

**Hiller Highlands Four Association
Board of Directors Meeting
Wednesday, September 20, 2017
Highlands Country Club**

The meeting was called to order at 7:00 p.m. by President York Chan. Board members present were Max Kozlov – Vice President, Andrew Collier – Secretary, Steve Coiteux - Member. Committee chairs present were York Chan – ACC, Janet Saalfeld – Welcome, and Pauly Langguth – CORE.

The minutes of the July 19, 2017 meeting were accepted and approved.

Committee Reports

Welcome – Ms. Saalfeld reported there are several new residents in the association which she will greet and send welcome packages.

Landscape – Mr. Chan reported Cleary Landscaping is in the process of inspecting all irrigation lines now PG&E has completed all gas pipeline and concrete restoration work.

Streets and Lights – No current issues to report.

Architecture – Mr. Chan reported annual architectural inspections will be scheduled with the ACC committee shortly. Secretary Collier made a suggestion for the committee to review exterior lamp wattage requirements as newer bulb technologies emit brighter light at lower wattages. The ACC will meet to discuss possible changes.

Parking – There were several parking issues reported which Mr. Chan will follow up.

CORE – Ms. Langguth recommended to the Board to send HHIV representatives to scheduled North Hill Community Association meetings. The NHCA discusses many community issues which directly impacts HHIV and the 13Y vicinity. CORE plans to hold a medical seminar in January/February 2017. More information will be provided once available.

Old Business

PG&E Gas Main Replacement – Mr. Chan reported PG&E has completed the gas main pipeline installation and sidewalk/concrete restoration. The Board will schedule asphalt pavement in the coming weeks and notify residents of construction schedule and street closures.

Gas Auto Shut Off Valves – Ms. Langguth reported roughly 40 homes (out of 80) responded to the gas shut off valve group purchase notice. The contractor has completed several valve installs and several more are scheduled. Ms. Langguth will follow up with non-responding residents at a later time.

Video Surveillance – No updates at this time.

New Business

47 Schooner – Mr. and Mrs. James could not attend the meeting. No updates at this time.

11 Captains – The Board discussed reported pet violations and actions undertaken.

HHV Fire Prevention Budget – Mr. Chan will follow up with HHV regarding its request for community donations to HHV's fire prevention budget.

Treasurer's Report

No current issues to report.

The meeting was adjourned at approximately 8:30 p.m.

The next meeting of the Board is scheduled for November 15, 2017 at 7:00 p.m.

Respectfully submitted

York Chan
President