

Michael Stump called the Reorganization Meeting of the Alsace Township Board of Supervisors to order at 7:00 p.m. at the Township Municipal Building. Present were, Mike Stump, David Barth, Sam Mallatratt, Gary Swavely, Kimberly Mallatratt. Gary Swavely led the Pledge of Allegiance.

The first order of business was the appointment of a Chairperson. Dave Barth nominated Mike Stump for the Chairman position which was accepted by Mike Stump.

A motion was made by Dave Barth to appoint Mike Stump as Chairman of the Board, seconded by Sam Mallatratt and the motion was unanimously approved.

Mike Stump then requested nominations for Vice Chairman.

A motion was made by Dave Barth to appoint Sam Mallatratt as Vice-Chairperson, seconded by Mike Stump and the motion was unanimously approved. Mike Stump chaired the rest of the meeting.

All the following motions were unanimously approved:

A motion was made by Dave Barth to acquire the Treasurer's Bonds through Hart Insurance Agency in the amount of \$500,000.00 each, seconded by Sam Mallatratt.

A motion was made by Mike Stump to re-appoint Kimberly Mallatratt as Business Manager/Secretary/Treasurer, seconded by Dave Barth.

A motion was made by Sam Mallatratt to re-appoint Courtney Harris as Assistant Secretary/Treasurer, seconded by Mike Stump.

A motion was made by Sam Mallatratt to re-appoint Gary Swavely, Esq. as the Township Solicitor, seconded by Dave Barth.

A motion was made by Dave Barth to appoint both Kimberly Mallatratt and Courtney Harris as Right-To-Know Officers, seconded by Sam Mallatratt.

A motion was made by Dave Barth to appoint Kimberly Mallatratt as the Township ADA Coordinator, seconded by Mike Stump.

A motion was made by Mike Stump to retain the banking and savings institutions used in 2018: Tompkins/VIST Financial, EverBank and, Franklin Templeton, seconded by Dave Barth.

A motion was made by Mike Stump to appoint the firm of Herbein & Company to audit the Township's financial records for the year ending December 31, 2018, seconded by Sam Mallatratt.

A motion was made by Dave Barth to appoint all three auditors, Connie Bernet, LaNeave R. McAllister, and Margaret Mege to one (1) year terms as Township Auditors, seconded by Mike Stump.

A motion was made by Dave Barth to appoint Technicon Enterprises II as the Residential and the Commercial Building Inspectors, the BCO, the Zoning Officer, the Township Engineer and the Township Sewage Enforcement Officers, seconded by Sam Mallatratt.

A motion was made by Sam Mallatratt to adopt Resolution No. 2019-01 which adopts the 2019 Sewage Enforcement fees, seconded by Dave Barth.

A motion was made by Sam Mallatratt to adopt Resolution No. 2019-02 which adopts the 2019 Township Building Codes and Zoning Fee Schedule, seconded by Dave Barth.

A motion was made by Mike Stump to approve the 2019 Fee and Compensation Schedule, seconded by Dave Barth.

A motion was made by Dave Barth to re-appoint G. H. Harris as Delinquent Per Capita Tax Collector, and appoint Ruth Ann Moyer to collect 2019 Per Capita Taxes at a rate of \$0.75 per bill, seconded by Sam Mallatratt.

A motion was made to table the appointing of a Deputy Tax Collector for Ruth Ann Moyer, Tax Collector.

Dave Barth made a motion to appoint Michael Stump as Public Works Supervisor/Road Master, with direct responsibility for the Road Crew and their operations, seconded by Sam Mallatratt. A salary recommendation will be made to the elected Auditors for approval at their January 8, 2019 meeting.

Sam Mallatratt made a recommendation to pay the Supervisors \$13.50 per hour when they are working on the roads during an emergency or when needed, seconded by Dave Barth.

A motion was made by Sam Mallatratt to re-appoint Justine Stump and appoint Courtney Harris to the Recreation Board, seconded by Dave Barth.

A motion was made by Dave Barth and seconded by Mike Stump to re-appoint Zack Moore to a two (2) year term; Kim Mallatratt to a one (1) year term, Marybeth Butchko to a two (2) year term, Brian Weidner to a one (1) year term, and Charlie Keller to a three (3) year term to the Alsace Township Planning Commission. The Planning Commission will meet the first Thursday of each month at 7:00 p.m.

A motion was made by Dave Barth to re-appoint Michael Wolf to a one (1) year term, Michael Moore to a three (3) year term, and Michele Rodgers to a two (2) year term, and Nate Pletscher to a two (2) year term as the Zoning Hearing Board Alternate, on the Alsace Township Zoning Hearing Board, at a rate of \$50 per hearing, and to reappoint Atty. Andrew George to serve as the

Solicitor for the Zoning Hearing Board, seconded by Sam Mallatratt.

A motion was made by Sam Mallatratt to set the Petty Cash Fund limit to \$600.00 seconded by Dave Barth.

A motion was made by Dave Barth to re-appoint Terry Raezer and Tim Shuman as full-time Public Works employees seconded by Sam Mallatratt.

A motion was made by Dave Barth to compensate part-time road crew employees when plowing snow at rate of \$13.25 per hour, seconded by Sam Mallatratt.

A motion was made by Sam Mallatratt to re-appoint Berks Income Tax Bureau as Earned Income Tax Collector, seconded by Dave Barth.

A motion was made by Dave Barth to appoint Steven Rothenberger, Jr., as Alsace Township Director of Emergency Services, seconded by Sam Mallatratt.

A motion was made by Dave Barth to appoint Brian Kissinger as backup to the Alsace Township Director of Emergency Services, seconded by Sam Mallatratt.

A motion was made by Dave Barth to re-appoint Darlene Bartsch as Emergency Management Coordinator, seconded by Sam Mallatratt.

A motion was made by Dave Barth to keep the non-skilled part time road employees wage rate at \$7.50 per hour, the part time laborers with no equipment experience at \$9.50 per hour and the part time laborers with equipment experience to \$13.00 per hour, seconded by Sam Mallatratt.

A motion was made by Dave Barth to re-appoint Bill Foreman as the Vacancy Board Chairman, seconded by Sam Mallatratt.

A motion was made by Dave Barth to continue the meeting schedule of the Board of Supervisors Regular Meetings on the third Wednesday of each month at the Municipal Building at 7:00 p.m., seconded by Sam Mallatratt.

A motion was made by Dave Barth to hold the Board of Supervisors Workshop Meetings the first Wednesday of the month at the Municipal Building at 7:00 p.m., seconded by Sam Mallatratt. The Workshop meetings are subject to cancellation if the supervisors feel the meetings are not necessary for a particular month.

A motion was made by Dave Barth to establish the following paid holidays for full time employees: One-Half Day (1/2) on New Year's Eve, New Year's Day, President's Day, Memorial Day, July 4, Labor Day, Thanksgiving Day, Day before Christmas, and Christmas Day. Sam Mallatratt seconded the motion.

A motion was made by Dave Barth to allow the three (3) Supervisors, the Business Manager/Secretary/Treasurer, and any other eligible employees to attend the State Convention in Hershey, PA in April, with all expenses paid by the Township, seconded by Sam Mallatratt.

A motion was made by Dave Barth to appoint Kimberly Mallatratt to be the voting delegate for the State Convention in Hershey, seconded by Mike Stump.

A motion was made by Dave Barth to pay mileage at the prevailing IRS mileage rate when using a personal vehicle for township business, seconded by Mike Stump.

A motion was made by Dave Barth to re-appoint the Berks County Tax Claim Bureau to collect Delinquent Real Estate taxes, seconded by Sam Mallatratt.

**PUBLIC COMMENTS:**

Darlene Bartsch asked: Why do we need a back up to the EMD position? The Board stated to cover illness, vacation, etc.

As there was no other business, Dave Barth made a motion to adjourn the meeting seconded by Sam Mallatratt and the motion was unanimously approved.

Adjournment was at 7:21 p.m.

Respectively Submitted,

Kimberly Mallatratt  
Business Manager/Secretary – Treasurer