



2021 Fees Schedule

Fees	Invoicing Information	Amount
Enrolment Confirmation Fee	Due to secure enrolment. Non-refundable.	\$100 per year
Annual Fee	Invoiced early January and due prior to Kindy commencement. Fee Breakdown: <ul style="list-style-type: none"> • Association Membership \$10 per year • Documentation & Portfolio Costs \$25 per year • Resources & Supplies \$25 per year • Curriculum Fee \$50 per year • Working Bee Levy \$120 per year 	\$230 per year
Term Attendance Fee	Invoiced Week 1 of each Term with 4 weeks to pay in full or join a payment plan with Debit Success.	\$815 per term

Levies	Invoice Information	Refund Information	Amount
Fundraising Levy	Invoiced with the Term 1 Attendance Fee.	Refunded in full after 8 hours minimum of your time annually is spent in support of fundraising events.	\$140 per year
Working Bee Levy	Invoiced as part of the Annual Fees in January	Refunded when a family completes 4 hours at one or over two Working Bees.	\$120 per year



28 Churchill Street, Palmwoods, QLD 4555
 PHONE: 07 5445 9027
 EMAIL: admin@palmwoodskindy.qld.edu.au
 WEBSITE: www.palmwoodskindy.qld.edu.au



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Payment Terms

- Term Attendance Fees are invoiced at the start of term with 4 weeks to pay
- Fees must be paid in full by the due date or a payment plan must be entered into through Debit Success. Info on payment plans will be emailed early in January.
- The Management Committee will be notified if your fees are not paid by the due date.
- **If fees are still outstanding by the end of the term your child will not be able to return the following term.** You will be notified of this in writing by the Management Committee and further action will be undertaken to recover the fees.
- **Please contact staff or the Management Committee if you foresee any difficulties in paying the fees by their due date**
- **Please be aware that a \$20 late payment fee + GST will apply.** A receipt will be issued.

Please deposit all monies into our Heritage Bank account. NO CASH. EFT is not available.

Kindy Payment Details

Member Name: Palmwoods Kindergarten Assoc. Inc.
BSB: 638-070 A/C: 7334540
(Account type for Heritage customers is S21)
Reference: Your child's name.



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Levies Explanation

1. Fundraising Levy

\$140 annually per family OR 8 hours minimum of your time annually supporting fundraising activities

Palmwoods Community Kindy is committed to providing affordable and holistic, play-based education. As a not-for-profit organisation, Palmwoods Kindy relies on fundraising activity to supplement its annual budget and ensure the ongoing maintenance and improvement of its facilities and program.

The Fundraising Levy offers parents the choice to keep their Term Fees at the base rate of \$815 per term with the addition of 8 hours of their time per year, spent supporting fundraising events and activities.

Fundraising events typically fall in Term 2 and/or Term 3. Parents will be asked in Term 1 to indicate if they intend to offer their time at fundraising events to assist with planning and coordination.

The Fundraising Levy is invoiced in full with the Term 1 Fee and subsequently rebated and reimbursed when a family fulfils 8 hours at a fundraising event/s and submits their Fundraising Timesheet Register to the Admin team.

A Kindy teacher or Executive Committee Member is required to verify and sign the Fundraising Timesheet Register.

Families on the Kindy Committee are exempt from the Fundraising Levy and will be refunded in full as they contribute significantly more than 8 hours of their time over the course of the year.



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Please note that the Fundraising Levy is strictly for time spent in support of fundraising events and activities. It is separate to the Working Bee Levy and time spent at Working Bees.

****In the unlikely event that we are unable to fundraise due to unforeseen circumstances beyond our control, your levy will be donated to the Kindy.**

2. Working Bee Levy

\$120 annually per family or 4 hours of your time at a Working Bee/s

The Working Bee Levy is \$120 and invoiced upfront as part of the Annual Fees Invoice in January. The Levy is rebated and refunded in full when a family completes 4 hours at one or more Working Bees. It is at the discretion of the family to complete the required 4 hours at one or over two Working Bees. Partial refunds are not available.

The Working Bee Levy provides families with the choice to offer their time or funds to help maintain our special Kindy. Importantly, it ensures Kindy has the necessary funds to outsource maintenance work if families are unavailable to attend and help at Working Bees.

The Levy will be refunded within 4 weeks of a family submitting their Working Bee Timesheet to our Admin Team. The Timesheet is to be signed off by a Kindy Teacher or Executive Committee Member.