

Michael Stump, Vice Chairperson of the Board, called the June 7, 2017 Workshop Meeting of the Alsace Township Board of Supervisors to order at 7:06 pm. Present was Vice Chairman Michael Stump, Member Sam Mallatratt, Township Solicitor Gary Swavely Jr., and Kimberly Mallatratt. The meeting was held at the Alsace Township Municipal Building and Vice Chairperson Stump led the Pledge of Allegiance.

APPROVAL OF MINUTES – A motion was made to approve the Minutes from the May 17, 2017 Board of Supervisors by Sam Mallatratt, which was seconded by Mike Stump and the motion carried.

COMMENTS FROM THE PUBLIC – none

SOLICITOR'S REPORT – Mr. Swavely had nothing to report.

ADMINISTRATION REPORT –

- Administration Fee – Township Permits: Ms. Mallatratt discussed the issue of adding an administration fee to the permits issued by the Township. We are currently not breaking even with the administration/overhead costs that are incurred. The fees discussed include adding a \$35 administration fee for building permits, and \$20 administration fee for well permits, and a \$5 administration fee for No Impact Home-Based Businesses. After a brief discussion, Mr. Mallatratt made a motion to table the discussion until the regular Board of Supervisors meeting on June 21, 2017. Mr. Stump seconded the motion and the motion was approved.
- Resolution 2017-8 – Document Destruction. Resolution 2017-8 was presented to the Board regarding document destruction of background paperwork dealing with previously issued Certificates of Occupancy. Per the state regulations, backup materials relating to issued Certificates of Occupancy or Final Inspections can be destroyed 5 years after issuance. Sam Mallatratt made a motion to accept Resolution 2017-8, Mike Stump seconded the motion, and the motion carried.

ALSACE MANOR VOLUNTEER FIRE COMPANY – Nothing to report.

RECREATION BOARD REPORT – It was reported that the 2017 Summer Playground will begin on Monday, June 12th. Registrations have begun to be received in the office. A raise in pay was requested for Anthony Pufko of \$0.25 per hour. After a brief discussion, Mr. Mallatratt made a motion to approve this increase, Mr. Stump seconded the motion, and the motion carried.

SUPERVISORS REPORT –

Mr. Stump mentioned that the Skyline Drive project is going well and all basecoat is down for the project. The Alsace Township section of the roadway has not yet been completed. An extra 80' of wall will be fixed and strengthened.

Mr. Stump also reported that he and Kim Mallatratt have attended three MS-4 classes in the past eight weeks.

ADDITIONAL COMMENTS –No additional comments from the public were received.

Sam Mallatratt made a motion to adjourn the meeting, Mike Stump seconded the motion, and the motion was unanimously approved. Adjournment was at 7:18 pm.

Respectfully Submitted,

Kimberly Mallatratt
Business Manager/Secretary – Treasurer