

HNM Steering Board Meeting - 3/28/19

Attendees Present: Jerry Risner, Debbie Hillin, Stephen Murray, Rae Sanchez, Clark Harrison, Brooke Osborn, Cindy Sims, Linda Crockett, Dawn Taylor, Laura Edwards, John Sanders, Bill Friskics - Warren, Letitia Franklin, Mary Gist, James Burrow, Bill Basinger, and Sherri Allen.

Clark Harrison called to order followed by introductions. The minutes were presented and approved for approval on a motion by Stephen Murray seconded by Jerry Risner.

Debbie Hillin asked to turn the meeting over to Jerry Risner to speak first. Jerry Risner stated the HNM (Homeless No More) continuum was started by Buffalo Valley Inc. in 1995 and was the first rural continuum in the state of TN. At one point, HNM included 85 of the 95 counties in TN with the vision to provide housing for the homeless in the rural counties was a first for HUD. This continuum has been a source of pride, but HUD's mandates are starting to become rigorous and taking too much time away from treating our clients. With the current opioid epidemic, BVI really needs to focus on A&D treatment. Because of this, BVI is resigning as the collaborative lead applicant for the HNM continuum. BVI will still provide housing for our clients, but we are stepping away from HUD housing. It is important to BVI for others to step up and take over HNM as we have worked hard to establish and maintain HUD grants for person's in need in middle TN. We hope the board will approve a change of leadership in order to continue the success of the HNM continuum.

Debbie stated Mary Wilson, HUD Knoxville, was aware of BVI's decision. On March 21, 2019, Jerry Risner and Debbie Hillin met with Stephen Murray, chairperson of the Priority & Ranking Committee. Stephen is very knowledgeable with our continuum, HUD, grants, and HUD Knoxville and has the capacity to serve as the collaborative applicant. Jerry and Debbie wanted to discuss the possibility of CHP taking over as the lead collaborative agency for the continuum given he has a wide range of experience and history. Stephen met with his board and they voted to agree for this change. The next step in this approval process would need the board's approval along with HUD approval.

Debbie and Jerry also shared with the board that Keith Lampkin notified them of the **City of Clarksville's** decision to start their own CoC. He would like the Clarksville Housing Authority to run the CoC for City of Clarksville/Montgomery county. Stephen stated he was aware of this development as Keith Lampkin spoke to him regarding the matter at the Summit meeting. The HNM Continuum consists of: Bedford, Cheatham, Coffee, Dickson, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Montgomery, Moore, Perry,

Robertson, Sumner, Trousdale, Wayne, and Williamson Counties & the cities of Franklin, TN, and Clarksville, TN. This is 19 counties and 2 cities. Stephen asked if the CoC had also been asked by Montgomery county to form their own CoC with the City of Clarksville. Did Keith have the authority to request as both the city and county? Did the county mayor have any options? Debbie felt the City and County were acting as one, but she did say she would ask HUD Knoxville to confirm.

Bill Basinger motioned to release the City of Clarksville/Montgomery county from the HNM continuum. Linda Crockett seconded the motion. The motion was approved. Debbie stated she would let HUD Knoxville know of the decision. HUD makes the final decision if they will be released to form their own continuum, but the HNM Steering Board did their part. Questions arose regarding their grant. Were we able to keep it within the continuum? Or would the funds follow the City of Clarksville/Montgomery county?

Next, the floor was open to anyone interested in the Collaborative Lead position other than Steve Murray with CHP. No one else volunteered for the position. Bill Basinger motioned to let Stephen Murray with CHP become the lead collaboration agency. Dawn Taylor seconded the motion. The motion was approved. Debbie also will let HUD Knoxville know of this decision. The Planning grant is \$53,494. It can only go to the agency willing to take the lead.

There was a discussion of the HMIS project. BVI would be willing to keep this grant. Stephen felt CHP had the capacity to handle this project. Debbie stated our continuum works with MISI (Municipal Information Systems, Inc) in St. Louis, MO. This grant is approximately \$157,000.

Stephen Murray stated he planned to hire someone from the Planning Grant and HMIS grant to learn the HMIS system and administer software support and consulting. He would also take 2.5% admin from any new grantees from the grants that are transferred from BVI. He would leave the original grants, Center of Hope, Marshall S+C (Family Center), and Robertson S+C (Centerstone) alone at 0%. Stephen would hire a staff person to learn from Debbie starting immediately.

Linda Jackson made a motion to approve the HMIS grant go to CHP seconded by Dawn Franklin. The board voted to approve the HMIS grant to transfer to CHP, as lead collaborative agency and lead HMIS.

All housing in the BVI grants will be staying with BVI. It's only the grant funding that will transfer hands.

We discussed each grant, starting with HNM Grant C (transitional housing). This is the only transitional housing project and Steering Board feels strongly it remain in tack if someone has the capacity to administer. If no one has such capacity, BVI will complete this operating year and during next competition, it will be reallocated. In addition to transitional housing, this grant covers case management service, who evaluate clients, obtain homeless documentation, other admissions information, build chart, and place in Service Point (HMIS). BVI has TH housing in Marshall, Montgomery, and Sumner counties.

HNM PSH A - \$89,931 leasing, \$187,339 supportive services. The Family Center is interested in HNM PHS A which provides rental assistance and supportive services. Dawn Taylor with Family Center (and current grantee of Marshall County S+C) would like to take over this grant effective August 1, 2019. No one else on the board was interested in this grant. Cindy Sims made a motion to let Family Center acquire BVI PHS - Grant A followed by a second by Letitia Franklin. The board approved the motion. Debbie will let HUD Knoxville know of the decision.

The HNM Maury Co. PHS grant available for approximately \$351,124. \$42,000 in rental assistance. Small amount in leasing. More in operations. Currently, there are no current grantees interested in this grant.

From a discussion with the grantees, Center of Hope is tentatively interested in HNM Grant C TH. They would like to know the breakdown on requirements for family vs. single requirements. Also, they want clarification to serve the DV population (a sub population). Brooke and Cindy discussed that they currently reach out to all domestic violence shelters in the continuum and there is a true need. They hope to use the C grant to serve 80 families (200 individuals). They would want to know if there could be budget line item changes. Debbie will seek guidance from HUD. Their expansion if allowed through this grant would provide services to all DV shelters in the CoC. At this point, Linda Crockett expressed interest in this grant, as well. Cindy and Brooke said they would talk with her because they felt there was room for everyone. Debbie reminded the board this grant needs to stay intact with line items the same, otherwise the beds would be converted to PH beds.

Clark asked if there was a motion to table the HNM Grant C transition for approximately 30 days. Linda made the motion to table the discussion for the next meeting. Cindy Sims seconded it. The motion was approved.

Debbie stated BVI is already on the GIW for this upcoming NOFA process, so BVI will have to submit the Exhibit 2's. Debbie agreed to do it in partnership with CHP will write the upcoming application. Changes in name will be determined on HUD timelines when approved.

Debbie shared some of her responsibilities as lead.

- She started with the calendar year. During the last two weeks in January, all continuums are required to participate in PIT (Point in Time). It's a "snapshot" so to speak of the homeless population living on the street, in shelters, RR, and TH. HUD feels it's an indicator for to approximate the need in our continuum. We typically choose the 4th Wednesday in January.
- Debbie will receive a notice to register. She will then register the CoC. Typically happens in early spring. Debbie has already registered the continuum for this year.
- Submit the PIT/HIC (Housing Inventory Count) into the HUD HX system due by April 30th.
- NOFA (Notice of Funding Availability) - the moment this is announced, continuums have 45 days to complete and submit the application. Debbie writes the application and the exhibit 2's for BVI. The Grants committee meets to rank the grant renewals, planning grant, and any bonus money new grants.
- First letter, call for projects to county mayors, providers, agencies
- Quarterly meetings
- HMIS data quality
- APR reports

The board plans to reconvene in approximately 30 days for final determination if current grantees or board members were interested in the BVI grants. The board will reconvene on April 18, 2019.

DV - Linda Crockett talked about the new state law on the books, Safe At Home, for victims of domestic violence. Victims can apply and have their address sealed. Cindy Sims stated that her entire staff was recently certified to help with this.

Veterans - Clark stated he's continuing his search for affordable housing and landlords. He's had some luck with it as of late with the new \$1,000 initiative. The VA is currently going through the Joint Commission process.

Youth/Schools - We welcomed Mary Gist with Montgomery county schools to our meeting. She offered to join this meeting as the other school liaisons were off for Spring Break. Montgomery had 716 applications for families in need approved.

Housing - Stephen Murray is working on a new house in Fairview. He's hopeful to work on more housing flips in Fairview. He's also continuing progress towards a large affordable housing tract. The project includes three quarters of a million dollars for 241 units near I-65. Building permits (housing starts) are down since last year in Nashville and Franklin, TN. The market will change. Growth continues in Columbia and is spreading over to northern Marshall and Giles county.

Bill Basinger stated BVI was close to finishing up their home in Providence Point. Hopeful completion date later in April.

Substance Abuse - Jerry Risner also stated BVI is still growing. Currently, every bed is full. Construction is continuing on new treatment beds in Lewis county. The current billboards located in Nashville has brought in more clients, as well. The MAT program in Clarksville is doing well.

HIV - Letitia Franklin spoke of Columbia Cares HOPWA housing. They serve 12 counties in middle TN.

Mental Health - John Sanders spoke of new licensed, non-mobile, no- ambulatory housing. They recently opened 8 new beds.

Law Enforcement - James Burrow stated they were getting phone calls regarding transients. Local churches sometimes will help, but they don't always want to help if the person has a warrant on file.

Healthcare - No report.

Clark Harrison asked if there were any announcements. Debbie stated one of BVI's 202's was burnt with one person sent to hospital. 8 apartments and the office were damaged. Everyone was re-housed.

Clark then asked for a motion to adjourn the meeting. Stephen Murray made the motion. Jerry Risner seconded it. Board voted and approved.

Next meeting was scheduled for April 18, 2019.

These matters are important for continued success of the continuum, so there are several matters before the board that need to be addressed with a vote for consensus.

Jerry Risner recognized Debbie for all her hard work through the years. Everyone agreed she has worked long and hard with the HUD continuum to see it succeed.