

the CHILD  
ENRICHMENT  
CENTER  
at calvary temple

APPLICATION FOR EMPLOYMENT

\_\_\_\_\_  
Name Today's Date

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_  
Home Phone Cell Phone Work Phone

Position Applying for: \_\_\_\_\_

Education History

\_\_\_\_\_  
High School (name & address) Number years completed

\_\_\_\_\_  
College (name & address) Number years completed

\_\_\_\_\_  
Diploma/Degree Course of Study

\_\_\_\_\_  
Graduate School Number of years completed

\_\_\_\_\_  
Diploma/Degree Course of Study

Please describe any specialized training, apprenticeships, skills, honors & extra-curricular activities:

\_\_\_\_\_  
\_\_\_\_\_

List all courses of study or training in Early Childhood Education, Child Development and Elementary Education, and any degrees or certificates earned:

\_\_\_\_\_  
\_\_\_\_\_

*"Whoever receives one such child in My name receives Me." "...for their angels in Heaven always behold the face of My Father who is in Heaven." Matthew 18:5 & 10*

Employment History:

Please provide information on your last three employment positions, beginning with your most recent position.

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Employer	Address	Telephone
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Name of Supervisor	Job Title	Duties Performed
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Beginning hourly rate/salary	Ending hourly rate/salary
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Dates Employed (beginning and ending)	Reason for Leaving
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May we contact your present employer? \_\_\_\_\_

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Employer	Address	Telephone
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Name of Supervisor	Job Title	Duties Performed
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Beginning hourly rate/salary	Ending hourly rate/salary
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Dates Employed (beginning and ending)	Reason for Leaving
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Employer	Address	Telephone
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Name of Supervisor	Job Title	Duties Performed
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Beginning hourly rate/salary	Ending hourly rate/salary
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Dates Employed (beginning and ending)	Reason for Leaving
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References:

These three (3) persons should be former employers/supervisors, who are qualified to give an objective appraisal of your fitness for the position you seek with the Child Enrichment Center. Professional reference forms may be sent to the individuals listed.

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Name and Title	Relationship to You			
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Address	City	State	Zip	Telephone
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Name and Title	Relationship to You			
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Address	City	State	Zip	Telephone
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Name and Title	Relationship to You			
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Address	City	State	Zip	Telephone
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Name and Title	Relationship to You			
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Address	City	State	Zip	Telephone
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Name and Title	Relationship to You			
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Address	City	State	Zip	Telephone
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Statement of Beliefs:

The Child Enrichment Center is a Christian organization whose purpose is to provide quality, Christ-centered care and education for young children. The role of our staff is active involvement in the lives of students to encourage and nurture solid spiritual growth and development. Because of the nature of our ministry, our staff must be committed to Jesus Christ and to Christian values both in their work environment and in their personal lives. Please take a moment to answer the following questions, which will help us to evaluate the compatibility between the Child Enrichment Center and you as a potential employee. Thank you for sharing your honest thoughts with us.

Please share your personal Statement of Faith. Include your beliefs about God the Father, Jesus Christ, the Holy Spirit and Eternal Life. \_\_\_\_\_

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Please describe your relationship with Jesus Christ. What role does He play in your life?

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Please share how and when God called you to work with young children?

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Please write a brief testimony about how and when you became a Christian.

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Do you attend church: \_\_\_ weekly \_\_\_ frequently \_\_\_ infrequently

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Name of Church attending

Pastor's Name

Telephone

What do you believe should be the distinctive characteristics of a Christian childcare center?

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## Physical & Legal Considerations

Do you have physical limitations that preclude you from performing certain jobs?

Yes       No      If yes, please describe the limitations and the jobs that they affect:

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Do you have a physical limitation which might limit your ability to perform the job for which you are applying?  Yes       No

If yes, please describe the condition and how you can perform the job in spite of it.

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Have you ever been under investigation for neglect or abuse of children, or for any sexual offense (excluding charges that were fully cleared), or have you ever been convicted of a felony (including a suspended sentence)?  Yes       No      If yes, please describe:

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Have you ever been convicted of a crime in the past ten years (excluding misdemeanors and summary offenses) which has been annulled, expunged or sealed by a court?

Yes       No      If yes, please describe in full:

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I certify that the foregoing information is true and correct to the best of my knowledge, and I understand that any misrepresentation or willful omission of facts shall be cause for rejection of this application or termination of my employment, if hired. I hereby authorize the Child Enrichment Center to conduct work history, personal reference, or police record inquiries to determine my fitness for employment.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The Colorado Dept. of Human Services and the Child Enrichment Center at Calvary Temple requires that all employees; fulltime, part time or substitute submit their fingerprints to the Colorado Bureau of Investigation, and submit a review to the Central Registry of Child Protection.

The Child Enrichment Center admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded, or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies and admissions policies.

The Child Enrichment Center does not discriminate in its hiring practices on the basis of race, color, national and ethnic origin.

*"Whoever receives one such child in My name receives Me." "...for their angels in Heaven always behold the face of My Father who is in Heaven." Matthew 18:5 & 10*