

**BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
REGULAR MEETING
WEDNESDAY, JULY 10, 2019 – 6:00 P.M.
MINUTES**

Present upon roll call: Commissioner Drumm, Commissioner Robinson, Commissioner Neal, Vice Mayor Kapper, Mayor Henderson and Attorney Denhardt.

APPROVAL OF MINUTES – Workshop Meeting, June 12, 2019; Regular Meeting, June 12, 2019; Special Meeting, June 26, 2019

Vice Mayor Kapper moved to approve the minutes as stated, seconded by Commissioner Drumm. Roll call: all yes.

RATIFICATION OF BILLS – June/July 2019

Commissioner Robinson moved to ratify the bills for June/July 2019, seconded by Commissioner Drumm. Roll call: all yes.

COMMISSION REPORTS

Mayor Henderson

Mayor Henderson reported new hire Sarah Mauter will start employment on July 29th and she is very excited about working for the Town of Redington Shores. Mayor Henderson thanked Patti Herr and Cinda Krouk for helping in the office during this transition.

Mayor Henderson and the Commission attended the groundbreaking for the new Redington Village located at the old Wine Cellar property in North Redington Beach. There will be a Dunkin Donuts/Baskin Robbins, a spa, restaurants, etc.

Mayor Henderson thanked Commissioner Robinson for his work on obtaining the new sign out front and getting it up and running. Mayor Henderson has had positive feedback on the new sign, some saying it is easier to find town hall.

Mayor Henderson reported she has designed/redesigned and ordered new signs for the beach depicting the normal beach rules; but adding the verbiage regarding taking items off the beach.

Mayor Henderson stated she is now taking a more active role in the building and will be taking on the responsibility of the department. Mayor Henderson is very happy with the progress that has been made as a town and looks forward to working with the department.

Mayor Henderson spoke about the unfortunate July 4th display that did not happen due to the contractor hired not showing up with the actual fireworks. She received a call around 9:00 p.m., from the contractor saying they were leaving Anna Maria Island to come to us to do the show. Between herself, Chief Burford and Chief Swann they called the show due to safety concerns, such as setting the fireworks up in the dark, the hour the show would have gone off, etc. Mayor Henderson asked the Commission how they would like to proceed with this, asking if they would like to reschedule for Labor Day or wait till next year. There is about \$6,500.00 in donations that have been collected. Mayor Henderson stated she was contacted by a resident, Ken Speed who has a license as a pyrotechnician and has offered his services to the town. Mr. Speed stated he is available to do the show on Labor Day or July 4th. After discussion Commissioner Robinson moved to hold off till next July 4th, and we offer the contributors their money back, seconded by Commissioner Drumm. Roll call: all yes.

Mayor Henderson referenced a letter from Attorney Denhardt regarding resident, Mr. Hawkins who contacted Attorney Denhardt threatening to sue the town if his after the fact building fees were not returned. After discussion, Commissioner Neal moved to not refund any fees, seconded by Commissioner Drumm. Roll call: all yes.

Vice Mayor Kapper, Commissioner District No 1

Vice Mayor Kapper thanked Bruce Cooper and Attorney Denhardt for their help with Hotel Sol's temporary C.O. so that they were able to open on July 4th.

Commissioner Neal, Commissioner District No2

Commissioner Neal stated the Lateral work on the West side of Gulf Blvd, is on the agenda to approve the contract for the work. Commissioner Neal stated he has received prices for new exercise equipment for Spitzer Park. We can install and bolt the equipment. He would like to purchase the equipment. Mayor Henderson asked about the equipment being at Spitzer Park, as the Commission discussed previously placing it at the grassy area at 176th Ave. East and 176th Ave. Circle. Mayor Henderson suggested having the Parks and Recreation Committee review where the placement of the equipment should be. Commissioner Neal agreed. Commissioner Neal moved to purchase the Air Walker at \$1,843.00 and the Rowing Machine at \$1, 281.00, seconded by Vice Mayor Kapper. Roll call: Commissioner Drumm, yes; Commissioner Robinson, no; Commissioner Neal, yes; Vice Mayor Kapper, yes; Mayor Henderson, yes.

Commissioner Robinson, Commissioner District No 3

Commissioner Robinson thanked Mayor Henderson for her comments on the new sign. Commissioner Robinson told the Commission that if they have any information, they would like to see on the sign to please let him know. Commissioner Robinson also stated he is very happy on where the sign was placed, as when you are putting messages on the sign, you then must go out to the sign to review for correctness.

Emergency Management – Commissioner Robinson stated the town has had a PPI Committee and Floodplain Management Committee and over time have merged in roles. Pinellas County Floodplain Administrator, Lisa Foster has formed a multijurisdictional Floodplain Risk Management and Public Information Working Group, which the town participates in. After speaking with Ms. Foster and Mrs. Harr, chair of the county group agreed the town should combine ours as well. Commissioner Robinson moved to combine the PPI Committee and the Floodplain Management Committee, retitling it the Floodplain Risk Management/Public Information Committee, seconded by Commissioner Drumm. Roll call: all yes. Commissioner Robinson stated the next meeting for the town's committee is on August 9th at 3:00 p.m. and encourages all to attend.

Commissioner Drumm, Commissioner District No 4

Commissioner Drumm stated he would like to put the Police Committee on hold with their meetings, until the time he or any other Commissioner feel they need to have meetings. Commissioner Drumm feels the things are much better with communications and things are going the way both the Chief and Captain said they would. The Commission agreed. Town Clerk Palmer will notify the members. Chief Swann stated to the Commission that he appreciates the confidence of the Commission.

Commissioner Drumm told the Commission he worked with the Public Works employees on July 5th cleaning the beach and emptying the beach cans. Commissioner Drumm said the cans are very heavy to pick up. He has obtained quotes for a liftgate to be placed on the truck to avoid injury to staff. One from Action fabrication for \$2,912.00 and F&F Truck Equipment for \$3,036.00. The liftgate quoted from both companies are galvanized. Commissioner Drumm moved to approve the quote from Action Fabrication for \$2,588.00 and if a hitch is needed \$2,912.00, seconded by Commissioner Neal. Roll call: all yes. Commissioner Robinson thanked Commissioner Drumm for working with the guys and bringing this to the Commission. At this time Mayor Henderson thanked all the Commission and volunteers who helped in the cleanup.

Indian Shores Police – Chief Swann updated the Commission on the recent promotions within the department. Chief Swann also stated Sarah’s resignation has been approved, and that we are getting a good employee.

Fire/EMS – Chief Burford thanked Chief Swann for great cooperation and leadership on July 4th and recognized Fire Inspector Sanja Mugske. Chief Burford reminded everyone with this pending storm to prepare for Hurricane Season. Chief Burford told the Commission they now have a new vehicle for high water rescues, which is always a resource to the town if needed.

Presentation and Acceptance of FY 17/18 Audit and Approval of Revised Contract and Merger of Audit Practice to New Firm

Richard Cristini addressed the Commission reviewing with them the FY 17/18 CAFR. It was a good year for the town. The general fund exceeded expected revenues by \$379,000.00 and expenditure were less than what the town thought they were going to spend. The town does meet the standards of the Auditor General of the State of Florida. The Statistical Report the town provides in the report gives a lot of good demographic information of the town and is not required in the report. Commissioner Robinson stated himself and Town Clerk Palmer met with the auditors, as we had some questions, which they answered. The town needs to look at the audit schedule to have certain steps done earlier. Commissioner Robinson moved to accept the FY 2017/2018 Audit and approve the revised contract and merger of the audit practice, seconded by Commissioner Neal. Roll call: all yes.

OLD BUSINESS

Approval of Job Descriptions – Town Clerk/Treasurer; Deputy Town Clerk and Public Works

Mayor Henderson asked the Commission for any comments as the Chair of the Committee, Lisa Hendrickson is present. No questions were brought forward. Mayor Henderson thanked the Committee for their hard work and commended them for the hours and thought they have put in for the town. Commissioner Neal stated he would like to have the committee review the town’s Policy and Procedure Manual to the Town Charter as he is questioning the validity the manual as it relates to the powers of the Commission and Mayor as written in the Town Charter. Commissioner Neal stated he feels the Policy and Procedure Manual conflicts with, C11, C15 and C16 of the Charter so therefore would like to put on workshop to review. Mayor Henderson asked Mrs. Hendrickson when their next meeting is scheduled for. Mrs. Henderson said the meeting is scheduled for July 17th. Commissioner Robinson stated for his understanding that the Commission is now giving the Personnel Committee the responsibility of Administrative Policy, so this is not just a personnel committee but also Administrative Committee. The Commission agreed and have much confidence in the committee. There being no further discussion, Commissioner Robinson moved to approve the job descriptions, seconded by Commissioner Neal. Roll call: all yes.

Approval of Purchase – New Town Welcome Signs

Vice Mayor Kapper moved to approve the new town welcome signs from Extreme Signs in the amount of \$4,239.32. Commissioner Drumm stated the rendition from Extreme Signs does not show how the signs will be mounted. Commissioner Robinson says the quote states on the existing post, and he has concerns with this, as the existing post are in bad shape. Commissioner Neal agreed, stating they should be vinyl post over concrete. Commissioner Robinson stated then the total bid from Extreme is not accurate. The other company New City Signs is including pressure treated post. It was discussed that staff can put the vinyl post in. Vice Mayor Kapper amended his motion to approve Extreme Signs in the amount of \$3,939.32 and without installation, seconded by Commissioner Neal. Roll call: yes.

Approval of Purchase – Trees for Spitzer Park

Commissioner Neal stated two bids were received, Wilcox Nursery for \$1,600.00 and West Florida Irrigation & Landscape for \$1,800.0. Commissioner Robinson stated one bid is for four trees and one is for five. Vice Mayor Kapper moved to approve the bid from Wilcox Nursery for \$1,600.00, seconded by Commissioner Drumm. Roll call: all yes.

Approve FY 19/20 Code Enforcement Services/Pinellas County Sheriff's Office

Commissioner Neal moved to approve the FY 19/20 Code Enforcement with Pinellas County Sheriff's Office, seconded by Vice Mayor Kapper. Roll call: all yes.

Approval of Miller Pipeline Contract for Lateral Repairs

Commissioner Neal stated the town is piggybacking off Lee County. The work will be conducted on the West Side of Gulf Blvd. Commissioner Neal moved to approve Miller Pipeline Contract in the amount of \$167,933.50, seconded by Vice Mayor Kapper. Roll call: all yes.

Health Insurance New Hire – Sarah Mauter

Town Clerk Palmer stated that the Town Employee Manual states the waiting period for a new employee is 30 days and would like to ask the Commission to waive this, so Sarah will not be without insurance.

Commissioner Robinson moved to place Sarah on the insurance immediately, seconded by Commissioner Drumm. Roll call: all yes.

NEW BUSINESSFY 2019/2020 Approve Tentative Millage Rate and Advalorem Tax and FY 2019/2020 Tentative Budget

Commissioner Robinson told the Commission there have been some adjustments made since the last meeting as the result of the meeting with the Finance Committee. There are a few issues the Committee brought up, one being issues with the stormwater fee and how the town charges for sewer. They are currently reviewing how the town currently charges for the sewer vs going to a flat rate and usage. They are not ready to present to the Commission at this time. Commissioner Robinson told Commissioner Neal they did have questions regarding funds in the budget for stormwater and the maintenance/repair in the sewer system. Commissioner Robinson did say, the Commission will be discussing the budget at the next workshop meeting and asked the Commission to bring forth more detail for the items they have placed in the budget. Commissioner Robinson stated at the Finance meeting, Member Perez spoke about the possible safe room for town files and the fact that if the town is not able to work out of town hall after the storm those files will be needed for continuous operation of the town at another location. Commissioner Neal stated he understands, but a truck is not the answer.

Commissioner Robinson he understands and talked about possibly having a moving company on hand to help with the move. Commissioner Robinson told the Commission that the Committee recommends leaving the Advalorem rate at 1.8000 but will study the possibility of lowering next year. Commissioner Robinson moved to approve the Tentative Budget and Tentative Advalorem at 1.8000, seconded by Vice Mayor Kapper. Roll call: all yes.

PUBLIC COMMENTS

Resident, Jim Parker commended the Commission on the sign out front of Town Hall. Mr. Parker also said the Advalorm approved cannot be raised, it can only be lowered.

Mr. Parker had a question on the laterals, he thought the laterals were owned by the property owners.

Commissioner Neal stated there are two different laterals and the town will only be working on the town's laterals.

Mr. Parker as if the town has a policy on waiting 30 days for health insurance and the Commission is waving that policy then why have it. Commission Drumm stated that should be changed as in this market you will have a hard time getting employees if that is one of the policies.

Resident, Lee Holmes commended the Board of Commission and the Town Attorney for making an excellent presentation at this town meeting.

MISCELLANEOUS

Mayor Henderson announced the following meeting dates:

Workshop Meeting – Wednesday, July 31, 2019 – 6:00 p.m.

Regular Meeting – Wednesday, August 14, 2019 – 6:00 p.m.

Respectfully submitted,

Mary F. Palmer, MMC
Town Clerk/Treasurer