

1. Code of Conduct Review
  - a. Reviewed the code of conduct, emphasized to please provide any feedback directly to the PTO (good or bad).
2. Minutes 12/09/2019
  - a. Lori Lonsdale moved and it was seconded by Amber Marince to approve the minutes; motion carried unanimously by all members.
3. Treasurer Report (Alicia Cutting)
  - a. The PTO account has a balance of \$17,617.85.
  - b. The invoice for Kids Kastle was \$2,505.29 and the total profit came to \$269.
  - c. Holiday parties came in under budget.
  - d. Heimlich Hero dolls were ordered this week and the total came in at \$311.
  - e. PTO received a notice for our insurance renewal, but no charges have posted to the account yet.
    - i. Alicia Cutting will be looking into the renewal.
  - f. Amber Marince moved and it was seconded by Matt Delude to approve the Treasurer's report; motion carried unanimously by all members.
4. School Board Report/Principals Report (Nikola Ordway)
  - a. Winter activities were discussed and so far there's been great feedback.
    - i. Sledding, ice skating, geocaching, nature walk/sketching and horsemanship are some of the offered activities.
    - ii. Some of the feedback received around the horsemanship activity were that some kids didn't like it, specifically being in the horse stalls.
    - iii. There is an option to opt out of certain activities.
    - iv. Any feedback or concerns, parents should contact the teacher or school.
  - b. Book study: "What School Could Be", building upon the work of school retool.
    - i. Looking forward to opening this study to staff, parents and community members.
    - ii. Group meets once during the reading and once after, remainders are on Google Classroom. Contact Owen Harrington if you're interested.
  - c. Heating concerns: It's been a little difficulty in keeping the temperature equal in all classrooms. Mr. Simons is in contact with Control Technologies to work out the issue.
  - d. Tiered system of response for behavior was discussed.
    - i. The school has started the process to come to an agreement around what a Tier 1 response should be.
    - ii. Will work on small group intervention (Tier 2) and then individual intervention (Tier 3).
    - iii. Goal is to keep behavior expectations consistent across all classrooms.
    - iv. Will not be completed by the end of the school year; looking to get guidelines defined by the end of the year.
  - e. On March 7th at 3pm there will be a town vote.
    - i. Will be discussing budgets and new positions within the school.
    - ii. Considering postponing the carpeting of the administrative offices.
    - iii. Considering painting the Community Center this year, possibly resurfacing the floor next year.
    - iv. Math Coach Specialist going from 2.5 days to fulltime (5 days), currently have a Reading Coach Specialist who is already fulltime.
    - v. Looking to add fulltime Tech Specialist.

- vi. Another expense is providing security swipe badges for teachers to get into the building.
- f. Two new Selectman votes.
- g. Feedback was received around thanking our volunteers.
  - i. Looking to do a volunteer raffle at the end of the year.

#### 5. Committee Report

- a. Kids Kastle: Lori Lonsdale and Amber Marince
  - i. Lori Lonsdale did research on other options and all carried similar types of items.
    - i. She also had an idea around buying items in bulk, like slippers etc.
  - ii. The PTO discussed buying items at the dollar store, Old Navy, etc. that will stay within a similar budget as Kids Kastle.
  - iii. The PTO voted unanimously not to do Kids Kastle next year.
- b. Holiday Classroom Parties: Nicole Sloan & Danielle Saunders
  - i. Kids had a lot of fun!
  - ii. Most room parents split duties, so that one brought an activity and the other brought food/drinks.
- c. Free Money Coordinator: Dara Vaccaro and Crystal Thompson
  - i. We brought in \$900 for box tops due to finding bags full in the shed. Next deposit in the Spring.
  - ii. Will provide update in the next meeting around the Target program.
  - iii. Check from Allstate cleared.
  - iv. Amazon Smile: Crystal Thompson will check on frequency of deposits.
- d. Monthly PTO Newsletter: Crystal Thompson and Dara Vaccaro
  - i. Newsletter will be quarterly, available on website and the Facebook page.
    - i. Will have information about upcoming events like the Boys VIP Event and Movie Night.

#### 6. New Business

- a. Artist in Residence
  - i. \$3,000 will be contributed by the PTO.
  - ii. David Fichter is the Artist in Residence, typically would be over 8,000 budget.
  - iii. Budget will be 6,000 to do a large scale mural located in the activities room in the school.
    - i. Center will have a mosaic (older kids will help with).
    - ii. Theme will be empathy.
  - iv. Discussed the possibility of doing something a little different for next year.
  - v. Motion carried unanimously by all members for donating the \$3,000.
- b. Ride to School in a Fire Truck Fundraiser
  - i. In contact with Bud Marcou and Chief John Wiggin, more information to come.

#### 7. Event Coordinators Needed

- a. Movie Night (January 18th): Dara Vaccaro and Lori Lonsdale volunteered.
  - i. Movie: Detective Pikachu
  - ii. Will provide some snacks
    - i. Motion carried unanimously by all members for providing snacks for the Movie Night.
- b. Boys VIP Event (February 9th): Nicole Sloane and Alicia Cutting

- i. Budget: \$500
    - ii. Son plus One was an option thrown out for a potential name of the event.
    - iii. Looking at offsite options:
      - i. Tubing at Pats Peak, \$15 for two hours and \$17 for four hours. Will also look into Macintyre. Require that kids wear helmets.
        - 1. Look into different options for food, etc.
      - ii. Fun City, would have to be a school night and would provide a 30% discount.
      - iii. Altitude
    - c. Spirit Week (February 17th - 21st): Deanna Zanella
    - d. Spring Book Fair: Shelley Westenberg and Amber Marince
    - e. Easter Bunny Breakfast: Deanna Zanella and Amy Czarnosz
      - i. Budget: \$1,000
    - f. Teacher Appreciation (May 4th - 8th): Vanessa Mello and the Executive Board
      - i. Budget: \$500
    - g. Sweetheart Dance (May 9th): Ginny Bouch, need one more coordinator**
      - i. Budget: \$600
    - h. Fun Run/Walk: Ashling LaMarque and Emily Kotkowski
      - i. Budget: \$500
8. Calendar Review
- a. 01/18: Movie Night
  - b. 02/09: Boys VIP Event
  - c. 02/10: February PTO Meeting (6pm)
  - d. 02/14: Valentine's Day Classroom Parties (1:45pm)
  - e. 02/17 - 02/21: Spirit Week
  - f. March Reading Challenge
  - g. 04/03 - 04/11: Spring Book Fair
  - h. 04/11: Easter Bunny Breakfast
  - i. 05/04 - 05/08: Teacher Appreciation Week
  - j. 05/09: Sweetheart Dance
  - k. 06/06: Fun Run/Walk
9. Additional Items
- a. PTO meeting raffle winner: Susan Johonnett
10. Adjournment
- a. Nicole Sloane moved and it was seconded by Matt Delude to approve adjournment; motion carried unanimously by all members.