

Phillip Kline, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Also present were Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:05 pm. Mr. Kline led the Pledge of Allegiance.

**MINUTES:** Chairperson Kline presented the Minutes from the December 6, 2017 Supervisors' Workshop meeting. Sam Mallatratt made a motion to approve the Minutes, Mike Stump seconded the motion and the Minutes were unanimously approved.

**PAYMENT OF BILLS:** Chairperson Kline asked for approval of the Township payment of bills. Mike Stump made a motion to approve payment of bills in the amount of \$149,545.22 from the General Fund, \$8,774.33 from the WWTP Operations and Maintenance Fund, \$6,611.67 from the Septic and Sewer Fund, and nothing from the Liquid Fuels Fund seconded by Sam Mallatratt, and the motion was unanimously approved. Mr. Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was approved.

**FINANCIAL REPORTS:** Mr. Kline asked a question regarding payments from the General Fund which was answered. A motion was made by Mike Stump to approve the financial reports, seconded by Sam Mallatratt, and the motion carried.

**ADOPTION OF THE 2018 BUDGET** – Following approval of the tentative budget at the Business Meeting in November 2017, a motion was made by Michael Stump, seconded by Sam Mallatratt to approve the 2018 Budget at \$1,503,930.79. The motion was approved. This budget does not necessitate a tax increase for the Township.

**ZONING ORDINANCE PUBLIC HEARING** – The Public Hearing portion of the meeting was turned over to Mr. Swavely, Township Solicitor and began at 7:12 p.m. Official transcripts prepared by a Court Stenographer are attached as part of the meeting minutes in their entirety. The public meeting portion was closed at 7:23 p.m. A motion was made by Michael Stump to approve the new Zoning Ordinance and Map #2017-02, seconded by Sam Mallatratt and the motion carried.

**PUBLIC COMMENTS:** None.

**SOLICITOR'S REPORT:** Mr. Swavely requested authorization to advertise notice the adoption of the new Zoning Ordinance and Zoning Map in accordance with the PA Municipalities Planning Code. By advertising in this manner will define the timeframe for any challenge to the administrative procedures of the adoption. Mr. Stump made the motion to authorize this advertisement, Sam Mallatratt seconded the motion, and the motion carried.

**WWTP, SEWER & SEPTIC REPORT:**

- Three septic permits issued, two installed presently, one final inspection and three repairs
- Continuing to follow up on six holding tanks
- 14 reminders have been sent out for the 3<sup>rd</sup> quarter of 2017 for septic system pumping
- 7 reminders for the month of October for septic system pumping
- 6 Holding Tanks still require pumping and inspection

A motion was made by Mike Stump for the office to forward to the SEO the names of any property owners who have not had their holding tanks pumped or inspected in January. Sam Mallatratt seconded the motion and the motion carried.

### **ADMINISTRATION:**

- Public Officials Day will be held at the PA Farm Show on January 10, 2018.
- Street Light Letter – A letter was received from a property owner which was summarized by Mr. Kline. A brief discussion ensued regarding the practicality of locating a street light in this neighborhood, potential utilities involved, cost and potential location. A motion was made by Mike Stump to have the Township Office write a letter in response stating that there are no current plans but will consider for the future. The motion was seconded by Sam Mallatratt and the motion passed.
- The Heritage Society will be meeting on January 24<sup>th</sup> at 6:30.

**BUILDING & ZONING REPORT:** 21 permits were issued for 16 applicants in November. Mr. Mallatratt stated that Kraft Codes is tying up loose ends as they wrap up business with the Township. Mr. Mallatratt then introduced Mr. John Stine of Technicon Enterprises who has assumed the role of Zoning/Codes/UCC Officer for the Township. They currently are maintaining office hours in the Township and may be adding/adjusting them in the new year. A representative of Technicon will be attending the Business Meetings each month.

John Stine presented a well setback waiver request and provided some details on the property and the reason for the request. Several questions regarding setbacks and distances between the adjoining properties which were answered. Mike Stump made a motion to approve the request pursuant to receiving a hold harmless agreement from the property owner, seconded by Sam Mallatratt and the motion passed.

### **PUBLIC WORKS REPORT:**

- The road crew is currently finalizing tree trimming and will have the rented equipment for one more week.
- The road crew has responded to their third snow event. We have ordered and received more road salt.

**PLANNING COMMISSION REPORT:** Ned Brumbach presented the Planning Commission recommendation that the Board of Supervisors sign Resolution 2017-10 prohibiting Category 4 Casinos be prohibited in the Township. Mike Stump made the motion to adopt this Resolution, Sam Mallatratt seconded the motion and the motion was passed unanimously.

Mr. Brumbach also discussed the Land Development Plan Waiver that was brought before the Planning Commission for the Dormer property along Pricetown Road. After consideration by the Planning Commission, they have recommended that the Board of Supervisors not grant the waiver of land development for this property. Mike Stump made a motion to reject the Waiver of Land Development on this property, seconded by Sam Mallatratt, and the motion carried.

Mr. Brumbach also presented his resignation to the Board of Supervisors to be effective December 31, 2018. Mr. Kline thanked Mr. Brumbach for the years of service that he has

provided to the Township. Sam Mallatratt made the motion to accept the resignation, seconded by Mike Stump, and the motion carried.

**ALSACE MANOR FIRE COMPANY REPORT:** Wendy Becker reported that the inspection for the new tanker was completed and they are expecting delivery in February 2018.

They did inspections of dry hydrants and stand pipes in anticipation of winter weather. At the Spring Ridge Apartments, it was noticed that all of the flags have been removed from the hydrants. Wendy is planning to go to the management office to inquire.

Wendy will have the end of year financial report at the January 2018 Business Meeting.

Mr. Swavely will review the letter that was sent to the property management office and correspond with their solicitor regarding the Maintenance Agreement and enforcement.

**EMERGENCY MANAGEMENT:** No meeting until January 2018. Darlene Bartsch expressed concern with the speeders on various roads in Alsace Township. She asked if we can reach out to the State Police to see if they can lend assistance with enforcement of speeding. The Supervisors agreed that this is a serious concern and asked the Township office to reach out to Deka and the State Police.

**SUPERVISOR'S REPORT** – Sam Mallatratt thanked everyone for their support through 2017 and said he is looking forward to a good year. Mike Stump presented Mr. Kline with a plaque recognizing his almost three decades of service to the Township.

Mr. Kline thanked the community for giving him the opportunity to serve and stated he sees many good things coming in the future for the Township.

**ADDITIONAL COMMENTS FROM THE PUBLIC** – No additional comments from the public.

Mr. Kline then asked for a motion to adjourn the meeting. Mike Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, and the motion was unanimously approved. Adjournment was at 8:01 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary/Treasurer