

MAYOR
Michael Tubre
VILLAGE CLERK
Patricia Hefner
CHIEF OF POLICE
Lyndell Atkins

VILLAGE OF HARRISONBURG
P.O. Box 658
Harrisonburg, Louisiana 71340
Phone: 318-744-5794 Fax: 318-744-5381

ALDERMEN
Judy Cotton
Greg Terry
Arthurine Watson

FARMERS MARKET APPLICATION FOR COMMERCIAL VENDOR MEMBERSHIP

APPLICANT NAME: _____

MAILING ADDRESS: _____

PHONE: _____ BEST TIME TO CONTACT: _____

EMAIL: _____

NEW VENDORS: PLEASE LIST ALL PRODUCTS THAT YOU INTEND TO SELL:

RETURNING VENDOR: PLEASE SPECIFY IF YOU INTEND TO SELL ANY NEW PRODUCTS THIS YEAR:

VISIT US ON FACEBOOK @ HARRISONBURG LA FARMERS MARKET

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MARKET RULES AND REGULATIONS FOR COMMERCIAL VENDORS

The mission of the Village of Harrisonburg Farmers Market (VOHFM) is to benefit local vendors by giving them a public setting to market their goods year round. Rules and regulations are set to guide vendors in understanding what their responsibilities are as members of our market community. Understanding and complying with these guidelines helps the market operate smoothly and efficiently so that all participants may benefit.

I. Joining the Market as a vendor

- A. Application and Fees: Vendors must fill out and return to the VOHFM the Application for Vendor Membership along with fees for a market table or space. The price for yearly membership is \$10.00. Vendors must also read and agree to the Market Rules and Regulations by signing this document.

II. What may and may not be sold at market

- A. Product Approval: Vendors are allowed to sell only the products that are listed on their vendor application form and that market staff have approved. This measure helps ensure a sustainable product mix in a small market and the safeguards the VOHFM's mission. Should you wish to expand your line of products, please contact Market staff about new additions for approval and submit the vendor application.

III. General rules and guidelines

- A. Health and safety regulations: All vendors participating in the Village of Harrisonburg Farmers Market must comply with food-handling procedures.
- B. **Hold harmless clause and insurance:** All authorized vendors participating in the Village of Harrisonburg Farmers Market shall be individually and severally responsible to Market and member for any loss, personal injury, deaths, and/or any other damage that may occur as a result of the vendors' negligence or that of its representatives, servants, agents, and employees; and all vendors hereby agree to indemnify and save VOHFM harmless from any loss, cost, damages, and other expenses, including attorneys' fees, suffered or incurred by VOHFM by reason of the vendors' negligence or that of its servants, agents, and employees; provided that the vendors shall not be responsible not require to indemnify VOHFM for negligence, its representatives, servants, agents, and employees. Because no insurance is provided to participants in the Village of Harrisonburg Farmers Market, each vendor must carry his/her own product and/or general liability insurance as applicable and must be prepared to present it upon request. All vendors are

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required to have vehicle liability insurance for any vehicle used for business at the Market and must be prepared to present proof of insurance upon request.

- C. Table Fee: All approved applicants who sell goods in the market are required to pay a fee for the space/table that they use. This fee shall be paid to Village of Harrisonburg Farmers Market (VOHFM) and is set at \$10.00 per year. Tables are available on first come first serve basis.
- D. Cleanup
 - 1. All vendors shall be responsible for the cleanliness of their selling areas.
 - 2. All vendors agree to bring a broom and trash can and keep the Market area free of debris generated by Market activity.
 - 3. Vendors shall not use public trash receptacles for disposal of produce boxes and unsold produce.
 - 4. All vendors shall clean up their areas at the end of each Market day.
- E. Miscellaneous: No firearms. No alcoholic beverages. No drugs. No pets, with the exception of seeing-eye dogs or other service animals. No Profanity.

IV. Violations

- A. Failing to pay membership fee: Vendors who fail to pay the table fee cannot return to the Market until payment is made.
- B. Harassment, including sexual harassment.
- C. Discrimination.
- D. Violation of safety or health rules.
- E. Disposing of product in public trash receptacles.
- F. Modifications to rules and regulations: The Village of Harrisonburg Farmers Market reserves the right to revise these rules and regulations at any time they deem appropriate. These rules are adopted and valid as of January 2019.

V. Non-discrimination and sexual harassment policy

- A. The Village of Harrisonburg Farmers Market is an equal opportunity organization that prohibits discrimination in all programs, events and activities on the basis of race, color, creed, national origin, age, disability, gender, marital status, familial status, religion, sexual orientation, veteran status, or socio-economic status. All vendors accepted into the Market must adhere to this non-discrimination and sexual harassment policy.

I have read and agree to comply with the terms of the Market Rules and Regulations of the Village of Harrisonburg Farmers Market.

Signature

Date

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