



1. Minutes 11/14/2019
 - a. Lori Lawnsdale moved and it was seconded by Amber Marince to approve the minutes; motion carried unanimously by all members.

2. Treasurer Report (Alicia Cutting)
 - a. This year the Harvest Moon Supper (HMS) brought in \$5,184, the expenses were \$1,842 and the total profit was \$3,341.
 - b. The Holiday Shop sold \$2,359.64 worth of items and only had a few expenses.
 - i. Will look to have the total profit for the January meeting.
 - c. Cookies with Santa came in under the \$200 budget (free event).
 - d. The PTO account has a balance of \$20,628.
 - e. A \$350 attorney fee for bylaws will be reflected in January's report.
 - f. Laura Filiau moved and it was seconded by Nicole Sloane to approve the Treasurer's report; motion carried unanimously by all members.

3. Susan Johonnett spoke about a First Congregational Church UCC new initiative called Creation Justice
 - a. It's a big idea of saving the world and she asked the PTO if we'd be interested in taking a survey to help them understand the lay of the land for another demographic group.
 - i. Will be distributed sometime in January or February.
 - b. They have some ideas around recycle/reduce/reuse, being kind and caring to animals and those around us, as well as other big items.
 - c. They're looking to connect with roots and other outside programs.
 - d. Will bring the survey to next PTO meeting.

4. School Board Report/Principals Report (Alicia)
 - a. In the most recent School Board meeting they conducted a policy review and are getting to point to approve.
 - i. They are also going to start working on the budget in January and there was nothing on the warrant articles other than the operating budget.
 - ii. January 8th, 2020 will be the next meeting.
 - b. Principals Report
 - i. Blizzard bags are coming home next Tuesday (12/17) and it was suggested to get them done when there's downtime.
 - i. This is a trial run, so please reach out and let people know if you do or don't like it.
 - ii. Everyone should've received a notification around the winter activities, previously it was New England College running it but now the school is doing on their own.
 - i. For ice skating students will need a helmet, it was suggested to bring one for sledding as well (bike helmet is sufficient).
 - iii. Bus transportation is provided and there's an option to select whether to rotate through the activities or not.
 - i. It was suggested to choose yes for everything, so students can have an option to do a variety things.
 - ii. Note: This is for students who aren't already doing skiing.



5. Committee Report
 - a. Harvest Moon Supper: Ginny Bouch and Dara Vaccaro
 - i. Double the allotted budget, overspent due to some confusion around the donation checks that came in. No concerns for next year.
 - ii. Less of an earlier crowd due to an event at the church, will work with the church next year to eliminate any conflicts.
 - b. Holiday Shop: Lori Lonsdale and Amber Marince
 - i. Ran smoothly, need to discuss at the end whether we will run it again. A lot of items arrived broken.
 - ii. For next year we're looking to have four volunteers per shift and discussed having specific days/times for each class and a second register.
 - iii. Another suggestion was to have a family night or a time during parent pickup where parents can come in and shop with their kids.
 - iv. Little shoppers is a similar company that could be an option for next year.
 - c. Cookies with Santa: Jessica Baker-Cromwell and Erika Ebert
 - i. Kids had a great time, feedback was that there was too much glitter.
 - ii. Only had a couple of volunteers, reached out to 5th/6th and high school with no response, so activities were changed to parent led.
 - iii. Without volunteers, we may not continue with this event.
 - iv. Discussed continuing with the event but just having pictures with Santa.
 - v. Rec department had more activities this year, so we may look at highlighting that event instead.
 - d. Free Money Coordinator: Dara Vaccaro and Crystal Thompson
 - i. Hannaford helps ended on November 30th, will call and get the amount that was brought in.
 - ii. Participate in Amazon Smile, please consider changing it to Dunbarton PTO.
 - i. Can change within the app for android, iphone will need to bookmark in order to do it. More information will be included in the next newsletter.
 - iii. Looking into adding Dunbarton PTO as an option for the Target program.
 - iv. Will have an update on the Coca Cola caps in January's meeting, we received a large amount and are working on submitting them.
 - v. Discussed looking into a sneaker collection fundraiser, where donated shoes are given to people in need.
 - vi. Reminder that Box Tops have gone digital, make sure that you have the app.
 - e. Monthly PTO Newsletter: Crystal Thompson and Dara Vaccaro
 - i. Will send out a December newsletter, which will list upcoming events, a note from the president, volunteering, community events and volunteer opportunities.
 - ii. The newsletter is posted on Facebook as well and going forward it'll be digital.
6. New Business
 - a. Heimlich Heros
 - i. Emily Kotkowski sent an e-mail asking whether the PTO could pay for dolls to practice Heimlich.
 - i. Training would be for grades 1 through 7 and staff.
 - ii. Will also look into teaching the community.
 - iii. Dolls are \$150 each looking for two, with a total cost of \$300.



ii. Amber Marince moved and it was seconded by Jason Ebert to approve paying for the Heimlich dolls; motion carried unanimously by all members.

b. Ride to School in a Fire Truck Fundraiser?

i. Start the discussion, will need to talk to the Fire Department.

ii. Option to buy a raffle ticket and the winner gets a ride in a firetruck.

iii. Proposed selling tickets at \$10 each.

7. Event Coordinators Needed

a. Movie Night (January 18th): Dara Vaccaro and Lori Lawnsdale volunteered.

b. Boys VIP Event (February 9th): Nicole Sloane and Alicia Cutting

i. Budget: \$500

c. Spirit Week (February 17th - 21st): Deanna Zanella volunteered.

d. Spring Book Fair: Shelley Westenberg and Amber Marince volunteered.

e. Easter Bunny Breakfast: Deanna Zanella and Amy Czarnosz

i. Budget: \$1,000

f. **Teacher Appreciation (Mary 4th - 8th): Miriam is willing to help, but we'll need two coordinators.**

i. Budget: \$500

g. **Sweetheart Dance (Mary 9th): Ginny Bouch, need one more coordinator**

i. Budget: \$600

h. Fun Run/Walk: Ashling LaMarque and Emily Kotkowski

i. Budget: \$500

8. Calendar Review

a. 12/20: Classroom Parties (1:45pm)

b. 01/09: January PTO Meeting (6pm)

c. 01/18: Movie Night

d. 02/09: Boys VIP Event

e. 02/10: February PTO Meeting (6pm)

f. 02/14: Valentine's Day Classroom Parties (1:45pm)

g. 02/17 - 02/21: Spirit Week

9. Additional Items

a. PTO meeting raffle winner: Lori Lawnsdale

10. Adjournment

a. Nicole Sloane moved and it was seconded by Matt Delude to approve adjournment; motion carried unanimously by all members.