

BAINBRIDGE TOWNSHIP
Planning Commission Meeting
MINUTES

December 21, 2020

The meeting was called to order by Chairman, Melissa Morlock at the Bainbridge Township Hall, 7315 Territorial Road, Watervliet, Michigan 49098 at 7:03 P.M.

ROLL CALL

Present: Chairman Melissa Morlock, Secretary, Dale Kreitner, Vice Chair, Andy Gardiner, Don Baiers, Jim Doroh,, Scott Bluschke,

Absent: Ron Bjes

PUBLIC COMMENT: Opened- / Closed

Supervisor Rod Winkel thanked Scott Bluschke and Dave Peden for stepping forward to serve on the Planning Commission. He commented there was work to be done on the 20-year Master Plan. He indicated the world is changing and we must stay a step ahead to continue to evolve.

APPROVAL MINUTES:

Secretary, Dale Kreitner requested the approval of the minutes of September 21, 2020 and November 16, 2020 be deferred and added to the Agenda in the Business Section of the meeting.

The request was granted by Chairman Morlock.

APPROVAL OF AGENDA: By Consent.

The Agenda was approved with the addition of discussion of Minutes.

Motion to Approve by Don Baiers, Seconded by Jim Doroh

VOICE VOTE-ALL INFAVOR

REPORTS: None given

NEW BUSINESS:

- **The resignation of Andrew Gardiner** from the Zoning Board of Appeals was accepted by Chairman, Melissa Morlock. This was required so he could serve on the Bainbridge Township Planning Commission, as it is not allowed to serve on both Boards.
- **New Commissioner, Scott Bluschke, and Alternate Member, Dave Peden**, being sworn in as members prior to the start of the meeting. They were introduced and welcomed to the Bainbridge Township Planning Commission.

- **Secretary, Dale Kreitner raised a question about the procedure for presenting the minutes of the meetings.** He explained the prepared minutes of the September 21, 2020 meeting, consisting of a fully typed and signed original, with one copy delivered to Barb Abbot about 5 days after the meeting. She stated they had to be approved and she could not access my copy on the computer. He further explained prior to the November 16 meeting he received a new re-typed copy with minor changes in the mail packet along with the request to sign the second copy enclosed and leave it at the office. Copies of both sets of Minutes were shown to the members.

Page II, December 21, 2020 Planning Commission Meeting for comparison. He noted the only person from staff at the meeting was Supervisor Hodge. There was discussion and confirmation the office staff shall not make unauthorized changes to minutes submitted by the Secretary. If there is an error, it shall be called to the attention of the Secretary who will make the required changes.

There also was discussion of the need for a **non-voting recording secretary**, particularly in the event of a public hearing as it is very difficult to take the required notes and still take a meaningful participation in the hearing.

APPROVAL OF MINUTES:

- It was moved by Secretary, Kreitner the **Minutes of September 21, 2020, and November 16, 2020**, as mailed to the members, shall be approved as presented. Motion seconded By Don Baiers.

VOICE VOTE- ALL IN FAVOR

APPOINTMENT OF OFFICERS 2021:

- Chairman Melissa Morlock informed The Planning Commission she desired to return to Office of Secretary. Dale Kreitner indicated he would accept the Office of Chairman.
After discussion by the Commission the following slate of officers were presented for The Bainbridge Township Planning Commission for the year 2021.
- Chairman, Dale E. Kreitner- Vice Chair, Andrew Gardiner, Secretary, Melissa Morlock
Motion to Accept the above officers was made by Scott Bluschke and seconded by Andy Gardiner.

VOICE VOTE-ALL IN FAVOR

PLANNED UNIT DEVELOPMENT DISCUSSION:

- There was a general update and review of the two existing Planned Unit Developments and their history in Bainbridge Township. After discussion and considering that Zoning Administrator, Ross Rogien was not available to contribute to the discussion, it was decided to table the discussion to the January meeting.

- Motion to table PUD update by Jim Doroh-Seconded by Andy Gardiner.
VOICE VOTE-ALL IN FAVOR.

CORRESPONDENCE:

- Chairman, Melissa Morlock pointed out we had received notice of the 63-day public comment period from Hartford Township which had expired on November 24, 2020. The plan is available at www.hartfordtownship.org.

ADJOURN:

- Motion to Adjourn at 7:58 P.M. by Scott Bluschke-Seconded by Jim Doroh
VOICE VOTE-ALL IN FAVOR

Respectfully Submitted

Dale E. Kreitner, Secretary

