

# 2020 ROWELL FUND FOR TIBET APPLICATION INSTRUCTIONS

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Your written project proposal should detail how the project relates to your chosen theme.

- Environment/Conservation
- Photography
- Humanitarian Projects
- Journalism/Literature
- Women's projects

Film projects are considered but they must focus on one or more of the above themes.

## **How to Apply**

You must complete the following three parts of the application in order to be considered for a grant by the Rowell Fund Advisory Board. The application may be submitted in English, Tibetan or Chinese.

You only need fill out one application and submit it once per project. You will receive an acknowledgment via email when your application has been received. If possible, submissions through the Google Doc are preferred but how you submit the application will have **no impact** on how it is judged by the Advisory Board

## **PART A: Completed application form**

The application form can be downloaded as a PDF or submitted via google doc: <https://forms.gle/jvVdNpcERffYHoyaA>

## **PART B: Written project proposal**

Submit a written project proposal of no more than 500 words in English or Chinese or 1000 words in Tibet. The proposal should be a separate document from the application form and be double-spaced.

## **PART C: Detailed budget proposal**

Submit a budget that is no more than one page detailing the specifics on how you plan to use the grant funds. The maximum amount of a Rowell Fund grant is US\$7,500.

### **Eligibility**

Tibetans from any country are eligible to apply. Tibetans working for organizations may apply on behalf of the organization provided that the applicant is central to the implementation of the project's work. Non-Tibetans are ineligible for grants from the Rowell Fund for Tibet.

### **Submitting Applications**

You may submit your application via google doc, email or regular postal mail.

This year you can download the application from the ICT website or you can fill out the application as a google form at this link:

<https://goo.gl/forms/StRjC3BzU5MxoZoo1>

### **By email**

Send all three parts of your application in one email either in the body of the email or as an attachment to: [rowellfund@savetibet.org](mailto:rowellfund@savetibet.org)

### **By postal mail**

Please do not staple your application pages together; use paper clips. Send the completed application to:

Rowell Fund for Tibet  
c/o The International Campaign for Tibet  
1825 Jefferson Place, NW  
Washington, DC 20036  
USA

### **When to Apply**

Applications must be received between September 1, 2019 and October 15, 2019. Applications will be accepted until midnight eastern standard time on October 15, 2019. Applications submitted during other times of the year cannot be considered and will not be returned. All applications received

during the grant window will be acknowledged via email within 7 days of receipt.

**Confidentiality / Anonymity**

For projects based inside Tibet, if you would like your information to be confidential please indicate as such on the application form and include an intermediary with whom we can be in contact with regarding your application. Please remember that we cannot guarantee the security of email and there is an inherent risk in sending applications via email. If this is a concern for you either send via postal mail or use an intermediary.

**Grant Selection, Notification and Reporting Timeline**

Applications received	September 1 – October 15
Applications sent to Advisory Board:	November
Review and voting by Advisory Board:	November
Notification:	December
Distribution of grant funds:	Late December
Mid-Year report from grant recipient	July
Final grant report due	December