

**WORKSHOP MEETING
BOARD OF COMMISSIONERS
TOWN OF REDINGTON SHORES
WEDNESDAY, JUNE 12, 2019 – 6:00 P.M.
MINUTES**

Present upon roll call: Commissioner Drumm, Commissioner Robinson, Commissioner Neal, Vice Mayor Kapper, Mayor Henderson and Attorney Rubenstein.

Discussion - Job Descriptions - Building Code Administrator/Floodplain Administrator

Mayor Henderson asked for comments on the description. Commissioner Neal stated he thinks it looks good, very professional and the committee did a great job on it. Vice Mayor Kapper concurs with Commissioner Neal. Commissioner Robinson stated when he attended the Governor's Hurricane Conference is was stressed on the need to have your Building Official as your Floodplain Manager, and thanks the committee for adding this to the job description. Commissioner Drumm stated with the qualifications it will take months to find the right person. Mayor Henderson stated, we do have someone now, Building Official Cooper. Commissioner Neal stated he spoke with Building Official Cooper and staff member Joseph Walker. Joseph has been with the town for 8-years and the town has spent a lot of taxpayer's money on education for him. If we extend the contract with safe built for one year, adding it to what the contract states now, it will give time for Joseph to get all his qualifications for becoming a Building Official and Floodplain Administrator. Vice Mayor Kapper agrees with Commissioner Neal to give Safe Built another year. The Commission agreed that there will be no search at this time for contractual services and to have a Resolution at the next meeting naming Safe Built as the provider for building services and Bruce Cooper as the Building Official for the Town.

Discussion – FY 2019/2020 Budget

Commissioner Robinson reviewed the proposed budget with the Commission. Commissioner Robinson explained input from some of the Commission has been received, but still need information from others. The County estimated ad valorm tax increase by 2.5%. The salary amount in Protective Inspections has gone down due the retirement of the former building official. Money has not been placed in the budget for building services as we were waiting for the outcome on the contractual services. Money has been placed in the budget for a 2% COLA for each employee and up to a 3% merit increase. Quotes are being sought for life and health insurance. Commissioner Robinson asked if anyone had any questions on the General Fund Budget. Commissioner Neal asked if there is anything in the budget for hardening town hall and making a safe room for files to help eliminate moving if need during a storm. Commissioner Robinson stated \$50,000.00 has been placed in the emergency management line item for sandbags, cost of PPI and other efforts such as an engineering study for hardening town hall. No money is placed in the budget for actual construction of hardening, as we do not know what that will be. Commissioner Neal was thinking of just constructing a safe room. Commission Robinson asked if we are not hardening town hall is it appropriate to construct a safe room to avoid moving file cabinets. Commissioner Neal would like to move forward with this project. Commissioner Robinson stated he would like more information on this effort.

Commissioner Robinson moved onto the Capital Improvement Fund Budget. Commissioner Robinson asked about the figures in the budget for the \$75,000.00 for town hall and \$150,000.00 in the park fund. Town Clerk Palmer stated the money was placed in the budget for refacing the cabinets for town hall, which has not been worked on yet and the parks money was placed in the budget last year and no new numbers have been provided.

Sewer Fund – Commissioner Neal stated he placed \$100,000.00 for repair and maintenance for inspections to be done on the manholes on Gulf Blvd. Commissioner Robinson pointed out at this time the budget shows the expenditures exceeding revenues by \$375,973.00. Commissioner Neal stated the Commission needs to look at

passing thru the increase that the county increases the town each year as a wholesale customer, which the town does not pass thru to the residents. At this time the budget does not reflect any monies being taken out of surplus, but with doing that each year the surplus money dwindles down and the money will not be there to take care of the infrastructure. Commissioner Neal will continue to work with the sewer budget.

Discussion of Bids for Refuse/Recycling Services

The town received three bids – (1) Waste Pro, (2) Waste Connections, (3) JJ's Waste Recycle. A representative from each company individually addressed the Commission giving their background information and answering questions from the Commission. All bidders did state that they will pickup recycling on the same day as one of the trash days and will supply recycling bins with lids. The Commission thanked each bidder for their bid and the Commission will decide at the next meeting following this workshop.

NEW BUSINESS

Discussion - New Town Signs

Commissioner Neal has received two bids to replace the town welcome signs on Gulf Blvd. This item will be placed on the July Commission agenda for approval. Mayor Henderson stated there was talk previously about changing the logo. At this time the Commission agreed to keep the same logo.

Commissioner Neal will also place on the next meeting agenda, the trees for Spitzer Park and for exercise equipment for the triangle area on 176th Ave. East.

Discussion - Updating Media Equipment

Commissioner Drumm stated it appears there is always some problem with the equipment when a presentation needs to be presented. Commissioner Drumm asked the Commission if they would like him to move forward in looking into enhancing the equipment we have now and/or purchasing new equipment. The consensus of the Commission was for Commissioner Drumm to move forward with this project.

Attorney Rubenstein referred to the memo that was sent to the Commission regarding hiring a consultant to help with the process of rezoning and land use amendment application that has been received by the town from a prospective buyer of the Redington Long Pier. Attorney Denhardt's office has recommended David Healey, of Healey Consultant Services, Inc. and former director of the Pinellas Planning Council to the Commission. The hourly rate for Mr. Healey is \$210.00 per hour and \$60.00 per hour for administrative staff support. The Commission will vote on this at the next meeting following the workshop meeting.

MISCELLANEOUS

Mayor Henderson announced the following meeting:

Workshop Meeting – Wednesday, June 26, 2019 – 6:00 p.m.

Respectfully submitted,

Mary F. Palmer, MMC
Town Clerk