




# The Bookcase Club



## Bank Account

Donations from members of The Bookcase Club should be deposited in this account. This account should be set up using the Social Security number of one of your committee members and must be non-interest bearing. In addition to your treasurer, you should have one or two members sign signature cards and authorized to write checks. These funds should only be used to pay for food for your banquet, along with other supplies necessary to decorate the room and purchase paper goods and other items to set tables for the people who support your project and are in attendance.

### Sample Check & Deposit Ticket

<b>THE BOOKCASE CLUB</b> PO BOX 938 CONWAY, AR 72033		<b>1033</b> 81-177/829
Pay to the Order of <u>Void</u>	Date _____	\$ _____
		Dollars  Security Features Details on Back
For _____		MP _____
		
<small>© HARLAND</small>		

<b>THE BOOKCASE CLUB</b> PO BOX 938 CONWAY, AR 72033	<input type="checkbox"/> <b>CASH</b> <small>INCLUDING COINS</small> 81-177/829
DATE _____ <small>DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL</small>	<input type="checkbox"/> <b>List Checks Singly</b>
SIGN HERE ONLY IF CASH RECEIVED FROM DEPOSIT	<input type="checkbox"/> <b>TOTAL ITEMS</b> OR TOTAL FROM REVERSE
	<input type="checkbox"/> <b>SUB TOTAL</b>
<small>DO NOT USE DEPOSIT TICKET ROUTING # FOR AUTOMATIC PAYMENTS. USE VOIDED CHECK.</small>	<input type="checkbox"/> <b>LESS CASH RECEIVED</b>
	1005

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.