

# Building Inventory Form



BUILDING INFORMATION			BUILDING FEATURES		
Historic Building Name:			Building Condition: 1 = Good (Occupiable, needs no repair or minor repair only) 2 = Fair (Occupiable but needs repair) 3= Poor (Not occupiable, needs major repair)		
Current/Informal Building Name:					
Address #:	Direction:	Street:	Total Sq Ft.	Total Comm. Sq Ft:	Total Res. Sq Ft:
Legal Description (Lot and Block):					
Subdivision:			Total Units	Commercial Units** (#. of):	Residential Units** (#. of):
Parcel Number:					
Parcel Acreage:			# of Stories:		Off-Street Parking Spaces:
Owner Name:			Electrical: Service Type - Single Phase    Three Phase    Don't Know Amps -    100, 200, 300, 400    Don't Know		
Owner Address:			Heating Type: Electric    Gas    Boiler    HVAC		
Owner City, State and Zip:			Other Amenities (Circle): Elevator    Loading Dock    Alley Access    Fire Sprinklers		
Owner Phone:			Commercial Kitchen    Outdoor Space    Off-Street Parking		
Owner Email:			ASSESSED VALUE/TAXES		
CONSTRUCTION INFORMATION			Last Sale Date and Sale Amount (if known):		
Construction Date:			Deed Document Number:		
Architect and/or Builder:			Current Tax Year:		
Latest Addition/Remodel Date:			Total Assessed Value:		
Historic Integrity: 1 = Good Integrity (Minimal changes/conveys significance) 2 = Fair (Modifications, but still conveys significance) 3= Poor (Major modifications, conveys little or no significance)			Assessed Value of Improvements:		
ZONING AND LAND USE			Assessed Value of Land:		
Zoning:			BID or PID Taxes: (If Applicable)		
Is Design Review for Exterior Work Required? Yes/No			PROPERTY AVAILABILITY		
Ground Floor Uses*:			For Sale MLS: Y/N	For Sale Amount :	
Upper Floor Use(s)*:			For Sale by Owner: Y/N	FSBO Amount:	
Is this building vacant? Yes/No			For Lease:	For Lease Amount:	
Is this building endangered? Yes/No			Realtor Contact:		
HISTORIC STATUS			IMAGE INFORMATION		
<b>District Listing</b>			Current photos taken as part of this survey? Y/N		
National Register:		Contributing:	Photo recorded by:		
Local:		Contributing:	Historic Photos Available? If so, describe and list source.		
<b>Individual Listing</b>					
National Historic Landmark:		National Register:			
Recorded Texas Historic Landmark:		Official Texas Historical Marker:			
State Antiquities Landmark:		Local Landmark:			
Historic Texas Cemetery:					
			* See "use" categories on page 2. **Enter unit information on page 2.		

INVENTORY DATE:

FORM #

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UNIT INVENTORY AND OCCUPANTS (This is a shorter version of the Business Inventory Form)							
Unit#	Available?	Use (Res or Comm?)	Tenant Name	Rent	Floor Area (Sq Ft)	No. of Residents	No. of Employees
	Y/N						
	Y/N						
	Y/N						
	Y/N						
	Y/N						
	Y/N						

If completing these forms electronically, insert ID photo here.

For Zoning and Land Use Section, select uses from the following categories:

1. **Arts and Entertainment** - Movie theaters, art complexes, performing arts spaces.
2. **Auto-Oriented** – Gas stations, car repair, car parts.
3. **Retail** – Shops, boutiques, bookstores, hardware stores, etc.
4. **Restaurant/Bars** - Coffee shops, diners, restaurants, wine bars, bars, music venues
5. **Personal Services** - Salons, dry cleaners, gyms, yoga studios, dog groomers, etc.
6. **Office and Professional Services** - Law offices, medical offices, accountants, insurance agents, financial institutions, architecture/design.
7. **Government and Institutional** – Non-tax paying entities such as city and county facilities, hospitals, schools.
8. **Manufacturing/Processing** – Breweries, furniture making, welding, etc.
9. **Non-Profit** - Museums, community centers, private social services.
10. **Residential** - Single family or multi-family.
11. **Lodging** - Hotels, bed and breakfasts.
12. **Religious** – Churches and church-related educational uses
13. **Underutilized/Storage** - Select this if there is storage of materials and warehousing without any commercial intent
14. **Vacant** – Completely unoccupied.
15. **Parking** – Surface lots and garages.