

**Exhibit 1**



DEPARTMENT OF THE ARMY  
OFFICE OF THE DEPUTY CHIEF OF STAFF G-1  
300 ARMY PENTAGON  
WASHINGTON DC 20310-0300

DAPE-MPA

21 May 2019

MEMORANDUM THRU Commander, United States Army Recruiting Command, 1307  
Third Avenue, Fort Knox, KY 40121

OR

MEMORANDUM THRU Commander, United States Army Reserve Command, 4710  
Knox Street, Fort Bragg, NC, 28310

FOR **[Soldier's Rank, Name and Last Four of SSN]**

SUBJECT: Voluntary Waiver of Notification of Adverse Military Service Suitability  
Recommendation (MSSR) for **[Soldier's Rank, Name and Last Four of SSN]**

1. References:

- a. Department of Defense Instruction 1304.26 (Qualification Standards for Enlistment, Appointment, and Induction) 23 March 2015, Change 2, 11 April 2017.
- b. Department of Defense Manual 5200.02, Procedures for the DoD Personnel Security Program (PSP), April 3, 2016.
- c. Army Regulation (AR) 135-178, (Army National Guard and Reserve) Enlisted Administrative Separations, 7 November 2017.
- d. Memorandum, Acting Assistant Secretary of the Army, (Manpower and Reserve Affairs), 27 October 2017, subject: Military Accessions Vital to the National Interest (MAVNI) Pilot Program Military Service Suitability Review and Determination (MSSD).
- e. Memorandum, Deputy Chief of Staff, G-1, 2 November 2017, subject: Delegation of Authority to Make a Military Service Suitability Review and Determination (MSSD).
- f. Memorandum, Acting Assistant Secretary of the Army (Manpower and Reserve Affairs), 26 October 2018, subject: Resume Separation Actions Pertaining to Members of the Delayed Entry Program (DEP) and Delayed Training Program (DTP) Recruited Through the Military Accessions Vital to National Interest (MAVNI) Pilot Program.

2. The Personnel Security Investigation process that you completed was returned with unfavorable results. You have received an unfavorable Military Service Suitability

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Recommendation (MSSR) from the Department of Defense Consolidated Adjudication Facility (DoD CAF). Pursuant to reference 1.f., the Army should:

Notify you, in writing, that the DoD CAF made an adverse MSSR. Identify the specific adjudicative guidelines, and information (as applicable), that formed the basis of the MSSR. Provide you 30 days from receipt of the notice to submit matters which may refute, correct, explain, extenuate, mitigate, or update the unfavorable information.

3. Pursuant to the procedures specified in reference 1.f., you are hereby notified that the DoD CAF made an adverse MSSR. It is our understanding that you have requested to waive formal notice of the basis for the unfavorable MSSR and also waive the opportunity to provide matters for consideration prior to the Army issuing a final Military Service Suitability Determination (MSSD).

4. If you elect to waive receipt of notice of the basis of the unfavorable MSSR and the opportunity to provide matters in response, you will likely receive an unfavorable MSSD. In the event you receive an unfavorable MSSD, the Army will initiate administrative separation proceedings.

5. ***This opportunity to waive notice of the basis of the unfavorable MSSR and the opportunity to provide matters in response is completely voluntary and is no way required. Below please find the election form. Your waiver election must be returned to \_\_\_\_\_ within 15 days of receipt.***

6. The point of contact for this action is CPT Alicia Glanz at alicia.m.glanz.mil@mail.mil or 703-697-8589.

PAUL L. ASWELL  
Chief, Accessions Division

DAPE-MPA

SUBJECT: Voluntary Waiver of Notification of Adverse Military Service Suitability Recommendation (MSSR) for **[Soldier's Rank, Name and Last Four of SSN]**

**Acknowledgement of Notice and Election**

On \_\_\_\_\_ I received the Voluntary Waiver of Notification of Adverse Military Service Suitability Recommendation (MSSR).

\_\_\_\_\_ I voluntarily elect to **waive** receipt of the specific adjudicative guidelines, and information (as applicable), that formed the basis of the unfavorable MSSR. I also waive the opportunity to provide written matters to refute, correct, explain, extenuate, mitigate, or update the unfavorable information within 30 days from receipt of the basis of the unfavorable MSSR.

- I understand that by waiving receipt of notice of the basis of the unfavorable MSSR and the opportunity to provide matters in response, I will likely receive an unfavorable MSSD. I also understand that in the event I receive an unfavorable MSSD, the Army will initiate administrative separation proceedings.
- I understand that this waiver is completely voluntary.

\_\_\_\_\_ I elect **not to waive receipt** of the specific adjudicative guidelines, and information (as applicable), that formed the basis of the unfavorable MSSR. I would like the opportunity to provide written matters to refute, correct, explain, extenuate, mitigate, or update the unfavorable information within 30 days from receipt of the basis of the unfavorable MSSR.

\_\_\_\_\_  
**Name (Print)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**