leading the charge toward neighborhood revitalization.
- ***Engaged Governance:*** Understanding that a well-informed electorate and diversity of ideas contribute to a successful community, City Council will utilize a range of communications tools and feedback avenues to provide citizens with all available information and bountiful opportunities to contribute knowledge, opinion, and expertise to City matters. Additionally, Council will look to staff to provide the same communication loops in an effort to maintain informed strategic oversight of City operations.
- ***Economic Development:*** Private investment and job creation contribute to community success through diversification of the tax base and enhancement of quality of life for our residents. City Council will continue to make investments in well thought out economic development efforts that attract high-quality commercial activity. Our efforts will be focused on those investments that enhance our posture as a regional tourism center, a haven for small, independent businesses, and promote an industrial sector that provides high-skilled, high paying jobs, while respecting our sensitive watershed environment.

Where it's headed:

The 2009 budget is allocated across nine functional areas of the City. The largest allocations are for Public Safety expenses (41%), followed by Public Works (15%). Debt service and interdepartmental/other expenses are the next largest categories at 12% each.

How we'll use it:

The proposed budget addresses each of the strategic imperatives identified by City Council during our visioning session at the start of the process.

The budget addresses these imperatives in the following manner:

- *Providing Value for Taxpayer Investment:* The 2010 budget proposal recommends no increase in property tax rates or general assessments. Short term revenue sources have been identified to weather the current economic storm while we review our operational strategies and seek out long term revenue solutions.
- *Neighborhood Revitalization:* The proposed budget fully funds the Office of Neighborhood Initiatives, our cutting edge program aimed at revitalization of our neighborhoods.
- *Engaged Governance:* The budget, as an operating plan, provides for the development of Council operating committees focused on strategic imperatives.
- *Economic Development:* This proposal continues our support of economic development activities in the City. Additionally, it enhances our efforts by contemplating efforts to engage partners in the community, thereby leveraging our investment.

We hope that you will find the ideas and recommendations contained herein to be responsible and effective in addressing the needs of the City for 2010 and beyond. We believe that this proposal is the best way ahead for our organization and the community.

We would like to extend our most sincere appreciation for all who participated in the development of this document; including all City Department Heads, the Senior Management Team, outside agency leadership, community representatives, and of course the City Council.

We look forward to discussing this proposal with you; and to another great year in Geneva.

Sincerely,



Matt Horn
City Manager

The City of Geneva's 2010 Municipal Budget

Budget Message

"May you live in interesting times..."

--Reputed Chinese Curse

Introduction

When Neville Chamberlain's brother first heard the quote referenced above, it seemed innocuous enough. The more he dwelled upon it, the more striking it became, and the deeper he understood it. He has been quoted as saying, in response, "no age has been more fraught with insecurity than our own present time." We're not quite where he was then, but it sure feels like it sometimes...particularly at budget time.

The 2010 City budget tackles City Council's strategic imperatives with a significant focus on limiting the financial burden placed on City businesses, residents, and visitors by way of property and other taxes.

The recommended budget achieves the "no tax increase" objective for the second year in a row. Staff read City Council loud and clear with respect to this directive. Additionally, we feel that your strategic imperatives have been addressed with innovative programming and performance-driven implementation.

Looking to 2010, staff will work to provide the very best, most professional level of service possible, within identified available resources. At the same time, we will look to City Council, and the community, to assist us via policy development with tackling the challenges on the horizon relative to restricted revenue growth and the escalating cost of traditional service delivery for municipal operations.

I look forward to working with you as we complete this process and continue moving Geneva into the future, and posturing her as a community of choice in New York State.

The Basics

Gen. Fund Rev.:	\$15,611,780
Gen. Fund Exp.:	\$15,611,780
Tax Rate:	\$18.26/\$1,000
Tax Rate Change:	\$ 0.00/\$1,000
Water Fund Rev.:	\$3,080,929
Water Fund Exp.:	\$3,080,929
Water Rate:	\$3.21
Water Rate Change:	\$0.34
Sewer Fund Rev.:	\$3,541,598
Sewer Fund Exp.:	\$43,541,598
Sewer Rate:	\$3.46
Sewer Rate Change:	\$0.42

- 3.71
4.12
4.13

"Nothing great was ever achieved without enthusiasm."

--Ralph Waldo Emerson

The Process

The chief objective of the budget development process was to foster innovation through continued input and feedback from all affected parties. At each turn we sought input from municipal stakeholders, including City Council, City staff, outside agencies, and the community at-large.

Workshop #1: Community Input

Traditionally, the budget process has included formal public input via the statutorily-mandated public hearing; which falls at the close of the process. This year, staff sought to get additional input on the front-end of budget development. This session focused largely on economic development, service enhancements, and maintaining or reducing the tax rate.

Workshop #2: Review of Strategic Imperatives

In 2009, City Council established a strategic vision which was communicated via the development of four strategic imperatives. These include:

- Providing Value for Taxpayer Investment
- Neighborhood Revitalization
- Engaged Governance
- Economic Development

These are discussed in more detail in the following section. At this workshop, City Council affirmed their continued commitment to working within this strategic framework, and directed staff to continue operations with our compass pointed squarely on these four operational destinations.

Workshop #3: Financial Conditions

This session was devoted to a review of the financial realities staff is facing during the budget development process. The following challenges were highlighted for Council consideration:

- Flat property value growth (less than 1/3 of one percent)
- Continued financial uncertainty with New York State
- Mandated increases in employer contributions to the retirement system
- Significantly reduced investment income

➤ Continued operational cost increases

Our strategies for meeting these challenges are addressed later in the document. Additionally, as per City Council policy, a complete review of all City-owned properties was conducted with subsequent recommendation for disposal.

Staff Roundtables

Two staff roundtables were held, during which management team and other staff members provided ideas for revenue enhancement and cost control. All ideas were presented to Council for evaluation and direction as to desired implementation.

Utilizing Council input on staff recommendations, many of the ideas put forward have been included as part of the recommended budget approach.

City Council Review and Feedback

Starting today, staff is asking the Council conduct a detailed, thorough review of this document and its recommendations. Staff will look to Council for direction on how to modify this to more accurately meet the needs of the community.

Adoption

We anticipate that City Council will adopt this document in October.

Implementation

Staff will move quickly and vigorously to implement the directives set forward by Council via adoption of this budget. Staff will also look to Council, as a result of the recommended strategic imperative committee system, for continuous process and program improvement.

"We are what we repeatedly do. Excellence, therefore, is not an act, but a habit."

--Aristotle

Strategic Imperatives

As noted in the previous section, City Council affirmed your commitment to the strategic imperatives developed in 2009. These not only drive the development of the staff budget proposal, but also shape the way we operate every day. They include:

- ***Providing Value for Taxpayer Investment:*** City Council recognizes that development and maintenance of a community of excellence is not always achieved inexpensively. However, with each opportunity for which public resources are allocated, key decision makers will ask: "How does this add or create value for our taxpayer?" In those instances where value addition or creation is not clear, the City will seek alternate, creative solutions that provide enhanced value for precious taxpayer investment.
- ***Neighborhood Revitalization:*** Recognizing that neighborhoods are the building blocks of a successful community, City Council will review every investment with the objective of creating and maintaining safe, vibrant neighborhoods. This will be achieved through decentralization of recreation activities—as a means for neighborhood-based programming, community policing, aggressive code enforcement, and sound land-use planning. City Council will support the development of grass roots neighborhood organizations, as the key to leading the charge toward neighborhood revitalization.
- ***Engaged Governance:*** Understanding that a well-informed electorate and diversity of ideas contribute to a successful community, City Council will utilize a range of communications tools and feedback avenues to provide citizens with all available information and bountiful opportunities to contribute knowledge, opinion, and expertise to City matters. Additionally, Council will look to staff to provide the same communication loops in an effort to maintain informed strategic oversight of City operations.
- ***Economic Development:*** Private investment and job creation contribute to community success through diversification of the tax base and enhancement of quality of life for our residents. City Council will continue to make investments in well thought out economic development efforts that attract high-quality commercial activity. Our efforts will be focused on those investments that enhance our posture as a regional tourism center, a haven for small, independent businesses, and promote an industrial sector that provides high-skilled, high paying jobs, while respecting our sensitive watershed environment.

"Wherever we look upon this earth, the opportunities take shape within the problems."

--Nelson Rockefeller

Operational Challenges

The development of the 2010 budget presented one of the largest challenges faced by City staff. Challenges spanned all funds and represented issues from both the revenue and expenditure sides of the equation. These issues were paramount in all staff and Council discussions, and pose a significant challenge in continuing to deliver all the services that Geneva residents have come to expect. These challenges include:

Flat Property Value Growth

The 2009 budget presented information on, what was considered at the time, "flat value growth." Fiscal Year 2009 projections indicated growth at around one-half of one percent; the lowest forecasted growth in recent memory. FY 2010 projections appear even more challenging, with growth forecast at just under 1/3 of one percent.

Sales Tax Regression

A modest increase was projected for 2009, which appears to be too aggressive a forecast with revenues coming in far below projections. As a result, staff is forced to project a decrease in anticipated sales tax collections.

Uncertainty in State Funding

New York State continues to struggle with respect to revenue collection. As a result, many of the funding sources previously available are drying up or have uncertainty relative to amounts available to municipalities.

Retirement System Changes

Over the course of the next several years, the New York State Retirement System will pass along increases in employer contributions in double digit figures. In Geneva's case, these increases amount to hundreds of thousands of dollars in new costs.

Investment Income

Due to continued struggles with the national economy, Geneva's investments continue to earn interest only in the one to two percent range. This results in reduced income to fund City operations.

“The difference between a successful person and others is not a lack of strength, not a lack of knowledge, but rather a lack of will.”

--Vince Lombardi

Operational Opportunities/Budget Approach

As noted in the previous section the two primary objectives in preparing this budget were a consistent level of service for our customers without an increase in the tax burden. For the second year in a row, staff has been able to deliver on these objectives as outlined in this document.

The budget proposal outlined here provides for no increase in general assessments and no increase in the 2009 property tax rate. Additionally, the proposal illustrates tremendous strides in addressing City Council’s strategic imperatives. The following highlights are offered as illustrative of the 2010 approach.

Office of Neighborhood Initiatives

This total overhaul of the City’s community development apparatus represents the single largest, and most significant undertaking in Geneva in recent memory. Staff is spending the final quarter of 2009 in program development and capacity building for this invaluable program. The program addresses City Council’s strategic imperatives in the following manner:

- Providing Value for Taxpayer Investment: Funding for this program is provided entirely by non-tax revenue for 2010. This provides Council and the community the opportunity to evaluate program progress without heavily investing property tax revenues.
- Neighborhood Revitalization: This program is geared entirely toward neighborhood revitalization. The entire focus of program activities will be on improving the physical and socioeconomic issues plaguing Geneva’s building blocks: our neighborhoods.
- Engaged Governance: The programs coordinated by ONI will provide Council and the community with the opportunity to be involved in many aspects of program development and implementation.
- Economic Development: The reallocation of code enforcement and other responsibilities from the economic development office to ONI will provide the Director of Economic Development the ability to focus on business recruitment and retention.

Systemwide Reorganization

Beginning in January of 2010, staff will commence work, along with the Value for Taxpayer Investment Committee, on reorganization of staff resources into a more streamlined model to reflect a leaner, more focused service delivery strategy. The starting point for this effort will be identification of all mission-critical city services. Once critical City services are identified, a service

delivery model will be identified for each service, with appropriate staffing models for each. Finally, a recommendation for strategic realignment of staff allocations, along with a transition plan for those services deemed no longer critical will be developed.

This effort contributes to City Council's strategic imperatives in the following manner:

- Providing Value for Taxpayer Investment: A leaner, more focused delivery model for municipal services will result in total optimization of staffing allocation. As Council is aware, this represents the single largest expense facing our operation. Optimizing these resources ensures that taxpayer investment is optimized as well.
- Engaged Governance: This effort gives Council and the community an opportunity to completely change the face of service delivery in Geneva. Participants will be intimately familiar with all operations of the City, and walk away with a better understanding about how services can be delivered in a more efficient manner.

Outside Agency Funding

In the 2010 budget, staff recommends significantly reduced allocations for outside agencies. Additionally, staff is proposing to fund these agencies from the general fund balance for 2010. In operating year 2010, staff will look to the appropriate Council committees, and ultimately to the full Council for development of a policy and process for evaluating agency requests.

This effort contributes to City Council's strategic imperatives in the following manner:

- Providing Value for Taxpayer Investment: A more rational approach toward funding outside agency requests will ensure that taxpayer funds are appropriately and strategically invested; thus ensuring maximum value.
- Neighborhood Revitalization: As part of the outside agency funding strategy, Council should seek to identify those agencies which specifically address our tactical efforts in neighborhood revitalization. Those agencies whose mission furthers our neighborhood improvement objectives should receive priority funding status.
- Economic Development: As with neighborhood revitalization, Council should seek to identify our partners in economic development, and where appropriate, utilize outside agency allocations to further these efforts.

Disposal of City-Owned Property

As has been noted, the City currently holds a significant acreage of property that is no longer required for municipal purposes. Staff proposes to move forward, as directed by Council, with execution of disposal strategies for these properties. Revenues from this effort are short-term in nature, realized over the next several years, but will assist us in funding operations as the City examines its service delivery model and pursues revenue recovery strategies.

- Providing Value for Taxpayer Investment: Disposal of City-owned properties adds to the tax base, thus reducing the investment required by existing property owners. Additionally, non-tax revenues are realized at a time when other revenues are declining, eliminating the need to adjust the tax rate.
- Neighborhood Revitalization: Strategic redevelopment of properties in selected neighborhoods will result in improved conditions for existing property owners.
- Engaged Governance: Council and the community will be actively engaged in development of specifications for sale of these properties. This will result in a unified vision for redevelopment and offer ample opportunity for community input in our neighborhood revitalization and economic development efforts.
- Economic Development: Many of the properties targeted for disposal will be utilized for economic development purposes. This will assist our efforts in downtown revitalization and in overall management of our commercial tax and job creation efforts.

Capital Projects

A capital needs assessment is included as part of this package. No funding has been identified to complete identified projects, however it is anticipated that we will receive several one-time project closeout payments in 2010. Should these materialize, staff will recommend budget amendments to address capital needs.

Water Fund

Several large scale capital projects are commencing in 2009 and will continue into 2010, including replacement of our filtration components and citywide replacement of water meters. These will result in enhanced operations, and in the case of the latter, in revenue enhancement and operational efficiencies thanks to improved technology. Increases in operational cost will result in a rate increase of 34 cents per cubic foot, or \$6.75 per quarterly billing cycle for the average homeowner.

Sewer Fund

Uncertainty surrounding the future of leachate treatment at the wastewater treatment plant will require Council and staff monitoring over the coming year. Increased cost of operations and declining outside treatment revenues result in a proposed rate increase of 42 cents per cubic foot, or \$4.31 cents per quarterly billing cycle for the average homeowner.

"Imagination is more important than knowledge."

--Albert Einstein

Our Future

As was discussed in Council workshops and in previous sections of this document, the 2010 budget process was largely focused on preserving as many services as possible, without impacting the property tax rate. With that in mind, much of the thought that went into solution development for revenue and expenditure challenges was centered on 2010. This makes our thought process going into 2010 all the more critical.

The efforts discussed in the previous section will leave a lasting mark on the organization, and the City as we march into the future. The neighborhood revitalization approach adopted by Council in 2009 will blossom in 2010. The community should begin to feel a dramatic push toward grass roots efforts to identify challenges and opportunities in our neighborhoods, plot a way ahead, and execute revitalization activities. Beyond 2010, the physical landscape will begin to change drastically with improvements to homes and neighborhood resources. A clear, distinct identity for each neighborhood will begin to take shape, and serve as a hallmark for community pride. Neighborhood associations will begin to approach Council with a single voice, identifying critical needs in each neighborhood, and recommending solutions for improving our community landscape.

The committee structure identified by Council as part of the budget development process will also bear fruit this year. Staff is eager to begin working with the committees on significant issues like reorganization of City government. This is Council and the community's opportunity to rightsize our organization and create a state-of-the-art service delivery model that will serve as the epitome of efficiency, providing performance-based, value-driven solutions for cost management and service optimization in our organization and in Geneva.

Additionally, the committees will be asked to tackle long-standing challenges to our sustainability and operational efficiency. Chief amongst these are revenue diversification efforts aimed at reducing the financial burden on property taxpayers. Open and collaborative community discussion, examination of best practices in other communities, and dialogue with non-profit citizen entities will begin to yield the framework for true change in how government operations are funded.

In fact, collaboration will be the key to many of our activities in 2010. Our economic development program will become highly integrated with our partners in these efforts, including the Geneva Business Improvement District, The Industrial Development Agency, Ontario County, the Geneva Area Chamber of Commerce, Geneva Growth, and many others.

One of the toughest things to do in difficult financial times is to see past the crisis and prepare for the future. The programs, services, and strategies outlined in this budget attempt to do just that.

We are in the challenging position of softening the financial blow in the near term, and preparing ourselves for greatness in the out years.

I believe that the talent exists on City staff, City Council, and in the community to accomplish these difficult tasks. I look forward to working with all of these groups to ensure Geneva's place as THE place to live, work, play, and invest in upstate New York and beyond.

"There is no impossibility to him who stands prepared to conquer every hazard. The fearful are the failing."

--Sarah J. Hale

Conclusion

Fiscal Year 2009 was one fraught with challenges for Geneva and the surrounding region. Woes at the state level trickled down to the municipal level, leaving Council and the community to deal with these significant issues. FY 2010 represents a turning point for our organization and our community. We will be forced to change the way we do business. These changes will not be easy, nor will many of them be popular. However, if properly deliberated and executed, they will dramatically change the fiscal and organizational landscape for Geneva, resulting in a better environment in which households and businesses are able to thrive.

In summary, staff feels that this recommendation represents the following impact on Council's strategic imperatives:

Providing Value for Taxpayer Investment

This budget represents the second consecutive year that neither the property tax rate or the general assessed value of existing properties in the City were adjusted to meet cost challenges. Staff looked instead to reallocation of staff resources, introduction of short-term revenues where appropriate, and, in the most drastic circumstances, deferring capital investment to a time when our revenue picture is brighter and our operations have been fully optimized.

Neighborhood Revitalization

The newly formed Office of Neighborhood Initiatives will hit the ground running in 2010. Community sparkplugs will be selected to begin development of neighborhood associations in all 11 neighborhoods. Private partners will be identified to begin tackling the physical challenges with respect to our aging building stock, code enforcement activities will morph into a highly collaborative outreach effort in those cases where it is most appropriate—heading off future challenges with endangered properties. Finally, residents will have access to technical assistance and

financial support necessary to affect real change on their property and thus on the neighborhoods themselves.

Engaged Governance

City Council's committee approach will take shape in 2010, with highly engaged Councilors working collaboratively with staff and the community to identify challenges and develop lasting solutions to ensure sustainable operations and enhanced quality of life for Geneva residents and businesses. These groups will tackle such challenges as non-taxable properties, economic development collaboration, municipal reorganization, and a host of other opportunities, that when properly addressed will lead to significant improvement in service delivery and community engagement.

Economic Development

Execution of Council's economic development vision will be the focus of our efforts here in 2010. Working with Council's economic development committee, community partners will be identified and a collaborative, coordinated approach will be developed for enriching our business climate. Particular focus will be on implementation of BID's Full Occupancy Initiative.

The budget and policy recommendations made here represent, what staff feels, is the most professional, most responsible way ahead for the coming year and beyond. I hope you will look upon it with due consideration, and an open mind focused toward positive and meaningful change.

Budget Revenues

	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2010 Staff Proposed</u>	<u>Difference</u>
Appropriated Fund Balance		175,000	246,543	
Equipment Amortization		252,700		(252,700)
Brownfields Reimbursement		761,438		(761,438)
Community Development Block Grant		200,000		(200,000)
 <u>TAX REVENUES:</u>				
Occupancy Tax	153,845	160,000	175,000	15,000
Property Tax	6,394,350	6,403,477	6,421,477	
Public Utility Tax	197,303	250,000	220,000	(30,000)
Mortgage Tax	141,298	130,000	90,000	(40,000)
Penalties on Taxes	63,226	100,000	100,000	
5% School Tax Penalties	45,440	50,000	50,000	
Sales Tax	3,160,020	2,932,535	2,900,746	(31,789)
Total Tax Revenues	10,155,482	10,026,012	9,957,223	(68,789)
 <u>STATE ASSISTANCE:</u>				
CHIPS	333,099	168,000	168,000	
Recreation Aid	10,504	7,000	7,000	
General Purpose State Aid	2,109,796	2,109,796	2,109,796	
Highway Maintenance Aid	39,381	85,000	85,000	
Star Program Aid	1,928	2,000		(2,000)
Equalization Assessment Aid	20,995	20,000	20,000	
Total State Aid	2,515,703	2,391,796	2,389,796	(2,000)

Budget Revenues

General Fund

	2008	2009	2010	
	<u>Actual</u>	<u>Budget</u>	<u>Staff</u>	<u>Difference</u>
<u>GENERAL REVENUES:</u>				
City Court Fines	274,904	239,000	250,000	11,000
Gas & Oil	244,908	120,000	65,000	(55,000)
Registrar Fees/Licenses	35,718	38,000	36,000	(2,000)
Dog Licenses	11,098	12,000	12,500	500
Building Permits/Court Revenue	29,592	44,500	44,500	
Division of Cemeteries	42,395	60,000	55,000	(5,000)
Parking Tickets	55,698	85,000	85,000	
Engineering Reimbursement	159,410			
Miscellaneous	76,812	67,150	70,000	2,850
Bingo Fees	4,166	5,000	4,700	(300)
Interest on Investment	237,148	170,000	85,000	(85,000)
Insurance/Workers Comp. Recoveries	43,950	18,000	18,000	
Cable TV Franchise	242,849	148,000	170,000	22,000
Grass Cutting	3,359	4,000	4,000	
Cemetery Trust Fund Interest	407	500	400	(100)
DWI & Police Accident Reports	14,996	24,000	24,000	
Sale of Properties	134,170	15,000	160,000	145,000
Empire Zone Grant/Small Cities	32,500	60,674		(60,674)
Inspections/I.R.L.F./Tax Relevy-Code	65,358	114,000	84,000	(30,000)
RDS Subsidy	41,667	42,000	10,000	(32,000)
I.R.L.F./IDA Grant-Econ. Develp.	222,981	116,204	80,000	(36,204)
UDAG Repayment			171,000	171,000
Wilmorite			134,761	134,761
School Resource Officer	148,969	142,000	148,000	6,000
Rental of City Property/ 0 & M Aid	29,819	12,755	13,000	245
Auction	9,101	2,000	3,000	1,000
Payment in Lieu of Taxes	495,534	420,728	433,120	12,392
Concession Stand	27,135	25,000	25,000	
Ice Rink Fees	176,653	160,000	165,000	5,000
Recreation Charges	35,843	70,000	80,000	10,000
Police Security-Court/HWS	102,138	65,000	95,000	30,000
Hobart & William Smith Colleges Agreement	95,000	30,000	50,000	20,000
Tax Advertising	13,034	13,000	15,000	2,000
Public Works Services	6,540	12,000	12,000	
Water/Sewer Transfer	468,500	468,500	468,500	
Reimbursable Legal Fees		15,000		(15,000)
Total General Revenues	3,582,352	2,819,011	3,071,481	252,470
Tax Revenue/State Assistance	12,671,185	12,417,808	12,347,019	-70,789
Revenues & Fund Balance	16,253,537	16,625,957	15,665,043	(960,914)

Budget Expenditures Recap**General Fund**

	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>	<u>Difference</u>
FIXED COSTS:					
Salaries	6,276,308	6,587,687	6,975,011	6,869,421	281,734
Fringe Benefits	463,347	517,537	525,018	525,018	7,481
Retirement Benefits	24,653	768,699	1,026,172	1,026,172	257,473
Health Insurance Benefits	1,759,173	1,837,096	1,909,830	1,909,830	72,734
Debt Service	1,899,977	1,962,877	1,880,249	1,875,158	(87,719)
Insurance	246,486	270,000	270,000	270,000	0
Street Lighting	352,972	357,045	357,045	357,045	0
Capital Costs	190,000	358,000	358,000	168,000	(190,000)
Gas & Electric	211,954	211,000	216,000	216,000	5,000
Building Costs	315,139	363,414	309,000	309,000	(54,414)
Equipment Amortization Contr.	174,000		80,000		0
Subtotal-Fixed Costs	11,914,009	13,233,355	13,906,325	13,525,644	292,289
OTHER COSTS:					
Solid Waste Disposal	31,338	33,000	33,000	33,000	
Outside Agencies	75,610	75,610	124,410	65,799	(9,811)
Agencies/Commissions	65,000	67,319	71,800	60,685	(6,634)
Equipment Costs	99,505	106,208	96,825	96,825	(9,383)
Equipment Amortization Pur.		252,700	60,000		(252,700)
Postage	16,016	16,900	16,250	16,250	(650)
Telephone	27,662	28,801	29,099	29,099	298
Office Supplies	41,599	38,843	34,746	34,746	(4,097)
Materials and Supplies	114,801	109,988	108,088	108,088	(1,900)
Equipment Repairs	73,561	73,716	65,759	65,759	(7,957)
Outside Contractors	99,860	84,570	155,107	155,107	70,537
Computer Costs	42,774	55,694	57,129	57,129	1,435
Park Equipment/Maintenance	6,900	6,950			(6,950)
Gas and Oil	315,622	376,617	322,500	317,334	(59,283)
Animal Control	14,190	14,476	18,266	18,266	3,790
Snow Removal/Trees/Streets	270,587	319,465	336,500	336,500	17,035
Tax Stabilization Fund					
Capital Projects		1,136,438	175,000	175,000	(961,438)
All Other Costs*	750,195	527,988	622,796	569,812	41,824
Grand Total	13,959,229	16,558,638	16,233,600	15,665,043	(893,595)

*All other includes mileage, travel, conference expense, publications, dues, training, miscellaneous, copy costs, printing/forms, audit fees, Board of Assessment review, physicals, assessments update, record restoration, bond issue costs, engineering/survey costs, 207 C, A law, rent of polling places, firearms costs, tickets and summons, uniform costs, school credit, leased equipment costs, program expenses, concession supplies, refrigeration maintenance, assistant chiefs expenses, parks equipment, school district facility rental, McDonough Park costs, Recreation Complex costs, codification of ordinances, phone system costs, taxes on City properties, special attorney fees, contingency, Zoning Board of Appeals, Planning Board, lakefront/buildings, refuse operation and retirement payouts.

Program Summary

The Mayor and City Council make up the legislative and governing body of the City of Geneva. City Council develops City policies; enacts laws, ordinances and resolutions; and provides policy level guidance to the City Manager who oversees day-to-day operations for the City. The Mayor and City Councilors are elected by the residents of the City for four-year terms.

Contribution to Strategic Imperatives

The 2010 Mayor and Council budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

Upon adoption of this budget, the Mayor and City Council, as appropriating body, will ensure that the City Manager gauges each investment of taxpayer resources for congruence with City Council's strategic imperatives. City Council has endorsed the financial policies, as outlined in a subsequent section of this document. These policies will ensure that taxpayer resources are well-managed, and appropriately applied.

Neighborhood Revitalization

This budget provides for the execution of well-developed neighborhood improvement strategies. As part of the 2010 budget programs, Mayor and Council will be heavily involved in neighborhood revitalization efforts, and will receive regular updates and provide policy level guidance to staff regarding the execution of neighborhood improvement programs.

Engaged Governance

The programs outlined in this budget, including neighborhood improvement strategies, performance measures, and regular updates from City staff on budget performance, will ensure that City Council remains well-informed in order to better serve their constituents.

Economic Development

This budget, as a plan for operations, calls for significant coordination between City Council and our economic development partners. This ensures that City Council's economic development vision is well-resourced, and effectively executed.

Mayor/City Council General Fund 1210/1010

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1210.1001 -Mayor Salary	7,500	7,500	7,500	7,500
1010.1001 -Council Salary	32,000	32,000	32,000	32,000
1010.4012 -Conference Expense	1,888	2,600	2,700	2,700
1210.4014 -NYCOM	5,005	5,200	5,200	5,200
1010.4016 -Advertising	1,000	800	800	800
1010.4020 -Materials/Supplies	1,758	1,500	1,350	1,350
1010.2029 -Equipment Purchases		2,100	1,500	1,500
1010.4046 -Miscellaneous	1,198	1,100	4,500	4,500
	50,349	52,800	55,550	55,550
1210.8070 -Mayor Social Security	574	574	574	574
1010.8070 -Council Social Security	2,448	2,448	2,448	2,448
Total Direct Costs	53,371	55,822	58,572	58,572
Less Generated Programs				
Local Effort Required	53,371	55,822	58,572	58,572

Program Summary

The City Manager's Office is responsible for administration of day-to-day operations of the City, including support for the City Council. Administrative duties include preparation and administration of the yearly budget and capital program; supervision of City offices and departments; and execution of contracts, leases, etc. as specified by the Charter and authorized by City Council. The office also carries the personnel and human resources function for all City employees, including benefits management, coordination of Civil Service with Ontario County, and employee training and support programs.

Contribution to Strategic Imperatives

The 2010 City Manager's Office budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The City Manager will oversee the execution of all City Council financial policies, and will work closely with the Comptroller's Office to ensure proper management and investment of taxpayer resources. Through our Human Resources program, we will work to retain and develop current City employees, and to recruit the very best candidates for position vacancies, in an effort to ensure proper application and allocation of taxpayer investment.

Neighborhood Revitalization

The 2010 budget fully funds the Office of Neighborhood Initiatives, over which the City Manager will exercise significant oversight. Neighborhood associations will sit at the core of our efforts to develop and maintain safe, vibrant neighborhoods.

Engaged Governance

The 2010 budget calls for a number of activities, including development of committees centered on Council's strategic imperatives. The City Manager will remain very active in the efforts of these committees, along with appropriate staff.

Economic Development

The City Manager will provide regular and effective oversight to the City's economic development program, in an effort to ensure that Council's economic development vision is executed appropriately. The Manager will be engaged in all pursuits of the City's economic development program, and will coordinate activities with each of the City's partners in development.

City Manager**General Fund 1230**

Budget Detail	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2010 Department Request</u>	<u>2010 Staff Proposed</u>
1001 -Salary	174,749	180,475	185,041	185,041
4010 -Telephone	1,426	1,800	1,620	1,620
4011 -Postage	452	600	540	540
4012 -Mileage/Travel	1,700	1,700	1,530	1,530
4013 -Office Supplies	2,400	2,400	2,160	2,160
4014 -Conferences/Publications	2,002	3,900	3,510	3,510
4016 -Advertising		400	360	360
4017 -Copy Costs	743	1,250	1,125	1,125
4028- Neighborhood Support		15,000	13,500	
2029 -Equipment Purchases	1,346	1,500	1,350	1,350
4045 -Training	1,752	3,100	2,790	2,790
4046 -Miscellaneous	441	1,100	990	990
9950.9000- Trans. To EA				
	187,010	213,225	214,516	201,016
8070 -Social Security	13,333	14,320	14,601	14,601
8071 -Retirement		16,847	22,713	22,713
8072 -Health Insurance	16,276	17,464	17,011	17,011
Total Direct Costs	216,620	261,856	268,841	255,341
Less Generated Programs				
Local Effort Required	216,620	261,856	268,841	255,341

Program Summary

The Finance Department is responsible for the financial administration of all funds contained in the City's budget. Department staff processes all City and County taxes, delinquent school taxes, water bills, parking tickets and BID assessments. All payroll and accounts payable for the City are processed through this office. This office also coordinates all required audits and is responsible for all federal and state reporting requirements.

Contribution to Strategic Imperatives

The 2010 Finance Department budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The Finance Department will execute City Council's financial policies to ensure that taxpayer resources are appropriately managed and accounted for. The Comptroller will provide strict oversight to departmental spending, and working with Department Heads, will seek out creative alternatives to satisfy resource needs of City Departments.

Neighborhood Revitalization

This budget provides for the oversight and administration of grant programs designed to assist the City's greatest asset: our diverse neighborhoods. Finance staff will ensure that financial reporting requirements of all grant programs are effectively executed, and will assist in the resource development needs associated with matching funds.

Engaged Governance

The Comptroller will provide the City Manager with the most accurate and up-to-date financial data, so that he may continue to keep Council and the public advised as to the City's financial position.

Economic Development

The Comptroller will continue to serve in the identified roles associated with the City's economic development partners; including the Business Improvement District, and the Industrial Development Agency. This office will ensure that those organizations receive the proper guidance and oversight needed to effectively execute City Council's economic development vision.

Finance/Assessment

General Fund 1315

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
		294,928	313,483	313,483
1001 -Salary	274,827			10,465
1004 -Extra Help	9,555	10,010	10,465	1,500
4009 -Board of Review	1,500	1,500	1,500	2,600
4011 -Postage	3,000	3,000	2,600	540
4012 -Mileage/Travel	478	603	540	7,300
4013 -Office Supplies	8,300	8,300	7,300	1,620
4014 -Conferences	1,485	1,798	1,620	2,400
4016 -AdvertisinWPublications	2,399	2,450	2,400	6,600
4018 -Computer Costs	5,940	6,440	6,600	7,000
4019 -Audit Fees	6,300	7,000	7,000	2,000
2029 -Equipment Purchases	1,560	2,483	2,000	1,500
4085 -Bond Issue Costs	1,500	1,500	1,500	2,400
4094 -Assessment Update	2,193	2,400	2,400	
9950.9000- Trans. To EA				359,408
	319,037	342,412	359,408	359,408
8070 -Social Security	21,032	23,742	25,072	25,072
8071 -Retirement	3,180	27,528	37,755	37,755
8072 -Health Insurance	38,339	44,578	43,735	43,735
Total Direct Costs	381,588	438,260	465,970	465,970
Less Generated Programs		40,000	40,000	40,000
Local Effort Required	381,588	398,260	425,970	425,970

Performance Measurement Program

Outcome: Residents and businesses recognize that investments, in the form of tax and fee payments, are managed appropriately, and thus generate value.

Objective: Reduce costs associated with support activities so that more resources may be applied to direct service.

Measures

- Total invoices paid
- Department cost per invoice
- Average days between invoice date and check processed
- Average days between department approval and check processed
- Department cost per payroll transaction
- Total payroll transactions
- Total payroll errors
- Total investment income

Objective: Provide oversight and guidance to Departments relative to effective management of expenditures.

Measures

- Number of department budget meetings
- Percentage of line items within approved budget

Objective: Manage the City's resources according to acceptable financial practices and standards.

Measures

- Bond Rating
- Total audit findings

Outcome: City Council and the public will receive adequate information on the City's financial position, so that appropriate policy and other decisions can be effectively made.

Objective: Provide the City Manager and Department Heads with regular reports in a timely and accurate manner.

Measures

- Percentage of department reports provided within 10 days of month's close

Program Summary

The City Clerk's Office issues licenses for regulated industries in the City, records the minutes of all City Council meetings and records all vital statistics in the City (births, deaths and marriages). The City Clerk is the City's Records Management Officer, with responsibility for managing requests under the Freedom of Information Program. Cemetery records are also recorded in the office. Staff is committed to supplying information and expertise to the general public, as well as all departments and elected officials.

Contribution to Strategic Imperatives

The 2010 City Clerk's budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The Clerk's Office is committed to providing a high-level of service within appropriate and available resources. This office will continue to seek out grant opportunities to preserve and maintain the City's vital and other records, so that these activities need not be fully funded by property taxes.

Neighborhood Revitalization

The City Clerk's Office will provide any administrative or other support efforts necessary to ensure the successful implementation of neighborhood revitalization programs.

Engaged Governance

The City Clerk and her staff will ensure that information maintained by the Clerk's Office is readily available as requested by Members of the Council and the general public. Freedom of Information requests will be processed in a timely and accurate manner, as will minutes of City Council meetings and updates to the City Code.

Economic Development

The City Clerk's Office will provide any administrative or other support efforts necessary to ensure the successful implementation of economic development programs.

City Clerk**General Fund 1410**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	80,519	93,959	98,031	98,031
4011 -Postage	5,198	5,100	4,800	4,800
4013 -Office Supplies	5,000	1,650	1,650	1,650
4014 -Dues & Conferences/Services		3,210	2,400	2,400
4017 -Copy Costs	4,310	4,100	3,950	3,950
4018 -Computer Costs		1,745	605	605
4020 -Records Retention	1,400	1,400	1,400	1,400
2029 -Equipment Purchases	500	500	500	500
4046 -Codification of Ordinances	8,344	4,000		
9950.9000- Trans. To RA				
	105,271	115,664	113,336	113,336
8070 -Social Security	6,920	7,188	7,499	7,499
8071 -Retirement		8,456	11,666	11,666
8072 -Health Insurance	12,478	15,210	14,421	14,421
Total Direct Costs	124,669	146,518	146,922	146,922
Less Generated Programs		54,000	53,200	53,200
Local Effort Required	124,669	92,518	93,722	93,722

Performance Measurement Program

Outcome: The City of Geneva will have an accurate historical record of proceedings and activities of the City and its residents.

Objective: All proceedings of the City Council will be processed in a timely and accurate manner.

Measures

- Total number of minutes prepared
- Total pages of minutes prepared
- Total cost to prepare minutes
- Percentage of minutes ready for review prior to following meeting
- Average number of errors per meeting

Objective: All members of the public will be afforded timely access to information on proceedings and activities of the City government.

Measures

- Total number of FOIL requests received
- Average number of days from request to fulfillment
- Average number of days from request to department distribution
- Average number of days from department submission to fulfillment
- Total number of FOIL requests rejected

Objective: Vital statistics and records of the City will be maintained in an accurate and efficient manner.

- Total number of birth certificates processed
- Average processing time from receipt to mail date
- Total number of death certificates processed
- Average processing time from receipt to mail date
- Total requests for birth/death certificates
- Average response time from request to fulfillment

Program Summary

The Attorney's Office provides support for City Council and staff departments and divisions. Work includes providing advice and research on a number of legal, procedural and other issues. The office represents the City of Geneva and City officials as appropriate in all legal proceedings.

Contribution to Strategic Imperatives

The 2010 City Attorney's Office budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

Effective legal advice and representation will ensure that taxpayer investment is protected and managed according to applicable laws and regulations. This provides a level of value to taxpayers in terms of risk management associated with City resources.

Neighborhood Revitalization

The City Attorney's Office provides legal and administrative support to the efforts of the Office of Neighborhood Initiatives. FY 2010 efforts will center on mediation and court diversion programs aimed at increasing compliance through outreach.

Engaged Governance

The City Attorney's Office will provide the City Council and Manager with regular updates as to City legal issues and actions. Additionally, the City Attorney's participation in Council and related agency discussions will ensure that actions of the Council and City are congruent with applicable laws and regulations. This will provide City Council with information necessary to effectively represent their constituents.

Economic Development

The City Attorney's Office will work closely with economic development staff, as well as our partner organizations to ensure that pursuit of proposed projects meets the spirit and intent of federal, state, and local law, as well as City Council's economic development vision.

City Attorney

General Fund 1420

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	32,231	111,649	86,353	86,353
4010 -Telephone	345	420	420	420
4012 -Mileage/Travel	20	67	67	67
4013 -Office Expense	2,199	2,940	2,940	2,940
4014 -Conferences	21	882	882	882
	34,816	115,958	90,662	90,662
8070 -Social Security	2,278	8,478	6,606	6,606
8071 -Retirement		10,048	10,276	10,276
8072 -Health Insurance	3,109	16,758		
Total Direct Costs	40,203	151,242	107,544	107,544
Less Generated Programs	0	15,000		
Local Effort Required	40,203	136,242	107,544	107,544

Program Summary

The principal mission of the Police Department is to deliver effective and responsive law enforcement services to all persons within the City of Geneva in a fair and equitable manner; respecting the rights of all regardless of race, creed, religion, sexual orientation, color or origin.

The department is committed to ensuring that every individual with whom we interact is treated with dignity, compassion, and a sense of professionalism. As an integral part of the Geneva community, the department is committed to communicating with those that we serve, while striving to maintain the trust and confidence of our citizens and working to improve the quality of life for the entire community.

Contribution to Strategic Imperatives

The 2010 Police Department budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The Department will continue to utilize innovative techniques, technology, and training as force multipliers in order to provide the highest level of service to the community with the most responsible application of resources.

Neighborhood Revitalization

We will utilize statistical information along with our expertise and knowledge of crime prevention and enforcement to provide a safe and secure community for our residents. Additionally, we will provide support to new and expanding neighborhood associations.

Engaged Governance

We will strive to provide the City Manager with updated information relative to law enforcement trends in the community, as well as new and expanded programs aimed at improving safety and security in the City. This will assist the Manager in his efforts to keep Council informed and in tune with City operations.

Economic Development

A safe and sound community is a heavily sought-after attribute in terms of economic development prospects.

Police**General Fund 3120**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	2,369,695	2,412,082	2,619,416	2,619,416
1002 -Overtime	50,000	50,000	52,000	52,000
1005 -School Crossing Guards	30,030	31,460	32,890	32,890
1006 -Holiday Pay	46,200	48,000	50,000	50,000
1007 -207-C Law	6,666	6,666	6,666	6,666
1008 -Parking Enforcement	14,009	16,016	17,472	17,472
4010 -Telephone	11,551	11,560	11,560	11,560
4011 -Postage	2,243	2,700	2,700	2,700
4013 -Office Supplies	8,000	8,000	8,000	8,000
4014 -Conferences	655	1,200	1,200	1,200
4015 -Office Equipment Repair	290	1,000	1,000	1,000
4016 -Publications/Advertising	972	1,200	1,200	1,200
4017 -Copy Costs	1,808	2,800	2,800	2,800
4020 -Materials and Supplies	12,084	13,000	13,000	13,000
4021 -Mileage/Vehicle Costs	18,000	20,000	20,000	20,000
4022 -Gas and Oil	SARI 39,000	50,000	40,000	40,000
4028 -Outside Contractors	8,000	1,800	1,800	1,800
4028.3000 -Public Safety Engineering Study/Grant Writing	15,000			
2029 -Equipment	56,215	57,000	57,000	57,000
4031 -Building Security	2,000	2,000	2,000	2,000
4035 -Radio Repair/Maintenance	3,400	3,400	3,400	3,400
4045 -Training	16,000	16,000	16,000	16,000
4046 -Miscellaneous	4,800	4,800	4,800	4,800
4058 -Firearms Cost	4,000	10,000	10,000	5,000
4059 -Tickets/Summons	1,055	1,800	1,800	1,800
4073 -Uniform Costs	42,500	42,500	42,500	42,500
4076 -Physical Exams	2,500	2,500	2,500	2,500
4095 -Computer Equipment/Maintenance	25,000	25,000	25,000	25,000
4096 -Accreditation	5,000	5,000	5,000	5,000
	2,796,672	2,847,484	3,051,704	3,046,704
8070 -Social Security	189,393	206,675	204,077	204,077
8071 -Retirement		375,619	471,770	471,770
8072 -Health Insurance	352,490	339,751	355,529	355,529
Total Direct Costs	3,338,555	3,769,529	4,083,080	4,078,080
Less Generated Programs	0	431,000	431,000	431,000
Local Effort Required	3,338,555	3,338,529	3,652,080	3,647,080

Performance Measurement Program

Outcome: Law enforcement and support operations will be delivered for the most responsible level of investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize resources required for Department operations.

Measures

- Total operating and maintenance expenditures charged to the Police Department
- Operating and maintenance expenditures charged to the Police Department per UCR Part I Crime cleared
- Total overtime dollars spent
- Percentage of budget line items within budget allocation

Outcome: The City of Geneva will be a safe and secure community in which to live, work, play, and invest.

Objective: Utilize effective prevention and enforcement techniques so as to appropriately address issues of crime in the City.

Measures

- UCR Part I Crimes reported per 1,000 population
- Total arrests for UCR Part I Crimes per 1,000 population
- Total arrests for UCR Part I Crimes per sworn FTE
- Juvenile arrests for UCR Part I Crimes as percentage of total arrests for UCR Part I Crimes
- Total arrests per 1,000 population
- Percentage of UCR Part I Crimes assigned to investigators
- Percentage of UCR Part I Crimes cleared
- UCR Part I Crimes cleared per sworn FTE
- Total arrests for UCR Part II drug offenses per 1,000 population

Program Summary

The Geneva Fire Department is comprised of three Volunteer Fire Companies, augmented by a versatile and effective career staff. These combined efforts are directed towards a fire safe community. Fire Department personnel attempt to educate the community on all matters of fire safety, while maintaining a well-equipped and properly trained fire suppression force. The department conducts fire safety inspections in all places of public assembly, as well as educational and medical facilities annually.

Contribution to Strategic Imperatives

The 2010 Fire Department budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The incredible level of support provided by our volunteer organization provides a significant value to the taxpayer, in exchange for a limited investment. Both in terms of manpower and in monetary and equipment donations from the Fire-Matics organization and the community at large, the department leverages every tax dollar investment into a considerable return.

Neighborhood Revitalization

The Fire Department will continue to support neighborhood revitalization efforts through our coordination with the Code Enforcement Division, as well as through a reduction in insurance rates afforded through our ISO rating.

Engaged Governance

The Fire Chief will work with the City Manager to ensure that information on programs, services, and activities of the Fire Department are well communicated to City Council and the community; in order that they may make critical policy decisions with a thorough understanding of the issues.

Economic Development

A fire safe community is an attractive location for conducting industry and commerce. It is our mission to continue providing a high level-of-service in this area; in order to maintain our excellent ISO rating, which will assist the City in attracting and retaining private investment in the community.

Fire**General Fund 3410**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	1,223,123	1,264,427	1,306,286	1,306,286
1002 -Overtime	7,350	8,000	8,000	8,000
1004 -Safety Officer	4,410	4,410	4,410	4,410
1006 -Holiday Pay	69,759	73,247	75,811	75,811
1007 -207-A Law	14,831	15,573	16,118	16,118
4010 -Telephone	4,194	4,194	4,194	4,194
4012 -Mileage	23	75	75	75
4014 -Conferences	794	900	900	900
4020 -Materials and Supplies	17,210	14,348	14,348	14,348
4021 -Mileage/Vehicle Costs	25,267	24,729	24,279	24,279
4022 -Gas and Oil	10,500	19,950	12,500	12,500
4028.1000 -Outside Building Costs	44,000	44,000	44,000	44,000
4028.2000 -Fire Station Rental	246,492	240,000	240,000	240,000
4028.3000 -Public Safety Engineering Study/Grant Writing	15,000		-	
2029 -Equipment Purchase	9,916	20,745	20,745	20,745
4035 -Radio Repair/Maintenance	22,957	23,140	14,800	14,800
4042 -Rental Building Costs(to Hydrant Hose)	8,500	10,000	10,000	10,000
4045 -Training	21,693	16,826	16,286	16,286
4046 -Miscellaneous	11,357	11,800	11,800	11,800
4073 -Uniform Costs	12,900	12,900	12,900	12,900
4093 -Assistant Chiefs	12,978	12,978	12,978	12,978
2060 -Equipment Amortization Purchases	35,000	24,100		
9950.9000- Trans. To EA				
	1,818,253	1,846,342	1,850,430	1,850,430
8070 -Social Security	93,040	103,030	107,156	107,156
8071 -Retirement	20,473	169,592	214,906	214,906
8072 -Health Insurance	208,539	236,603	277,313	277,313
Total Direct Costs	2,140,305	2,355,567	2,449,805	2,449,805
Less Generated Programs	0	24,100		
Local Effort Required	2,140,305	2,331,467	2,449,805	2,449,805

Performance Measurement Program

Outcome: Fire suppression, prevention and support operations will be delivered for the most responsible level of investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize resources required for Department operations.

Measures

- Total fire operating and vehicle expenditures per capita
- Total overtime dollars spent
- Percentage of budget line items within budget allocation
- Fire personnel injuries with time lost per 1,000 incidents

Outcome: The City of Geneva will be a safe and secure community in which to live, work, play, and invest.

Objective: Utilize effective prevention and enforcement techniques so as to appropriately and effectively prevent and suppress fires and other hazards in the City.

Measures

- Total residential structure fire incidents per 1,000 residential structures
- One and two family residential structure fire incidents: Fire out on arrival, confined to room of origin, or confined to structure of origin
- Residential arson incidents per 1,000 residents served
- Total combined commercial and industrial structure fire incidents per 1,000 commercial and industrial structures
- False alarms as percentage of total structure fire incidents and total fire incidents
- Fire incidents involving non-structures per 1,000 population served
- Total fire incidents per 1,000 population served
- Total non-fire incidents per 1,000 population
- Total arson incidents per 1,000 population
- Arson clearance rate
- Percentage of total fire calls with a response time of five minutes and under from dispatch to arrival on scene
- Hazmat incidents per 1,000 population

Program Summary

The Code Enforcement Office is responsible for the local enforcement of the New York State Uniform Fire Prevention and Building Code, as well as the City of Geneva's Housing Code, Zoning Ordinance, and other local ordinances. Division staff oversees the issuance of building permits and the inspection of construction projects, biennial inspections of all rental properties, investigation and follow-up of citizen complaints, applications to the Planning Board and Zoning Board of Appeals, and any court actions or other enforcement actions necessary to ensure compliance.

Contribution to Strategic Imperatives

The 2010 Code Enforcement budget contributes to City Council's strategic imperatives in the following manner:

Providing Value to the Taxpayer

Code enforcement activities assist in maintaining property values for all City properties by addressing issues in substandard buildings throughout the City. This ensures a fair and equitable distribution of tax burden across all properties in the City.

Neighborhood Revitalization

The Code Enforcement Division will be a core member of the Office of Neighborhood Initiatives. Utilizing our neighborhood improvement strategies, we will execute coordinated and targeted code enforcement efforts aimed at aggressively addressing derelict properties that continue to plague our neighborhoods with environmental and crime issues, while providing outreach to those homeowners who are willing and active participants in revitalization efforts.

Engaged Governance

Code staff will provide regular feedback and information to the City Manager so that he may work with City Council to ensure that Council priorities are being addressed, and that Council's neighborhood vision is being effectively carried out.

Economic Development

Division activities ensure that Geneva is a safe and attractive place in which to do business. The Division also provides "one-stop shopping" with regard to permit applications for new and expanding economic development projects.

Code Enforcement**General Fund 8664**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 <u>Department Request</u>	2010 <u>Staff Proposed</u>
1001 -Salary	206,166	222,873	234,346	234,346
1002 -Overtime		5,000	4,500	
4010 -Telephone	1,528	1,672	1,505	1,505
4011 -Postage	1,673	2,400	2,160	2,160
4012 -Mileage/Travel	3,518	4,500	4,050	4,050
4013 -Office Supplies	2,927	3,073	2,766	2,766
4014 -Conferences	1,130	1,440	1,296	1,296
4016 -Publications/Advertising	1,487	2,209	1,988	1,988
4018 -Computer Costs	891	1,921	1,729	1,729
4028 -Outside Contractors	8,500	5,500	4,950	4,950
4045 -Training Costs	985	1,933	1,740	1,740
9950.9000- Trans. To EA				
	228,805	252,521	261,030	256,530
8070 - Social Security	16,885	17,697	18,818	18,818
8071 - Retirement		20,821	29,273	29,273
8072 - Health Insurance	27,941	22,701	22,235	22,235
Direct Costs	273,630	313,740	331,356	326,856
Less Generated Programs	0	158,500	128,500	128,500
Local Effort Required	273,630	155,240	202,856	198,356

Performance Measurement Program

Outcome: Code Enforcement and support operations will be delivered for the most responsible level of investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize resources required for Division operations.

Measures

- Total Code Enforcement expenditures per capita
- Total overtime dollars spent
- Percentage of budget line items within budget allocation

Outcome: The City of Geneva will be a safe and secure community in which to live, work, play, and invest.

Objective: Utilize effective enforcement techniques so as to appropriately and effectively address building and other code violations in the City.

Measures

- Total cases initiated this period
- Total cases resolved voluntarily this period
- Total cases requiring court appearance this period
- Average number of calendar days from case initiation to voluntary compliance and initiation of admin/judicial process
- Number of calendar days from first complaint report to first non-inspection response
- Number of elapsed calendar days from first report of compliant until inspector's first inspection
- Number of elapsed calendar days from first inspection to voluntary compliance

Program Summary

The Geneva Recreation Department administers recreational and leisure time activities for citizens of the community. Full-time recreation staff operates programs with assistance from part-time Recreation Attendants, Supervisors and Instructors. The Department operates a variety of programs; maintains the Recreation Complex; administers programs in City parks and playgrounds, and carries out recreation programs and events for citizens of all ages.

Contribution to Strategic Imperatives

The 2010 Recreation budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

In 2010, the Recreation team will utilize innovative staffing solutions and strategic partnerships with non-profit organizations to leverage taxpayer investment. Additionally, a revised fee-for-programming schedule has been developed to offset costs associated with recreation programming through increased fees for program participation.

Neighborhood Revitalization

Staff will continue our practice of decentralization of recreational activities to make better use of neighborhood facilities for recreational programming. Staff will review each program and determine if suitable facilities are available at neighborhood parks or other locations to ensure that our programming is accessible to residents, and to restore vibrancy to our incredible play spaces throughout the City.

Engaged Governance

Recreation staff will be preparing regular participation information on programs and facilities to keep City Council informed as to the mix of programming and its success in the community. Additionally, staff will look to City Council to identify recreational priorities and assist in the development of relationships with partner organizations.

Economic Development

A well-developed slate of recreational programming and facilities is critical to attracting business and industry. Our recreation program will serve as a significant selling point to relocating or expanding businesses in Geneva.

Recreation

General Fund 7020

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	101,216	99,194	103,466	103,466
1004 -Extra Help	28,701	36,000	33,500	33,500
4010 -Telephone	2,400	2,400	2,400	2,400
4011 -Postage	2,000	1,500	1,250	1,250
4012 -Mileage/Travel	700	600	550	550
4013 -Office Supplies	2,080	1,800	1,600	1,600
4016 -Publications/Advertising	4,409	5,000	4,800	4,800
4020 -Materials & Supplies	4,800	4,500	4,200	4,200
4021 -Vehicle Maintenance	430	500	500	500
4028 -School District Facility Rental	1,370	2,000	2,200	2,200
4045 -Traning		500	750	750
2029 -Equipment Replacement	583	800	600	600
9950.9000- Trans. To EA				
	148,690	154,794	155,816	155,816
8070 -Social Security	9,529	10,442	7,915	7,915
8071 -Retirement		9,368	16,299	16,299
8072 -Health Insurance	11,028	9,200	9,070	9,070
Total Direct Costs	169,247	183,804	189,100	189,100
Less Generated Programs	0	35,000	40,000	40,000
Local Effort Required	169,247	148,804	149,100	149,100

Rec-Summer Program

General Fund 7140

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 <u>Department Request</u>	2010 <u>Staff Proposed</u>
1001 -Salary	21,000	22,000	20,500	20,500
1004 -Extra Help	11,117	20,000	18,000	18,000
4020 -Materials & Supplies	6,500	1,500	1,250	1,250
4020.1-Summer Rec Program Supplies		2,500	2,000	2,000
2029 -Equipment Replacement	3,828	4,700	4,000	4,000
4035 -Playground Maintenance	947	1,500	1,250	1,250
4035.1- Summer Sports League	43,393	54,200	49,000	49,000
8070 -Social Security	2,036	3,213	2,945	2,945
8071 -Retirement			2,695	2,695
8072 -Health Insurance				
Total Direct Costs	45,429	57,413	54,640	54,640
Less Generated Programs	0	35,000	40,000	40,000
Local Effort Required	45,429	22,413	14,640	14,640

Rec-Skating Complex

General Fund 7180

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	100,112	111,865	117,677	117,677
1002 -Overtime	10,828	4,500		
1004 -Extra help	39,000	40,000	41,000	41,000
4011 -Postage	350	350	350	350
4016 -Publications/Advertising	7,052	6,000	5,700	5,700
4020 -Program Expenses	5,693	6,000	5,000	5,000
2029 -Equipment Replacement	7,577	8,000	7,500	7,500
4030 -Utility Costs	74,954	74,000	76,000	76,000
4031 -Building Repair/Maintenance	14,147	14,000	13,000	13,000
4037 -Refrigeration Maintenance	9,906	7,000	7,500	7,500
4043 -Concession Supplies	16,745	15,000	13,750	13,750
2060 -Equipment Amortization Purchases				
9950.9000- Trans. To EA	286,363	286,715	287,477	287,477
8070 -Social Security	11,056	11,962	12,139	12,139
8071 -Retirement		10,067	21,401	21,401
8072 -Health Insurance	18,635	20,568	24,771	24,771
Total Direct Costs	316,054	329,312	345,788	345,788
Less Generated Programs	0	185,000	190,000	190,000
Local Effort Required	316,054	144,312	155,788	155,788

Performance Measurement Program

Outcome: Recreation programming, maintenance, and support operations will be delivered for the most responsible level of investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize resources required for Department operations.

Measures

- Total operating and maintenance expenditures charged to the department
- Total overtime dollars spent this period
- Net Parks and Recreation revenue per capita
- Parks and Recreation revenue received from endowments, grants, and foundations, per capita

Outcome: The City of Geneva will have a slate of recreational programming which is enticing to the entire community.

Objective: Develop programming for varying age groups.

Measures

- Total number of programs offered this period
- Total number of program participants this period
- Programming offered this period for ages 5 and under
- Programming offered this period for ages 6 to 10
- Programming offered this period for ages 10-12
- Programming offered this period for ages 13-17
- Programming offered this period for ages 18 to 35
- Programming offered this period for ages 35 to 65
- Programming offered this period for ages 65+

Objective: Utilize neighborhood-based programming to increase participation.

Measure

- Total number of programs offered in neighborhood-based locations
- Total participants in neighborhood-based programs

Program Summary

The Department of Economic Development is responsible for ensuring coordinated and comprehensive planning and development services for the City of Geneva. The department provides services to new and existing businesses through a variety of state, federal, and local assistance programs, and administers the Empire Zones program, which offers a variety of incentives for business development. The department also solicits and administers grants from the state and federal governments for infrastructure improvements and economic and community development programs. The department actively recruits new businesses and assists in retention of existing businesses to expand the job base and quality of life for all Genevans.

Contribution to Strategic Imperatives

The 2010 Planning and Economic Development budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The Planning and Economic Development Department houses the largest grant application and administration effort in the City organization. The Department manages millions of dollars in federal and state funding that provides for a range of economic and community development services with limited investment of local property tax dollars. Local dollars are also leveraged against these outside funds to perform critical capital projects at City facilities.

Neighborhood Revitalization

The Economic Development Department will provide administrative level assistance to the Office of Neighborhood Initiatives in its endeavor to make Geneva a great place for businesses to locate, and in which their employees will enjoy living.

Engaged Governance

The Department will work closely with our partners in economic development, as well as Council's economic development committee to ensure that we are effectively carrying out Council's economic development vision.

Economic Development

Staff will continue to execute City Council's economic development vision; utilizing grant and locally funded programs, as well as coordinating assistance from our economic development partners.

Economic Development**General Fund 6989**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 <u>Department Request</u>	2010 <u>Staff Proposed</u>
1001 -Salary	155,748	163,773	73,790	73,790
1004 -Extra Help	5,122	2,500	9,800	9,800
4010 -Telephone	1,577	2,050	900	900
4011 -Postage	1,100	1,250	600	600
4012 -Mileage/Travel	692	1,800	1,200	1,200
4013 -Office Supplies	2,559	2,550	1,000	1,000
4014 -Conferences	1,826	1,800	1,200	1,200
4016 -Publications/Advertising	1,417	2,800	1,000	1,000
4018 -Computer Costs	500	1,500	1,000	1,000
4028 -Outside Contractors	37,439	27,600	20,000	20,000
4028.1-Tourism Marketing		25,000		
2029 -Equipment Replacement		1,200	750	750
8070 -Social Security	207,981	233,823	111,240	111,240
8071 -Retirement	11,600	12,974	6,395	6,395
8071 -Retirement	1,000	16,377	8,781	8,781
8072 -Health Insurance	22,584	28,158	7,454	7,454
Total Direct Costs	243,165	291,332	133,870	133,870
Less Generated Programs	0	200,082	80,000	80,000
Local Effort Required	243,165	91,250	53,870	53,870

Performance Measurement Program

Outcome: Economic Development and support operations will be delivered for the most responsible level of local investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize local resources required for Department operations.

Measures

- Total economic development spending per capita
- Economic development salary dollars per capita
- Grant dollars leveraged

Outcome: The City will experience an influx of firms in industries targeted by City Council.

Objective: Attract and retain businesses identified by City Council as desirable.

Measures

- Number of business prospects identified
- Number of businesses in targeted industries located in Geneva
- Number of jobs created in targeted industries
- Total payroll dollars developed in targeted industries
- Number of existing businesses assisted

Objective: Increase visitation and visitor spending in the City.

Measures

- Increase in occupancy tax dollars from same period, previous year
- Increase in recorded visitors at Chamber Visitor Center from same period, previous year

Program Summary

General Fund Public Works divisions include Administration, Engineering, and Buildings and Grounds/Highways. Administration staff oversees all Public Works activities. Our highway team is responsible for maintenance and routine improvements to over 45 miles of streets and highways. Staff carries out a variety of activities including street sweeping and painting, debris removal, snow and ice removal, vehicle and equipment maintenance, and limb and tree removal. Buildings and Grounds activities involve maintenance of all City-owned facilities, including parks and the lakefront.

Contribution to Strategic Imperatives

The 2010 Public Works budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The Department of Public Works maintains excellent working relationships with Ontario County and the state Department of Transportation. These partners allow us to leverage local property tax resources with state and county funds to provide a higher level-of-service to the residents and businesses of Geneva.

Neighborhood Revitalization

The Public Works Department is committed to providing a high level-of-service to the City's neighborhoods. Through our road network resurfacing program, as well as our aggressive parks maintenance program, we work to ensure that public facilities in each of the City's neighborhoods are in good shape; and provide a safe, clean environment to live, work, and play.

Engaged Governance

Our staff will continue to provide data and other information necessary for City Council to make informed decisions about policy and investment of public resources.

Economic Development

Our crews take pride in the City's appearance and infrastructure. It is a significant part of our mission to provide the very best looking, and most functional space in which to locate or expand a business venture.

Engineering/Public Works Admin.**General Fund 1440**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	324,069	344,698	357,141	357,141
1002 -Overtime	461	1,000	900	900
1003 -Part-Time Help	2,940	2,940	2,650	2,650
4010 -Telephone	2,665	2,705	2,700	2,700
4013 -Office Supplies	8,134	8,130	7,330	7,330
4014 -Conferences	1,678	1,764	1,587	1,587
4016 -Publications/Advertising	784	784	700	700
4017 -Copy Costs	352	686	600	600
4018 -Computer Costs	833	833	800	800
4021 -Mileage/Vehicle Costs	1,568	1,568	1,411	1,411
4028 -Outside Contractors/Energy Audit	10,000	10,000	10,000	10,000
2029 -Equipment	980	980	880	880
4035 -Equipment Maintenance	775	1,176	1,059	1,059
4091 -Engineering Survey Costs	2,940	2,940	2,650	2,650
9950.9000- Trans. To EA				
	358,179	380,204	390,408	390,408
8070 -Social Security	25,139	27,336	27,792	27,792
8071 -Retirement	-	32,438	42,874	42,874
8072 -Health Insurance	60,237	61,540	53,323	53,323
Total Direct Costs	443,555	501,518	514,397	514,397
Less Generated Programs	0	12,000	12,000	12,000
Local Effort Required	443,555	489,518	502,397	502,397

Buildings and Grounds/Highway**General Fund 5140**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	762,503	786,321	713,114	713,114
1002 -Overtime	67,000	71,000	71,000	71,000
1004 -Extra Help	14,368	15,860	17,100	17,100
4010 -Telephone	1,977	2,000	1,800	1,800
4014 - Conferences	47	500	200	200
4020 -Materials & Supplies	71,050	73,740	72,540	72,540
4021 -Mileage/Vehicle Costs	55,849	59,295	61,700	61,700
4022 -Gas and Oil	75,800	101,000	90,000	90,000
4025 - Street Repair/Maintenance	98,000	102,900	102,000	102,000
4028 -Outside Contractors	38,251	40,670	41,670	41,670
2029 -Equipment Replacement	17,000	6,200		
4030 -Utility Costs	137,000	137,000	140,000	140,000
4031 -Building Repair	30,414	32,000	29,300	29,300
4031.1000 -City Hall Light Replacement	7,000			
4035 -Equipment/Radio Maintenance	6,500	6,500	6,500	6,500
2036 -Parks Equipment	2,300	2,350		
4037 -Property Maintenance	2,038	2,300	2,300	2,300
4044 -Ground Maintenance	31,000	31,000	27,900	27,900
4045 -Training	1,022	1,500	1,350	1,350
4046 -Parks Maintenance	4,600	4,600		
4047 -Lakefront Building	23,000	23,000	20,700	20,700
4054-Tree Trimming/Replacement	49,947	50,000	50,000	50,000
4055 -McDonough Park Costs	10,468	11,000	11,000	11,000
4056-Snow Removal/Sand	98,000	140,000	157,500	157,500
4057-Paint/Signs/Leaf Bags	24,640	26,565	27,000	27,000
2060 -Equipment Amortization Purchases	64,448	228,600	60,000	
9950.9000- Trans. To EA				
	1,694,221	1,955,901	1,805,764	1,644,674
8070 -Social Security	58,084	67,457	69,026	69,026
8071 -Retirement		71,538	98,569	98,569
8072 -Health Insurance	139,041	158,477	135,911	135,911
Total Direct Costs	1,891,346	2,253,373	2,008,180	1,948,180
Less Generated Programs	0	145,000	140,000	140,000
Local Effort Required	1,891,346	2,108,373	1,868,180	1,808,180

Performance Measurement Program

Outcome: Engineering, field services, and support operations will be delivered for the most responsible level of investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize resources required for Department operations.

Measures

- Total public works operating and vehicle expenditures per capita
- Total overtime dollars spent
- Percentage of budget line items within budget allocation
- Public Works personnel injuries with time lost per 1,000 man-hours
- Construction value of projects designed and managed in-house
- Total # of projects completed "on-time"
- Total value of change orders requested
- Total value of change orders approved
- Total # of signs installed
- Total cost of signage
- Total surface repair projects
- Total surface repair costs

Outcome: The City of Geneva will be an attractive and viable community in which to live, work, play, and invest.

Objective: Properly construct and maintain public facilities.

Measures

- Total # of projects advertised
- Total bids received
- Total value of construction contracts awarded
- Average replacement time for emergency signs
- Average repair time for signal malfunctions
- Average time for repair of safety critical potholes
- Total acreage maintained (Parks/Cemeteries)
- Average mowing cycle time
- Average daily acreage serviced

ONI**General Fund 8689**

Budget Detail	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2010 Department Request</u>	<u>2010 Staff Proposed</u>
1001 -Salary			156,279	156,279
4010 -Telephone			2,000	2,000
4011 -Postage			1,250	1,250
4012 -Mileage/Travel			1,800	1,800
4013 -Office Supplies			2,000	2,000
4014 -Conferences			2,500	2,500
4017-Copy Costs			2,000	2,000
4018 -Computer Costs			2,000	2,000
4028 -Outside Contractors			77,487	77,487
4045 -Training Costs				
9950.9000- Trans. To EA				
			247,316	247,316
8070 - Social Security			11,955	11,955
8071 - Retirement			18,597	18,597
8072 - Health Insurance			27,893	27,893
Total Direct Costs			305,761	305,761
Less Generated Programs			305,761	305,761
Local Effort Required				

Agencies/Commissions

General Fund

	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
Budget Detail				
7620.4069 -Senior Citizens	26,843	29,000	28,500	25,650
8010.4046 -Zoning Board of Appeals	1,084	1,500	1,500	1,500
8020.4046 -Planning Board[Historic Commission	2,054	1,800	1,800	1,800
8040.4046 -Human Rights Commission	32,837	32,837	37,818	29,553
8040.8070 -Human Rights Commission FICA	2,182	2,182	2,182	2,182
Total Direct Costs	65,000	67,319	71,800	60,685

Outside Agencies**General Fund**

Budget Detail	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2010 Department Request</u>	<u>2010 Staff Proposed</u>
6326.4063 -FL Regional Arts/Geneva Arts Dev.-SOH	20,680	20,680	30,680	18,612
6326.4064 -Geneva BID	21,230	21,230	21,230	19,107
7310.4061 -Boys & Girls Clubs	10,780	10,780	9,000	9,702
7310.4062 -Boys & Girls Clubs Community Center			50,000	
3989.4074 -Mercy Flight	1,000	1,000	1,000	900
7310.4066 -FL Youth Sports (Challenger)	500	500		450
6326.4065 -Public Access TV	4,950	4,950		4,455
7510.4068 -Historical Society	13,970	13,970	12,500	12,573
7310.4070 -St. Peter's Arts- Neighbors Night	0			
7310.4071 -Discretionary Fund	0			
7310.4072 -Geneva Little League	2,500	2,500		
Total Direct Costs	75,610	75,610	124,410	65,799

Miscellaneous**General Fund**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1680.4046 -Computer Maintenance	34,610	45,000	45,000	45,000
1910.4046 -Insurance Costs	246,486	270,000	270,000	270,000
1320.4046 -GASB 45				
1345.4046 -Phone System Costs				
1450.1001 -Elections	12,000	12,000	12,000	12,000
1640.4046 -Gas & Oil	190,322	205,667	180,000	180,000
1950.4046 -Taxes on City Property	27	500	100	100
1989.4046 -Special Attorney	57,182	17,000	17,000	17,000
1990.4046 -Contingency	0	89,650	50,000	50,000
3020.4046 -Radio Maintenance	4,303	6,000	6,000	6,000
3510.4046 -Control of Animals	14,190	14,476	18,266	18,266
5182.4028 -Street Light Installation	621	4,000	4,000	4,000
5182.4030 -Street/Traffic Light Costs	352,350	353,045	353,045	353,045
8160.4046 -Refuse/Recycling Project	31,338	33,000	33,000	33,000
3650.3046 -Capital Project Approp.-Capital Projects/Demo.	190,000	358,000	358,000	168,000
3650.3047 -Capital Project-Lewis Street		520,000		
3650.3048 -Capital Project-Norwood		441,438		
3650.3049 -Capital Project Galvin Park		175,000	175,000	175,000
9189.1001 -Retirement Payouts	150,000		30,000	30,000
9950.9000- Equipment Amortization Contribution	174,000			
9060.8072 -Health Insurance Retirees	848,476	866,088	794,600	794,600
9060.8072 -HRA Payouts			126,564	126,564
9901.9000 - Tax Stabilization Fund				
Total Direct Costs	2,305,905	3,410,864	2,472,575	2,282,575

Debt Service**General Fund 9710**

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
6080 -1999 Bond Principal	272,500	322,500	327,500	322,409
7080 -1999 Bond Interest	76,021	62,931	48,468	48,468
6086 -2002 Bond Principal	24,765	24,765	24,765	24,765
7086 -2002 Bond Interest	3,461	2,749	1,994	1,994
6088 -1995 Bond Principal	50,000	50,000	50,000	50,000
7088 -1995 Bond Interest	9,275	6,625	3,975	3,975
6090 -2004 Bond Principal	60,000	60,000	60,000	60,000
7090 -2004 Bond Interest	16,380	13,860	11,340	11,340
6050 -2005 Bond Principal	344,000	352,000	342,000	342,000
7050 -2005 Bond Interest	119,727	106,723	93,383	93,383
6060 -2007 Bond Principal	158,921	157,500	152,500	152,500
7060 -2007 Bond Interest	114,211	69,215	63,364	63,364
9730.6000 BAN Principal	219,700	383,656	484,118	484,118
9730.7000 BAN Interest	267,170	208,655	80,104	80,104
9789.6000 HUD 108 Principal	100,000	100,000	100,000	100,000
9789.7000 HUD 108 Interest	46,708	41,698	36,738	36,738
9790.6000 State Loan Principal	16,720			
9790.7000 State Loan Interest	419			
Total Direct Costs	1,899,977	1,962,877	1,880,249	1,875,158

Program Summary

The Water Fund supports Public Works activity and staff in two areas. First, Water Maintenance is responsible for the entire water distribution system, including installation of new water mains, inspections for capital projects, and replacement and reading of water meters. It also enforces the cross-connection program as required by the State. Second, staff at the Water Plant maintains and operates the treatment plant and water reservoir. This includes a water quality testing program per Federal and State regulations.

Contribution to Strategic Imperatives

The 2010 Water Treatment and Maintenance budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The 2010 budget calls for a rate adjustment for water system customers to eliminate the need to rely on reserves for recurring costs associated with operations and maintenance. This ensures a stable rate structure for system customers, as opposed to a single jump in rates several years down the road.

Neighborhood Revitalization

Clean, safe drinking water will help ensure that Geneva is a great place to live, work, and play. Continued investment in our water infrastructure retains property values in our neighborhoods, and promotes positive health effects associated with water consumption.

Engaged Governance

The performance measurement program has been applied to the water and wastewater operations as well, to ensure that the City Council and Manager are well-informed as to the operational efficiency of water treatment and maintenance.

Economic Development

A modern water system, with capacity to serve new development, is key to attracting and retaining industry and commercial ventures to the City. Our system is an asset in our economic development efforts.

BUDGET REVENUES

	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 <u>Staff Proposed</u>	<u>Difference</u>
Appropriated Fund Balance		440,000	120,000	(320,000)
Brownfields Reimbursement		44,165		(44,165)
Equipment Amortization		30,000		(30,000)
2004 Pension Fund Reserve				
Water Rent	2,629,914	2,605,124	2,846,529	241,405
Water Taps/Other Charges	21,351	30,000	25,000	(5,000)
Interest and Penalties	45,315	35,000	40,000	5,000
Miscellaneous	25,466	35,000	30,000	(5,000)
Investment Income	26,250	30,000	15,000	(15,000)
Special Readings	2,310	3,000	3,000	
Water Sales -Plant	1,489	1,000	1,400	400
Equipment Amortization Transfer				
Total Revenues	2,752,095	2,739,124	2,960,929	221,805
Total Revenues & Balance	2,752,095	3,253,289	3,080,929	(172,360)

BUDGET EXPENDITURES RECAP

Water Fund

	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department Request	2010 Staff <u>Proposed</u>
Salaries	608,367	628,766	718,038	718,038
Fringe Benefits	45,573	48,101	52,255	52,255
Retirement Costs		65,864	87,021	87,021
Health Insurance Benefits	218,110	247,943	249,024	249,024
Debt Service	677,815	666,694	845,986	845,986
Insurance	39,247	50,906	50,906	50,906
Equipment Costs	5,847	6,500	7,500	7,500
Taxes	105,000	108,000	108,000	108,000
Utilities	183,250	197,250	193,750	193,750
Materials and Supplies	9,197	10,200	10,400	10,400
Hydrants/Mains Repairs	78,600	86,400	83,700	83,700
Chemical Costs	33,837	36,000	45,000	45,000
Equipment Amortization Contribution		15,000		
Transfer to General Fund	373,000	373,000	373,000	373,000
Stone/Cement	21,918	22,000	26,400	26,400
Equipment Maintenance	21,978	22,000	22,000	22,000
Engineering Costs	19,958	20,000	20,000	20,000
Capital Projects		484,165		
Equipment Amortization Purchases				
Other Costs*	87,910	164,500	187,949	187,949
Total	2,529,607	3,253,289	3,080,929	3,080,929

* Other costs include telephone, postage, office supplies, conference expense, computer costs, audit fees, vehicle maintenance/repair, radio maintenance, rights of way, gas & oil, lab supplies, training costs, booster station costs, laundry, building maintenance/repair, water charges, NYS fees, crusher run equipment maintenance, and additional retirement costs.

Water Maintenance/DPW Water Fund 8310

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	339,558	358,523	427,920	427,920
1002 -Overtime	34,500	35,650	36,951	36,951
4010 -Telephone	1,009	1,500	1,350	1,350
4011 -Postage	2,100	2,300	3,570	3,570
4013 -Office Supplies	1,427	2,100	1,890	1,890
4014 -Conferences	1,161	1,300	1,300	1,300
4018 -Computer Costs	2,582	4,500	4,050	4,050
4019 -Audit Fees	5,000	5,000	5,000	5,000
4020 -Materials & Supplies	4,200	4,200	4,400	4,400
4021 -Vehicle Repair/Maintenance	4,932	5,000	6,000	6,000
4022 -Gas & Oil	5,000	5,000	5,000	5,000
4025 -Stone/Cement	21,918	22,000	26,400	26,400
2029 -Equipment Purchases	4,066	5,000	8,200	8,200
4030 -Utility Costs	21,000	35,000	31,500	31,500
4031 -Building Repair./Maintenance	8,000	8,000	7,200	7,200
4035 -Radio Maintenance	1,235	1,300	1,300	1,300
4041 -Rights of Way	609	800	800	800
4045 -Training	539	1,000	900	900
4048 -Water Service Supplies	35,000	38,500	38,500	38,500
4049 -Meter Repairs	600	600	600	600
4050 -New Meters	13,000	14,300	5,000	5,000
4051 Mains/Valves/Hydrants	30,000	33,000	39,600	39,600
2060 -Equipment Amortization Purchases		30,000		
9950.9000- Trans. To EA		15,000		
	537,436	629,573	657,431	657,431
8070 -Social Security	27,877	30,154	32,694	32,694
8071 -Retirement		38,905	52,811	52,811
8072 -Health insurance	53,109	66,085	68,588	68,588
Total Direct Costs	618,422	764,717	811,524	811,524
Less Generated Programs	0	30,000		
Local Effort Required	618,422	734,717	811,524	811,524

Water Plant/DPW

Water Fund 8320

Budget Detail	2008	2009	2010	2010
	<u>Actual</u>	<u>Budget</u>	<u>Department Request</u>	<u>Staff Proposed</u>
1001 -Salary	229,309	229,593	249,167	249,167
1002 -Overtime	5,000	5,000	4,000	4,000
4010 -Telephone	2,805	3,500	3,500	3,500
4013 -Office Supplies	501	1,000	1,000	1,000
4018 -Computer Costs	1,500	1,5110	1,500	1,500
4020 -Materials & Supplies	4,997	6,000	6,000	6,000
4021 -Vehicle Repair/Maintenance	915	1,500	1,500	1,500
4022 -Gas & Oil	3,500	6,000	5,500	5,500
4023 -Chemical Costs	13,837	16,000	25,000	25,000
4024 -Laundry	1,150	1,200	1,200	1,200
4025 -Sand Filter	2,000	2,000	1,500	1,500
4026 -Phosphate Costs	20,000	20,000	20,000	20,000
4030 -Utility Costs	162,250	162,250	162,250	162,250
4031 -Building Repair./Maintenance	9,728	10,000	10,000	10,000
4032 -Lab Supplies	23,773	24,000	19,000	19,000
4035 -Town Sewer Charges	5,283	6,600	6,600	6,600
4035 -Equipment Maintenance	21,978	22,000	22,000	22,000
4045 -Training	3,822	3,900	3,400	3,400
4052 -Booster Station Costs	1,122	2,000	1,800	1,800
4053 -Taxes	105,000	108,000	108,000	108,000
4091 -Engineering Costs	19,958	20,000	20,000	20,000
9950.9000- Trans. To EA				
	638,426	652,043	672,917	672,917
8070 -Social Security	17,696	17,946	19,561	19,561
8071 -Retirement		26,959	34,210	34,210
8072 -Health Insurance	56,270	51,742	53,386	53,386
Total Direct Costs	712,392	748,690	780,074	780,074
Less Generated Programs	0			
Local Effort Required	712,392	748,690	780,074	780,074

Miscellaneous**Water Fund**

Budget Detail	2008	2009	2010	2010
	<u>Actual</u>	<u>Budget</u>	Department <u>Request</u>	Staff <u>Proposed</u>
1910.4046 -Insurance	39,247	50,906	50,906	50,906
1990.4000 -Contingency		35,000	35,000	35,000
3650.3047 -Capital Project-Lewis Street		220,000		
3650.3048 -Capital Project-Norwood		114,165		
3650.3049 -Capital Project Sand Filters		150,000		
9901.9000 -Transfer to General Fund	373,000	373,000	373,000	373,000
9060.8072 -Health Insurance - Retirees	108,731	130,116	127,050	127,050
9060.8072-HRA Payouts			19,889	19,889
9189.1001 -Retirement Payouts			37,500	37,500
Total Direct Costs	520,978	1,073,187	643,345	643,345

Debt Service

Water Fund 9710

Budget Detail	<u>2008 Actual</u>	<u>2009 Budget</u>	<u>2010 Department Request</u>	<u>2010 Staff Proposed</u>
6080 -1999 Bond Principal	75,000	30,000	30,000	30,000
7080 -1999 Bond Interest	16,680	14,370	13,035	13,035
6083 -2000 Bond Principal	80,000	80,000	85,000	85,000
7083 -2000 Bond Interest	39,839	55,631	36,733	36,733
6086 -2002 Bond Principal	105,235	105,235	105,235	105,235
7086 -2002 Bond Interest	14,707	11,682	8,472	8,472
6087 -1993 Bond Principal	120,000	120,000	120,000	120,000
7087 -1993 Bond Interest	21,420	15,300	9,180	9,180
6090 -2004 Bond Principal	33,000	28,000	28,000	28,000
7090 -2004 Bond Interest	27,841	26,560	25,285	25,285
6050 -2005 Bond Principal	29,000	30,000	30,000	30,000
7050 -2005 Bond Interest	20,486	19,380	18,255	18,255
6060 -2007 Bond Principal	29,051	27,500	27,500	27,500
7060 -2007 Bond Interest	29,212	18,233	17,195	17,195
9730.6000 BAN Principal		42,600	92,231	92,231
9730.7000 BAN Interest	36,344	42,203	199,865	199,865
Total Direct Costs	677,815	666,694	845,986	845,986

Performance Measurement Program

Outcome: Water treatment, maintenance, and support operations will be delivered for the most responsible level of investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize resources required for Department operations.

Measures

- Total water treatment operations and maintenance expenditures per capita
- Total overtime dollars spent

Outcome: Water capacity is such that additional enterprises and residences can be developed without significant water infrastructure costs.

Objective: Maintain access and capacity to address future needs.

Measures

- Total water pumped (Millions of Gallons)
- Pumping capacity available (Millions of Gallons)
- Peak day water usage

Program Summary

The Sewer Fund supports Public Works activity in two areas. First, Sewer Maintenance maintains 84 miles of sanitary sewers and 30 miles of storm sewers. This includes 850 manholes and 1700 catch basins. Staff carries out routine maintenance work and responds to emergency situations. This work is critical to reducing inflow/infiltration into the system. Second, staff at Marsh Creek Wastewater Treatment Plant maintains and operates all aspects of the plant. It is actively involved, along with Engineering, in efforts to upgrade and expand the Plant as required by DEC.

Contribution to Strategic Imperatives

The 2010 Wastewater Treatment and Maintenance budget contributes to City Council's strategic imperatives in the following manner:

Providing Value for Taxpayer Investment

The 2010 budget calls for a rate adjustment for sewer system customers to eliminate the need to rely on reserves for recurring costs associated with operations and maintenance. This ensures a stable rate structure for system customers, as opposed to a single jump in rates several years down the road.

Neighborhood Revitalization

Effective wastewater treatment will help ensure that Geneva is a great place to live, work, and play. Continued investment in our infrastructure retains property values in our neighborhoods, and promotes positive health effects associated with our fresh water resources.

Engaged Governance

The performance measurement program has been applied to the water and wastewater operations as well, to ensure that the City Council and Manager are well-informed as to the operational efficiency of water treatment and maintenance.

Economic Development

A modern sewer system, with capacity to serve new development, is key to attracting and retaining industry and commercial ventures to the City. Our system is an asset in our economic development efforts.

BUDGET REVENUES

	<u>2008</u> <u>Actual</u>	<u>2009</u> <u>Budget</u>	<u>2010</u> <u>Staff</u> <u>Proposed</u>	<u>Difference</u>
Appropriated Fund Balance		260,000		(260,000)
Brownfields Reimbursement		194,397		(194,397)
Equipment Amortization Transfer		60,000		(60,000)
Sewer Rent	2,222,285	2,461,738	2,582,838	121,100
Interest on Investment	34,668	35,000	20,000	(15,000)
Town Contracts	619,202	635,314	675,000	39,686
Miscellaneous	55,325	30,000	30,000	
Zotos Treatment Agreement	148,761	148,760	148,760	
Outside Sewer Revenues	84,788	150,000	85,000	(65,000)
Total Revenues	3,165,028	3,460,812	3,541,598	80,786
Total Revenues and Balance	3,165,028	3,720,812	3,541,598	(179,214)

Sewer Maintenance/DPW Sewer Fund 8110

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	245,524	258,089	272,616	272,616
1002 -Overtime	3,557	8,400	8,400	8,400
1004 -Extra Help	10,378	17,000	19,200	19,200
4020 -Materials & Supplies	11,822	12,600	12,600	12,600
4021 -Vehicle Repair/Maintenance	5,104	9,000	10,000	10,000
4022 -Gas & Oil		20,000	24,000	24,000
4025 -Crusher Run/Blacktop	7,937	9,900	12,000	12,000
4030 -Utility Costs	5,762	15,000	10,000	10,000
4031 -Building Repair./Maintenance	4,335	5,000	7,000	7,000
4035 -Equipment Maintenance/Radio Repair	28,500	15,000	15,000	15,000
4036 -Catch Basin Repair/Maintenance	19,326	40,000	40,000	40,000
4038 -Sewer Repairs	24,894	25,000	26,000	26,000
4041 -Rights of Way	5	1,000	1,000	1,000
4043 -TV Sewer Lines/Root Cutter	3,815	4,000	4,000	4,000
Training	335	500	500	500
2060 -Equipment Amortization Purchases	77,695			
9950.9000- Trans. To EA	21,000			
	469,989	440,489	462,316	462,316
8070 -Social Security	19,319	21,687	23,155	23,155
8071 -Retirement		28,209	36,923	36,923
8072 -Health Insurance	51,766	64,935	60,722	60,722
Total Direct Costs	541,074	555,320	583,116	583,116
Less Generated Programs	0			
Local Effort Required	541,074	555,320	583,116	583,116

Wastewater Treatment Plant/DPW Sewer Fund 8130

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 Department <u>Request</u>	2010 Staff <u>Proposed</u>
1001 -Salary	367,436	385,586	400,033	400,033
1002 -Overtime	8,278	9,350	7,000	7,000
4010 -Telephone	3,910	4,116	4,116	4,116
4011 -Postage	2,985	3,000	3,000	3,000
4013 -Office Supplies	1,438	1,500	1,500	1,500
4014 -Conferences	1,597	1,600	1,200	1,200
4018 -Computer Costs	2,000	2,000	2,000	2,000
4019 -Audit Fees	5,000	6,000	6,000	6,000
4020 -Materials & Supplies	28,000	28,000	27,000	27,000
4021 -Vehicle Repair/Maintenance	4,000	4,000	4,000	4,000
4022 -Gas & Oil	10,514	14,000	14,000	14,000
4023 -Chemical Costs	39,948	40,000	44,000	44,000
4024 -Laundry	1,860	1,900	1,900	1,900
4026 -Phosphate Costs	34,236	40,000	65,000	65,000
4027 -Sludge Handling	156,441	177,000	190,000	190,000
4029 -Equipment Purchases	12,467	8,000	8,000	8,000
4030 -Utility Costs	500,927	420,000	500,000	500,000
4031 -Building Repair./Maintenance	3,955	4,000	4,000	4,000
4032 -Lab Supplies	7,987	10,000	11,000	11,000
4033 -Water Charges	44,946	45,000	45,000	45,000
4035 -Equipment Maintenance	3,775	4,000	20,000	20,000
4039 -NYS Fees	10,000	10,000	10,000	10,000
4040 -Sample Costs	17,194	18,000	18,000	18,000
4045 -Training	2,123	3,500	3,000	3,000
4085 -Bond Issue Costs	192	2,000	2,000	2,000
2060 -Equipment Amortization Purchases	153,609	60,000		
9950.9000- Trans. To EA	6,000			
	1,430,817	1,302,552	1,391,749	1,391,749
8070 -Social Security	28,401	30,213	31,648	31,648
8071 -Retirement		40,161	36,923	36,923
8072 -Health Insurance	67,883	77,080	60,722	60,722
Total Direct Costs	1,527,101	1,450,006	1,521,042	1,521,042
Less Generated Programs	0	60,000		
Effort Required	1,527,101	1,390,006	1,521,042	1,521,042

Miscellaneous

Sewer Fund

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 <u>Department Request</u>	2010 <u>Staff Proposed</u>
1910.4046 -Insurance	56,174	56,268	56,268	56,268
1990.4000 -Contingency	32,000	32,000	32,000	32,000
3650.3047 -Capital Project-Lewis Street		260,000		
3650.3048 -Capital Project-Norwood		194,397		
9901.9000 -Transfer to General Fund	95,500	95,500	95,500	95,500
9901.9001 -Debt Service Reserve	50,000			
1440.4091 -Engineering Costs	10,000	10,000	10,000	10,000
1420.4092 -Attorney's Fees	39,399	1,000	1,000	1,000
9950.9000- Trans. To EA	5,000	30,000		
9060.8072 -Health Insurance Retirees	37,919	49,887	68,854	68,854
9060.8072-HRA Payouts			16,839	16,839
9189.1001 -Retirement Payouts		25,000	12,500	12,500
Total Direct Costs	325,992	754,052	292,961	292,961

Budget Detail	2008 <u>Actual</u>	2009 <u>Budget</u>	2010 <u>Department Request</u>	2010 <u>Staff Proposed</u>
6080 -1999 Bond Principal	87,500	87,500	87,500	87,500
7080 -1999 Bond Interest	41,254	37,404	33,511	33,511
6083 -1997 Bond Principal	50,000			
7083 -1997 Bond Interest	1,300			
6087 -1993 Bond Principal	35,000	35,000	35,000	35,000
7087 -1993 Bond Interest	5,250	8,129	6,353	6,353
6089 -1994 Bond Principal	80,000	80,000	85,000	85,000
7089 -1994 Bond Interest	22,035	33,067	17,530	17,530
6090 -2004 Bond Principal	17,000	17,000	17,000	17,000
7090 -2004 Bond Interest	16,376	15,663	14,949	14,949
6050 -2005 Bond Principal	47,000	48,000	48,000	48,000
7050 -2005 Bond Interest	28,331	26,538	24,726	24,726
9730.6000 BAN Principal	171,312	640,252	606,243	606,243
9730.7000 BAN Interest	539,718	118,705	101,793	101,793
6060 -2007 Bond Principal	45,370	45,000	45,000	45,000
7060 -2007 Bond Interest	38,326	23,573	21,874	21,874
Total Direct Costs	1,225,772	1,215,831	1,144,479	1,144,479

Performance Measurement Program

Outcome: Wastewater treatment, maintenance, and support operations will be delivered for the most responsible level of investment possible.

Objective: Apply the appropriate balance of manpower, technology, and techniques so as to minimize resources required for Department operations.

Measures

- Total wastewater treatment and maintenance expenditures per capita
- Total overtime dollars spent

Outcome: The City's wastewater releases will have a limited negative impact on the regional water ecosystem.

Objective: Ensure that treatment activities provide for a high level of quality for water discharged into Seneca Lake.

Measures

- Total gallons treated (Millions of Gallons)
- Actual level of BOD as compared to permitted level of BOD
- Actual level of ammonia as compared to permitted level of ammonia

Capital Improvement Program--Future Needs

Project Name	Estimated Cost	Funding
Water Meter Replacement Program Phase 3	650,000	650,000 Water Fund / Grant
<u>Street Reconstruction</u>		
William St.(Pulteney St.Reed St.)	4,800,000	2,610,000 General Fund 960,000 Water Fund 1,230,000 Sewer Fund
Cherry St. (Utilities, curb, pavement)	1,800,000	1,140,000 General Fund 312,000 Water Fund 348,000 Sewer Fund
<u>Street Rehabilitation</u>		
Ada, Bennett, Ridgewood, Greenbriar	2,400,000	1,596,000 General Fund 804,000 Sewer Fund
Copeland Ave.	630,000	492,000 General Fund 138,000 Sewer Fund
Spring St.	600,000	444,000 General Fund 156,000 Sewer Fund
Sprucewood Drive & Circle	720,000	540,000 General Fund 180,000 Sewer Fund
<u>Street Maintenance(Mill&Pave)</u>		
Various Streets	358,000	168,000 CHIPS 190,000 GF Account #3650
Total	11,958,000	11,958,000

Capital Improvement Program

Future Needs

Project Name	Estimated Cost	Funding
Water Meter Replacement Program Phase 1,2	930,000	930,000 Water Fund / Grant
Re-sand the filters at the WTP	150,000	150,000 Water Fund - Fund Balance
Mulvin Park Rehab	350,000	175,000 NYS Grant 175,000 General Fund - Fund Balance
<u>Street Reconstruction</u>		
Lewis St. - Genesee to Oak	1,000,000	320,000 General Fund - Brownfields 200,000 CDBG 220,000 Water Fund - Fund Balance 260,000 Sewer Fund - Fund Balance
<u>Street Rehabilitation</u>		
Norwood, - Wash. to Hamilton Sharon Street Cross Street	750,000	441,438 General Fund - Brownfields 194,397 Sewer Fund - Brownfields 44,165 Water Fund - Brownfields 70,000 Water Fund - Fund Balance
<u>Street Maintenance(Mill&Pave)</u>		
Various Streets	358,000	168,000 CHIPS 190,000 GF Account #3650
Total	3,538,000	3,538,000

Capital Improvement Program--Future Needs

Project Name	Estimated Cost	Funding
City Hall Renovation, Phase 2 (HVAC, Windows, Electric Upgrade)	600,000	600,000 General Fund USDA Loan
Water Meter Replacement Program Phase 4	500,000	500,000 Water Fund / Grant
<u>Street Reconstruction</u>		
Goodelle Terrace	600,000	324,000 General Fund 138,000 Water Fund 138,000 Sewer Fund
Jackson/State/Center/Toledo St.	3,000,000	1,626,000 General Fund 600,000 Water Fund 774,000 Sewer Fund
Maple, Hillside	1,920,000	960,000 General Fund 360,000 Water Fund 600,000 Sewer Fund
Lafayette Ave.	2,160,000	1,200,000 General Fund 960,000 Sewer Fund
<u>Street Rehabilitation</u>		
Madison St.	750,000	564,000 General Fund 186,000 Sewer Fund
<u>Street Maintenance(Mill&Pave)</u>		
Various Streets	358,000	168,000 CHIPS 190,000 GF Account #3650
Total	9,888,000	9,888,000

Capital Improvement Program--Future Needs

Project Name	Estimated Cost	Funding
<u>Street Reconstruction</u>		
Gates Ave.	1,560,000	1,014,000 General Fund 432,000 Water Fund 114,000 Sewer Fund
Pulteney	4,800,000	2,160,000 General Fund / Colleges 1,320,000 Water Fund 1,320,000 Sewer Fund
Grove St.	1,200,000	444,000 General Fund 324,000 Water Fund 432,000 Sewer Fund
Columbia St.	600,000	318,000 General Fund 126,000 Water Fund 156,000 Sewer Fund
<u>Street Rehabilitation</u>		
Pleasant St. (Oak St.Hillcrest Ave.)	1,140,000	780,000 General Fund 360,000 Sewer Fund
Optical, S. Optical, Universal, Davis St.	1,020,000	624,000 General Fund 216,000 Water Fund 180,000 Sewer Fund
Wilbur St.	300,000	198,000 General Fund 102,000 Sewer Fund
<u>Street Maintenance(Mill&Pave)</u>		
Various Streets	358,000	168,000 CHIPS 190,000 GF Account #3650
Total	10,978,000	10,978,000

Capital Improvement Program--Future Needs

Project Name	Estimated Cost	Funding
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Street Reconstruction

Clark St.	1,200,000	648,000 General Fund 240,000 Water Fund 312,000 Sewer Fund
Hoffman Ave	810,000	366,000 General Fund 192,000 Water Fund 252,000 Sewer Fund

Street Rehabilitation

Lochland Road (water, pavement, storm)	2,280,000	1,020,000 NYS Funding 1,200,000 Water Fund 60,000 Sewer Fund
Lehigh St.	870,000	660,000 General Fund 210,000 Sewer Fund
Buffalo St./ Central Ave.	780,000	522,000 General Fund 258,000 Sewer Fund
Roosevelt, Folger St.	1,320,000	828,000 General Fund 492,000 Sewer Fund

Street Maintenance(Mill&Pave)

Various Streets	358,000	168,000 CHIPS 190,000 GF Account #3650
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Total	7,618,000	7,618,000
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Capital Improvement Program--Future Needs

Project Name	Estimated Cost	Funding
<u>Street Reconstruction</u>		
Genesee Street (Castle to City Line)	6,720,000	3,360,000 General Fund 1,680,000 Water Fund 1,680,000 Sewer Fund
Oak Street	2,160,000	1,080,000 General Fund 432,000 Water Fund 648,000 Sewer Fund
Elmwood Avenue	900,000	228,000 Historical Preservation Grant 360,000 General Fund 156,000 Water Fund 156,000 Sewer Fund
<u>Street Rehabilitation</u>		
Ave "E", "F", "G"	780,000	516,000 General Fund 264,000 Sewer Fund
South West Street	780,000	390,000 General Fund 162,000 Water Fund 228,000 Sewer Fund
Delancey Drive	612,000	258,000 General Fund 177,000 Water Fund 177,000 Sewer Fund
<u>Street Maintenance(Mill&Pave)</u>		
Various Streets	358,000	168,000 CHIPS 190,000 GF Account #3650
Total	12,310,000	12,310,000

Capital Improvement Program--Future Needs

Project Name	Estimated Cost	Funding
City Hall Renovation, Phase 3 Elevator, Restrooms	800,000	800,000 General Fund
East North Street Sewer Replacement	600,000	600,000 Sewer Fund
 <u>Street Reconstruction</u>		
West Ave./Mill St.	1,200,000	600,000 General Fund 240,000 Water Fund 360,000 Sewer Fund
Castle St. (Main-W. North)	9,000,000	3,240,000 General Fund 3,240,000 Water Fund 2,520,000 Sewer Fund
Jay St.	3,600,000	1,512,000 General Fund 1,008,000 Water Fund 1,080,000 Sewer Fund
 <u>Street Rehabilitation</u>		
Sweeney, Hawkins, Goodman, MLK	960,000	780,000 General Fund 180,000 Sewer Fund
North Main (watermain, pavement)	1,440,000	690,000 General Fund 750,000 Water Fund
 <u>Street Maintenance(Mill&Pave)</u>		
Various Streets	358,000	168,000 CHIPS 190,000 GF Account #3650
Total	17,158,000	17,158,000

Equipment Replacement Plan**2010**

Item	Estimated Cost	Replacing	Est. Resale Val.	Department
Vac on lease	51,223			Public Works (Hgw)
Total	51,223		0	

Equipment Replacement Plan**2011**

Item	Estimated Cost	Replacing	Est. Resale Val.	Department
HT-6 Sander / Plow	140,000	1993 Ford	15,000	Public Works (Hgw)
LDR-1 Payloader	100,000	1997 John Deere	20,000	Public Works (Hgw)
WT-3 Dump Truck 10 Wheeler	140,000	1997 Ford	17,000	Public Works (Water)
WT-4 Service Vehicle	30,000	1999 Ford	2,800	Public Works (Water)
CT-5 3/4 4WD	28,000			
Backhoe	60,000	2001 JCB	10,000	Public Works (B&G)
Total	498,000		64,800	

Equipment Replacement Plan**2012**

Item	Estimated Cost	Replacing	Est. Resale Val.	Department
HT-11 Plow Truck	140,000	1998 Ford	17,000	Public Works (Hgw)
HT-9 3/4 Ton 4WD	30,000	2000 Chevrolet	7,900	Public Works (Hgw)
T-3 Stake Body Truck	20,000	1989 International	2,500	Public Works (Hgw)
LDR-1 Payloader	100,000	1997 John Deere	20,000	Public Works (Hgw)
Car-4 1/2 Ton Pickup	20,000	1999 Jeep	3,500	Engineering
Car-8 Mower	39,000			
E-13 Pumper	440,000	1991 Pierce Pumber		Fire Department
Total	789,000		50,900	

Equipment Replacement Plan**2013**

Item	Estimated Cost	Replacing	Est. Resale Val.	Department
WP-2 3/4 Ton Pickup	20,000	1998 Chevrolet	1,500	Public Works (WTP)
ST-4 Stake Body Truck	20,000	1989 International	2,500	Public Works (Hgw)
Rec-1 Cargo Van	30,000	2001 Ford	7,500	Recreation
GT-2 Bucket Utility Truck	75,000	2000 Chevrolet	14,000	Public Works (WWTP)
W-BH Backhoe	120,000	2001 Case	20,000	Public Works (Water)
Total	265,000		45,500	

Equipment Replacement Plan**2014**

Item	Estimated Cost	Replacing	Est. Resale Val.	Department
ST-4 Stake Body Truck	20,000	1989 International	1,500	Public Works (Hgw)
Car-2 4WD Vehicle	25,000	2005 Jeep	8,000	Engineering
Car-3 Stationwagon	25,000	2000 Ford	6,000	Public Works (Computer)
CT-10 Van	20,000			
Total	90,000		15,500	