

Phillip Kline, Chairman of the Board, called the meeting of the Alsace Township Board of Supervisors to order. Also present were Michael Stump, Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and was called to order at 7:01 pm. Mr. Kline led the Pledge of Allegiance.

**MINUTES:** Chairperson Kline presented the Minutes from the October 18, 2017 meeting and the November 1, 2017 Supervisors' Workshop meeting. Mike Stump made a motion to approve the Minutes, Sam Mallatratt seconded the motion and the Minutes were unanimously approved.

**PAYMENT OF BILLS:** Chairperson Kline asked for approval of the Township payment of bills. Mike Stump made a motion to approve payment of bills in the amount of \$37,570.13 from the General Fund, \$20,832.69 from the WWTP Operations and Maintenance Fund, \$1,269.99 from the Septic and Sewer Fund, and \$416.52 from the Liquid Fuels Fund seconded by Sam Mallatratt, and the motion was unanimously approved. Mr. Stump made a motion to pay taxes, payroll and interim bills, seconded by Sam Mallatratt, and the motion was approved.

**FINANCIAL REPORTS:** No questions were received regarding the financial reports. A motion was made by Mike Stump to approve the financial reports, seconded by Sam Mallatratt, and the motion carried.

**2018 PROPOSED BUDGET:** The budget was displayed on the screen for the public. Mr. Kline explained that the budget proposed represents a flat budget with no anticipated tax increase for the year 2018. A motion was made by Mike Stump to approve the tentative budget for 2018, seconded by Sam Mallatratt, and the motion carried.

**PUBLIC COMMENTS:** No public comments were received at that time.

**SOLICITOR'S REPORT:** Nothing from Mr. Swavely.

**WWTP, SEWER & SEPTIC REPORT:**

- Two systems have been permitted on Skyline Drive
- No systems currently being installed
- Three repairs are being conducted - two on Cralou Drive and one on Skyline Drive
- Holding Tank inspections are being followed up on
- 10 reminders for the 1st quarter of 2017; 21 for the 2<sup>nd</sup> quarter of 2017 have been sent
- 6 properties still need to have their tanks pumped as of November 2017
- There are currently 233 EDUs

A request was received from Mr. Keith Blankenbiller regarding sewer payment suspension for 3129 Pricetown Road until another tenant moves into property. This request is consistent with past practices. Mike Stump made the motion to grant his waiver as requested, Sam Mallatratt seconded the motion, and the motion carried.

Mr. Mallatratt stated that the next Town Hall Meeting to discuss the Pricetown Road sewer extension project will be held at the Township Building on December 5, 2017 at 7:00 p.m.

Mr. Mallatratt also discussed the receipt of a new grant application from the PA Department of Commerce and Economic Development for small sewer projects in Pennsylvania. Staff from Ebert Engineering and Kim Mallatratt have already discussed and have begun working on the

documentation to submit for this grant opportunity. The application is due on February 28, 2017.

### **ADMINISTRATION:**

PSATS correspondence was received regarding the potential identification of areas within the state to locate ten (10) mini-casinos. Each municipality must act by December 31, 2017 if they are against having a facility of this type in their municipality. The Board of Supervisors has asked the Planning Commission to review the information and provide a recommendation at the December 20, 2017 Business Meeting.

The Heritage Society will be meeting on November 29<sup>th</sup> at 6:30.

### **BUILDING & ZONING REPORT:** 13 permits were issued for 13 applicants in October.

- Code Enforcement Services Recommendation – an evaluation was performed on a number of firms to provide code enforcement, zoning, and inspection services for the Township. The three short-listed firms under consideration were Technicon Enterprises, LTL Consultants and Barry Isett & Associates. Following a question, the Board reminded the public that Kraft Codes had submitted a Letter of Resignation. The recommended firm is Technicon Enterprises with the desire to bring them on board beginning December 1, 2017. Following a brief discussion, Sam Mallatratt made a motion to appoint Technicon Enterprises to provide these code enforcement services effective December 1, 2017, consistent with the Technicon Enterprises proposal #4998-PRO-17-04 dated October 23, 2017, Mike Stump seconded the motion, and the motion carried.

### **PUBLIC WORKS REPORT:**

Lower Alsace Township has asked to discuss developing an Intermunicipal Agreement for snow removal in areas of their Township during an emergency situation. Mr. Stump asked for Board approval to hold those discussions moving forward. All documents developed will be reviewed by Mr. Swavely prior to execution. Mr. Jim Oswald, Supervisor of Lower Alsace Township, will supply a draft document for our review and comment. The Board provided authorization for the Township Business Manager and Township Solicitor to review the documents and provide comment.

The last day for leaf pickup will be November 24<sup>th</sup>. Tree trimming will commence after that time.

A question was brought up about snow and emergency access to the Spring Ridge Apartments. A discussion ensued about the maintenance of this area and the potential use of the existing escrow account. Mr. Swavely does not believe there is any provision to penalize. A letter will be sent to that property owner reminding them about maintenance.

**PLANNING COMMISSION REPORT:** The Planning Commission, at their November meeting, reviewed the proposed zoning in light of comments received at the October 20, 2017 hearing. After deliberation, the Planning Commission is recommending removal of the additional Industrial Zone that bounds Hartz Road and Irish Mountain Road. The second change will be a slight adjustment to the proposed new R-3 area and the boundary will run along Bull Road.

Advertisements will be sent as appropriate to those area. The Planning Commission is recommending to approve the revise changes by the Board of Supervisors.

**ALSACE MANOR FIRE COMPANY REPORT:** Wendy Becker provided no report.

**EMERGENCY MANAGEMENT:** No meetings will be held in November or December.

**SUPERVISOR'S REPORT** – Mr. Mallatratt offered his thank you to the Selection Committee who worked on the Code Enforcement recommendation. Their input and service was appreciated.

Mr. Stump had nothing further and Mr. Kline had nothing further.

**ADDITIONAL COMMENTS FROM THE PUBLIC** – Mr. Keith Blankenbiller had several questions for the Board relating to the sewer extension project and upcoming meetings. Mr. Kline explained that the next Town Hall Meeting will simply be an informational meeting. Mr. Kline further discussed the policy meeting that was held with Mr. Ebert on Tuesday, November 13, 2017 and the policy decisions that are being considered.

Mr. Blankenbiller asked additional questions regarding potential metering of pumps and whether they would be water flow meters or pump meters monitoring hours. A discussion ensued about the pros and cons of each meter type as well as potential costs.

Mr. Blankenbiller was assured that there will be further discussions on these issues at the Town Hall Meeting on December 5, 2017 and it was also pointed out that there will be a Workshop Meeting on the following day, December 6, 2017 to further discuss these issues.

Mr. Blankenbiller then asked about the forgiveness of the septic pumping for those properties that will be affected by the sewer extension project. This will also be a policy decision that will be made moving forward. The decision will be made prior to the end of 2017.

Mr. Cawley asked several questions about the Access Agreement. Mr. Swavely explained the terms outlined in the Access Agreement. Mr. Cawley requested a new letter with the narrative contained in the previous meeting minutes. Following a discussion, the Board authorized Mr. Swavely to add the additional language and have it mailed to Mr. Cawley.

Mr. Kline then asked for a motion to adjourn the meeting. Mike Stump made the motion to adjourn the meeting, seconded by Sam Mallatratt, and the motion was unanimously approved. Adjournment was at 8:17 pm.

Respectfully Submitted,

Kimberly Mallatratt  
Business Manager/Secretary/Treasurer