

Planning Commission Application

Village of Boston Heights
45 E. Boston Mills Road
Boston Heights, OH 44236
(330) 650-4111

Instructions

1. The Planning Commission of the Village of Boston Heights requires the completion of this application in order to appear before the Planning Commission. This application must be submitted to the Planning Commission Clerk no later than 3:30 pm twenty (20) days prior to the Planning Commission Meeting at which the matter is to be considered.
2. Please obtain and read the Zoning Code of the Village of Boston Heights before completing this application. A copy may be obtained from the Village Hall at the address above for a \$10.00 fee.
3. All questions on this application must be answered in their entirety. Use extra sheets if necessary. If the answer to a question is "none" or "not applicable," so indicate.
4. Please attach all documents required by the Zoning Code of the Village of Boston Heights.
5. Please include the necessary fee that is provided on the attached fee schedule.
6. Upon completion, please submit the application to the Planning Commission Clerk at the address listed above. Please submit the original and two (2) copies of this application.
7. FAILURE TO (I) SUBMIT THIS APPLICATION, (II) SUBMIT THIS APPLICATION BY THE REQUIRED DEADLINE, (III) COMPLETE ALL BLANKS ON THIS APPLICATION, (IV) ATTACH ALL NECESSARY DOCUMENTS, OR (V) INCLUDE THE REQUIRED FEE MAY RESULT IN THE APPLICATION BEING RETURNED TO YOU WITHOUT IT BEING CONSIDERED BY THE PLANNING COMMISSION ON THE DATE REQUESTED.
8. APPLICANT MUST ATTEND THE MEETING WHEN THIS APPLICATION IS TO BE CONSIDERED. FAILURE TO ATTEND THE MEETING MAY RESULT IN THE DISMISSAL/DENIAL OF YOUR APPLICATION.

Meeting Date Requested: _____
(Please contact Planning Commission Clerk for meeting dates)

Applicant's Information

Type of Entity: _____ Individual _____ Corporation _____ LLC _____ Partnership
_____ Other (Specify): _____ Charter Number: _____
Name: _____ Phone Number: _____
Address: _____ Fax Number: _____

All names Applicant uses to do business (tradenames, "dba," etc.): _____

Property at Issue

Address / Location: _____
Owner's Name: _____ Parcel #: _____
Applicant's Interest in the Property: _____ Owner _____ Lessee _____ Other (Specify): _____
Zoning District: _____ Date of Purchase: _____ Acreage: _____
Current Use: _____ Proposed Use: _____
(Please Be Specific As to the Use of the Property)

Names & Addresses of Adjacent Property Owners:

Continued on Reverse Side

Planning Commission Action Requested

Please Check Request:

1. Site Plan Application

2. Zoning Code Text Change

3. Zoning District/Map Change

4. Other (Please Specify): _____

Fee: _____
(Please See Attached Fee Schedule)

Paid by: Cash Check

Explanation of Request (Be Specific): _____

Applicable Village Code Sections (Consult Village Zoning Code before Completion): _____

Has the Property Been Subject of Previous Planning Commission / BZA Hearings?: ____ Yes ____ No

Proposed Start Date of Construction (If Applicable): _____

List All Variances Applicant May Request From the Board of Zoning Appeals: _____

List Attached Documents:

By signing below, Applicant certifies that the facts contained in this application are true and complete to the best of Applicant's knowledge.

DATE

SIGNATURE OF APPLICANT

VILLAGE USE ONLY

DATE RECEIVED:	RECEIVED BY:	HEARING DATE:
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Village of Boston Heights, Ohio
Planning and Zoning Fee Schedule: Codified Ordinances Section 1101.05
Building Code Fee Schedule: Codified Ordinances Section 1303.03
Deposit for Professional Fees and Costs - CO 1101.06

Note: Listed fees are non-refundable (except as expressly permitted) and are exclusive of, and in addition to:

Section 1101.06 Profession Fee Deposits and Charges
 Building Department Fees,
 Summit Soil and Water Conservation District (SSWCD) Fees
 other fees of outside agencies & jurisdictions.

In accordance with 1101.06 the deposit amounts shown below are initial deposits made by the applicant to pay professional fees for reviews, inspections, legal and technical advice, made necessary by the applicant's project. Additional deposits may be required, see CO 1101.06

Zoning Permit Application Fees	Fee	Deposit
New Residential Dwelling	\$ 200.00	\$2,000.00
New Principal Non-residential Structure + Construction & Landscaping Bonds req'd - CO 1151.06.07	\$ 450.00	\$4,000.00
Major Alteration / Minor Residential Addition (up to 200 s.f. footprint); Decks; Minor Non-residential Alteration	\$ 50.00	
Addition Residential - 200 s.f. and larger footprint	\$ 100.00	\$1,000.00
Addition/Alteration: Non-residential Structure + Construction & Landscaping Bonds req'd - CO 1151.06.07	\$ 250.00	\$2,000.00
Accessory Structures Residential - up to 200 s.f.	\$ 25.00	
Accessory Structures Residential - 200 s.f. and larger	\$ 50.00	\$1,000.00
Accessory Structures Non-residential + Construction & Landscaping Bonds req'd - CO 1151.06.07	\$ 450.00	\$2,000.00
Communications towers + Construction & Landscaping Bonds req'd - CO 1151.06.07	\$ 450.00	\$2,000.00
Demolition	\$ 25.00	
Fence, Perimeter	\$ 50.00	
Use (change within category)	\$ 50.00	
Timbering Permit - CO 1177.05	\$ 250.00	
Storm Water Pollution Prevention Plan Fee - CO 1183.10 + SWPPP performance and maintenance bond - CO 1183.11	\$ 0	
Flood Plain Development Permit fee - CO 1377.03	\$ 0	

VBH Planning and Zoning + Building Fee and Deposit Schedule

January 1, 2017

Hearings: Planning Commission	Fee	Deposit
Appearance before Planning Commission (base fee - other fees additional)	\$ 50.00	
Conditional Use / Change of Use (per meeting)	\$ 50.00	
Conceptual Site Plan Review: Non-residential	\$ 50.00	\$200.00 Per Acre
Final Site Plan Review: Non-residential	\$ 250.00	\$50.00 Per Acre
Final Site Plan Review: Non-residential Resubmittal	\$ 100.00	\$25.00 Per Acre
Pre-Application Subdivision Review - CO 1121.04	\$ 100.00	\$500.00 Per Acre
Preliminary Subdivision Plan - CO 1121.04	\$ 350.00	\$100.00 Per Acre
Final Plat and Final Plat Agreement - CO 1121.04	\$ 350.00	\$150.00
Plat Vacation or Amendment - CO 1121.04	\$ 100.00	\$150.00
Preliminary Planned Development Subdivision - CO 1121.04	\$ 350.00	\$500.00 Per Acre
Final Planned Development Subdivision - CO 1121.04	\$ 350.00	\$50.00 Per Acre
Minor Subdivision / Lot Split - CO 1121.01, 1121.05	\$ 75.00	\$200.00
Lot Consolidation - CO 1121.01	\$ 75.00	\$200.00
Lot Line Reconfiguration	\$ 75.00	\$200.00
Lot Split	\$ 75.00	\$200.00
Development Agreement	\$ 50.00	
Amendment to Development Agreement	\$ 50.00	
Zoning Ordinance Amendment (Text / Map) - CO 1147.03	\$ 250.00	
Sign - Graphics Replacement <i>only</i> , per sign - CO 1179	\$ 0.00	
Sign - Conforming, Permanent, new/changed/moved per sign - CO 1179	\$ 50.00	
Applicant's request for continuance - no Public Notice Required	\$ 25.00	
Applicant's request for continuance - Public Notice Required	\$ 100.00	
Hearings: Board of Zoning Appeals	Fee	Deposit
BZA Variance / Appeal / Non-conformance - CO 1145, CO 1181.08, CO 05 et al. + Direct costs incurred by applicant	\$ 100.00	
Other	Fee	Deposit
Right of Way Permit Fee W Bond / Deposit	\$ 50.00	\$200.00
Right of Way Permit Fee W Bond / Deposit <i>Underground utility</i>	\$50.00	\$300.00
Site Clearing / Soil Disturbance Permit, Plan req'd Fee - CO 720	\$50.00 Per Acre	\$500.00 Per Acre
Property Maintenance Code Re-inspection Fee - CO 1313.03(c) a	\$ 100.00	