



P.O. Box 3304  
Montgomery, AL 36109  
(334) 272-6831  
[www.alnationalfair.org](http://www.alnationalfair.org)  
October 9 - 18, 2020

Thank you for considering vendor space at the Alabama National Fair. This application will answer most of your questions, if not, please call us at (334) 272-6831.

Please complete application and return to the address above or email address at [james@alnationalfair.org](mailto:james@alnationalfair.org). We will contact the person on the application via email with approval and a contract.

(Many other exciting attractions listed on the website at [www.alnationalfair.org](http://www.alnationalfair.org) when confirmed.)

#### INFORMATION ABOUT COMMERCIAL EXHIBITS

**SIZE AND PURPOSE OF BOOTHS:** (We can customize our spaces - smallest size 10' by 10')  
**ONLY ONE COMPANY PER BOOTH SPACE.**

**Outside Booths:** Booths are sold for exhibit purposes and for over the counter sale of merchandise. Booths are 12' by 16' or 10' by 12'. (first come first serve; very few available)

#### **COST OF BOOTHS**

**Coliseum Building:** 10' by 10' booth rent for \$600 for the entire fair. One 110 volt electrical outlet (limit 300 watts) is included in each contract. Special arrangements required for other electrical needs.

**Outside Space:** 12' by 16' for \$1,600.00 and 10' by 12' for \$1,200.00.

#### **INSURANCE (provided copy upon approval)**

All exhibitors must supply a Certificate of Insurance for combined single limit of \$1,000,000 comprehensive general liability insurance, including products and completed operations, and vehicle liability against claims for bodily injury, personal injury, death and property damage; naming as additional insured the Alabama National Fair and Agricultural Exposition, Inc., its' officers, and employees; the Kiwanis Club of Montgomery, its' officers, directors and members and the Garrett Coliseum Redevelopment Corporation, its' officers, its' directors, and employees.

#### **FAIR PROVIDES**

Standard Fire Retardant Draperies - Back 8 feet high and sides 3 feet high. Uniformed security around the clock is provided during the Fair; however, the Fair is not responsible for loss, theft or damage.

#### **LIMITATIONS**

1. All activities in booth and all literature or other giveaway items must be approved in advance by the Fair Management. All activities are strictly confined to rented booth.
2. Booths are not sold for political purposes.
3. No loud speakers are permitted without special permission.
4. Exhibits must not be higher than 8 feet in back and must not obscure other exhibits on the sides. Exhibits may not be closed in on sides. Sides of exhibitor's property must look nice so that it does not detract from your neighbor's exhibit.
5. Exhibitors may not attach anything to drapes.

6. Fair is not responsible for damage, theft or loss of exhibitor's property.
7. Selling from booth is not permitted unless specified in contract.
8. Solicitation of contributions is not permitted.
9. Petition solicitation or signing is not permitted.
10. Alcohol or tobacco is not permitted.

**11. REMOVAL OF BOOTH SPACE PRIOR TO FAIR CLOSING ON LAST DAY; SUNDAY, OCTOBER 18, 2020, WILL FORFEIT RENTAL FEES AND MAY BE CHARGED EARLIER DEPARTURE FEE.**

**FAIR HOURS OPERATION/ DAILY SPECIALS (Schedule subject to change.)**

- Friday, October 9 - 4:00 p.m. - Military Night  
Saturday, October 10 - 9:00 a.m. - Main Stage Concert (Vendor section closed, 6:00 pm)  
Sunday, October 11 - 11:00 a.m. - Main Stage Concert (Vendor section closed, 6:00 p.m.)  
Monday, October 12 - 9:00 a.m. - School Day  
Tuesday, October 13 - 9:00 a.m. - School Tour (9:00 a.m. to 2:00 p.m.), Ladies Night  
Wednesday, October 14 - 4:00 p.m. (Special Friends Day 9:00 am to 2:00 pm)  
Thursday, October 15 - 9:00 a.m. - Senior Day, Dollar Day  
Friday, October 16 - 3:00 p.m. -  
Saturday, October 17 - 9:00 a.m. - GIVEAWAY DAY  
Sunday, October 18 - 11:00 a.m. -

**DURING MAIN STAGE CONCERT DAYS, THERE WILL BE TIMES WHERE ARTIST WILL HAVE SOUND CHECK DURING THE DAY AND VENDOR SECTION WILL BE LOUD.**

Fill out enclosed application completely and return to Fair Office. Please include 3 references, copies of literature, and any pictures of previous booth setup. Describe your product or service and the way exhibit will be presented. Application will be processed and contract may be sent based on approval.

Mail application to: Alabama National Fair  
C/O VENDOR APPLICATION  
P.O. Box 3304  
Montgomery, AL 36109-0304

or email to [james@alnationalfair.org](mailto:james@alnationalfair.org)

Office Use Only: Date Received:
Approved By:

Alabama National Fair  
P.O. Box 3304  
Montgomery, AL 36109-0304  
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**APPLICATION FOR EXHIBIT SPACE**

Name of Business or Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Person to contact regarding space: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

What is the legal structure of your organization?

Private Business

Incorporated

Government Agency

Charitable/Non Profit Organization

Main Purpose of Organization: \_\_\_\_\_

Product or Business Service: \_\_\_\_\_

Will exhibit have over the counter sales? \_\_\_\_\_

If yes, what product or service: \_\_\_\_\_

Approximate Space needed for exhibit (minimum space 10' by 10'): \_\_\_\_\_

Describe Proposed Exhibit: \_\_\_\_\_

Insurance: I have my own insurance  (will provided certificate by deadline assigned in contract) Need to purchase insurance for \$100.  Electrical Need if any: \_\_\_\_\_

**REFERENCES**

Name of Fair or Business	Contact Number	Person to Contact
1.		
2.		
3.		

**PLEASE READ, SIGN, AND RETURN**

I understand that a certificate of insurance for combined single limit of \$1,000,000 comprehensive general liability insurance, including products and completed operations, and vehicle liability against claims for bodily injury, personal injury, death and property damage, naming as additional insureds the Alabama National Fair and Agricultural Exposition, Inc., its officers, directors, and employees; the Kiwanis Club of Montgomery, its officers, directors, and members, and the State of Alabama, must be provided to the Fair no later than September 1, 2020 or \$100 will be added to the cost of the booth. I also understand that all materials to be distributed, and any activities conducted in the exhibit, must be approved IN ADVANCE by the manager of the Fair. There can be no selling of commercial or other products or services within the exhibit unless specified in the contract. No solicitation of contributions may be made, and no person will be asked to sign any type of petition. I further agree to abide by all rules of the Fair.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date