

BOARD OF DIRECTORS MEETING

MINUTES

February 22, 2021

5:03 p.m. – 6:57 p.m.

Virtual Meeting via Zoom due to COVID-19

Attendees: David Hennick (Chair) Antonietta (Toni) Kovach Arthur Smith
 Jacqueline (Jackie) Bajus Deborah Lancaster Gary Warner
 Melissa Button Ian Preyra Father David Wilhelm
 Rosaline Dean Samidha Singhal

Recorder: Gail Gray, Staff

Regrets: Claudette Mikelsons Marlene Dei-Amoah, Staff
 Konstantine Ketsetzis John Spatazzo
 Elaine Pilgrim, Program Supervisor, Ministry of Children, Community and Social Services

Staff: Rocco Gizzarelli, Executive Director
 Karen Perry, Director of Finance
 Scott MacPhee, Director of Finance, *incoming*
 Donna Zan, Director of Child Welfare Services
 Joshua Dockstator, Reconciliation Lead

Guests: McMaster University Students from the Course, *Board and Staff Responsibilities (SOC SCI 2BR3E)* – Observing a Non-profit Board of Directors Meeting – Blake Quiao, Leslie Silva

Item	Description
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| 1.0 | CALL TO ORDER
The Chair declared a quorum and called the meeting to order at 5:03 p.m. |
| 1.1 | <u>Land Acknowledgement</u>
Gary Warner read the Land Acknowledgement. |
| 1.2 | <u>Prayer</u> – Melissa Button
Melissa Button read a reflection to open the meeting. |

Item	Description
1.3	<u>Equity Placement</u> The Chair reviewed the Equity Lens that the Board of Directors will use in guiding its decisions as a board.
1.4	<u>Review and Approval of Agenda</u> The Agenda was approved as presented.
2.0	DECLARATION OF CONFLICT OF INTEREST There were no conflicts of interest declared.
3.0	REVIEW AND APPROVAL OF MINUTES
3.1	<u>Approval of the Board of Director Meeting Minutes</u> The Minutes of the January 25, 2021 Board of Directors meeting were approved as presented.
4.0	CONSENT AGENDA
4.1	Executive Committee Feb. 4, 2021 Minutes
4.2	Executive Committee Terms of Reference
4.3	Youth Advisory Committee Feb. 10, 2021 Minutes
4.4	Youth Advisory Committee Terms of Reference Draft
4.5	Audit and Finance Committee Feb. 17, 2021 Minutes
4.6	CYMHP 2019 Report Card
4.7	Board to Board – January 2021 Summary
4.8	OACAS Reconciliation Commitments Results for both Ontario and the CCASH
4.9	MCCSS RD Cover Letter – MHA Initiative – RO's to societies
4.10	CCASH 2021-22 Five-year Analysis Tool Cover Memo
	 On motion by Father David Wilhelm and seconded by Ian Preyra it was resolved THAT: The Consent items are approved as presented. CARRIED
5.0	MINISTRY UPDATES
5.1	<u>Child Welfare Redesign</u> This item deferred due to the regrets of the Program Supervisor.
6.0	COMMITTEE REPORTS
6.1	<u>Audit and Finance Committee Report</u> The Committee Chair reported due diligence was performed in the review of the Expenditure Management Plan for F2021-22.

Item	Description
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6.1.2 Expenditure Management Plan for F2021-2022 - Memo and Summary Report
On motion by Arthur Smith and seconded by Melissa Button it was resolved THAT:
The Board approves the Expenditure Management Plan for F2021-2022 as presented.
CARRIED

6.2 Executive Committee Report

6.2.1 Executive Director Performance Evaluation Survey

The Committee Chair reported a consultant will be engaged to assist with the annual Executive Director Performance Evaluation process.

6.3 Youth Advisory Committee Report

The Committee Chair reported the committee continues to work on youth-in-care community membership. The committee is excited by the possibilities as work unfolds, and highlighted three key areas they will focus on:

- Youth Mentorship position and advocate for youth-in-care
- Training and development for youth-in-care and committee community membership
- Enhanced training for Foster Parents on accountability to youth-in-care

7.0 **FINANCE**

7.1 Attestation

The Finance Director read the Attestation for January 2021.

8.0 **CHAIRMAN'S REPORT**

The Chair provided the following highlights from his report:

- The recent OACAS Board Presidents Webinar discussed renewing the provincial governance survey. The governors expressed strong support for a refined governance survey that has equity and accountability embedded into it. An important discussion also occurred with respect to wellness, culture and support for staff, children youth and families during the pandemic.
- The Catholic Children's Aid Society of Hamilton has paved the way to find synergies with the Catholic Family Services in Hamilton to better serve children, youth and families. This partnership has been hindered temporarily due to pandemic pressures on the Catholic Family Services organisation.

9.0 **REPORT OF THE EXECUTIVE DIRECTOR**

The Executive Director spoke to the CTV *The Fifth Estate* story regarding the death of a youth-in-care at an outside paid resource home in Barrie that aired on Feb. 17,

Item	Description
	<p>2021. The board engaged in a discussion about this tragic situation and was informed about the issues impacting child welfare with respect to outside paid resources. This item will be brought forward to the next board meeting for further discussion.</p>
	<p>The Executive Director provided the following highlights from his report:</p> <ul style="list-style-type: none">• Statistics on service recipients for First Nation, Metis and Inuit (Indigenous) and Black persons will be brought forward to the March board meeting showing agency progress in these areas.• 2018-2023 CCASH Strategic Plan – The agency will engage in a review of the plan to ensure its relevance to present business requirements. The board will be engaged for their participation in the process.
	<p>On motion by Gary Warner and seconded by Melissa Button it was resolved THAT: The Board receive the Executive Director’s Report for February 2021. CARRIED</p>
10.0	DIVERSITY, EQUITY AND INCLUSIVITY - DISCUSSION
10.1	<p><u>Acknowledgement</u></p> <p>The Governance Committee Chair stated the draft of the <i>Acknowledgement</i> to the Indigenous Community was prepared by the agency’s Reconciliation Lead, and explained this document is to acknowledge the role that the child welfare sector has played in the 60’s Scoop, Residential Schools, and ongoing removal of First Nations, Métis and Inuit children from their families. It was noted this will be a live document that will be informed over time by the community, its stakeholders and data collection.</p> <p>After thorough discussion, the Governance Committee was tasked to review the document once more through the lens of provided feedback and bring forth the draft <i>Acknowledgement</i> to the March board meeting for review and finalizing.</p>
10.2	<p><u>Equity Statement</u></p> <p>It was noted the <i>Equity Statement</i> is a live document that will be informed over time by the community, its stakeholders and data collection. After thorough discussion, the Governance Committee was tasked with a final review of the copy noted from feedback and bring forth a final version to the March board meeting.</p>
	<p>On motion by Jackie Bajus and seconded by Deborah Lancaster it was resolved THAT: The Board approves the Equity Statement with amendment. CARRIED</p>

Item	Description
10.3	<u>Communications Plan</u> The strategy on how best to launch the <i>Acknowledgement</i> to the Indigenous community of Hamilton, and the <i>Equity Statement</i> , to agency staff, the community, and its stakeholders is deferred until both documents are finalized.
12.0	ADJOURNMENT The Chair adjourned the meeting at 6:57 p.m.



David Hennick, Board Chair



Gail Gray, Recording Secretary

Gail Gray

From: David J. Hennick <DHennick@hamiltonpolice.on.ca>
Sent: Tuesday, March 30, 2021 9:56 AM
To: Gail Gray
Subject: Fwd: CCASH: Request to use eSignature on approved Feb. 22 Board Minutes
Attachments: Attach0.html; 2021.02.22 Board of Directors Minutes APPROVED.docx

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Approved.

David Hennick

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----- Original Message -----

Tuesday, March 30, 2021 08:23:32
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To: David J. Hennick
Attachments: 2021.02.22 Board of Directors Minutes APPROVED.docx [Uploaded File](#) 323K

Hi David:

Kindly requesting to use your eSignature on the approved February 22 Board minutes.

Regards, Gail

Gail Gray

Executive Assistant / Assistant exécutif
Catholic Children's Aid Society of Hamilton/
Société d'aide à l'enfance catholique de Hamilton
735 King St. East, Hamilton ON L8M 1A1
Direct Line/Téléphone:905-525-2012 ext. 3323
Email/Courriel: gail.gray@hamiltonccas.on.ca

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