

# Audit Senior

## Griffing & Company, P.C.

Public Accounting and Consulting Firm

### Job details

Salary: Commensurate with experience

Job Type: Full-Time

Location: Sugar Land, TX

Years of Experience in Public Accounting: 4+ years

Education Level: Bachelor's Degree & CPA license

Griffing & Company, P.C. is a growing, full-service CPA firm in Sugar Land. We are searching for an extraordinary individual to join our team as an Audit Senior. The successful candidate must have recent public accounting firm experience. This is not an entry level position. This position offers an excellent opportunity for leadership, learning and career advancement to the right candidate.

### **Essential Duties and Responsibilities:**

- Manage client engagements from start to finish, which includes planning, fieldwork, financial statement preparation and wrap up activities while effectively controlling time and expenses
- Maintain client relationships
- Ability to prioritize daily work responsibilities to meet deadlines
- Perform general accounting and bookkeeping duties
- Ability to travel to various client sites within the greater Houston area
- Be involved in client billings and collections
- Participate in firm marketing activities

### **Qualifications**

- Bachelor's Degree in Accounting
- CPA certification required
- Previous supervisory experience
- Excellent organizational, problem solving, written and oral communication skills
- 4+ years of recent public accounting firm experience in audit
- A thorough understanding of GAAP and GAAS
- Working knowledge of QuickBooks
- PC proficient
- Knowledge of AdvanceFlow software is a plus

### **Benefits**

- Health Insurance
- 401(k) and discretionary profit sharing after one year of service
- Vacation/Holiday pay
- Sustainable work-life balance and flexibility
- Free covered parking
- Paid CPE, dues and license fees

Please e-mail your resume to [info@griffing.com](mailto:info@griffing.com)