

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce Millar

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## NAMPA HIGHWAY DISTRICT NO. 1 REGULAR BOARD MEETING February 11, 2020

**LOCATION:** Nampa Highway District Office  
Main Conference Room  
4507 12<sup>th</sup> Avenue Road  
Nampa, ID 83686

**TIME:** 8:00 a.m.

- **CALL MEETING TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ADMINISTRATIVE ACTION ITEMS:**
  - Regular Meeting Minutes from January 30<sup>th</sup>, 2020
  - Review and Approve Agenda including Amendments
  - Accounts Payable Review through February 11<sup>th</sup>, 2020

**8:15 A.M.** – City of Nampa

**8:30 A.M.** – Harris & Company Auditors – Kevin Congo presenting NHD annual audit report

**9:00 A.M.** – David Tidwell application to vary standards for access onto Ustick Road (continuance from January 30<sup>th</sup>)

**9:30 A.M.** – Alan Mills, representing Jtap, requesting a license agreement for access to Powerline Road

**10:00 A.M.** – Brad Drolinger from Western States Equipment to discuss Crusher's generator options.

- **ENGINEER'S REPORT**
  - **ACTION ITEM:** Happy Valley & Victory Roundabout – Accept Right-of-Way Counter-offers
  - **ACTION ITEM:** Midland & Ustick Roundabout – Parcel #2 - Concur with City of Caldwell Development Agreement
  - **ACTION ITEM:** Star & Cherry Roundabout project – Accept Right-of-Way Counter-offers
- **NEW BUSINESS**
- **DIRECTOR'S REPORT**
  - **ACTION ITEM:** Approve the quote for the road widener from Metroquip
- **UNFINISHED BUSINESS**
- **PUBLIC DISCUSSION**
- **ACTION ITEM:** EXECUTIVE SESSION – I.C. 74-206 (1) (a), (b), (c), (d), (e), (f), or (i)
- **LEGAL COUNSEL REPORT**
- **ACTION ITEM:** ADJOURNMENT

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PAIGE RHOADES DISTRICT CLERK

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DATE & TIME POSTED

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4507 12<sup>th</sup> Avenue Road, Nampa, ID 83686



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Phone (208) 467-6576 Fax (208) 467-9916

## **NAMPA HIGHWAY DISTRICT NO. 1 REGULAR MEETING**

**PRESENT:** Commissioners Dick Smith, & Randy Noble, Director Devin Muchow, District Engineer Eric Shannon, Attorney David Wynkoop, District Clerk Paige Rhoades, Assistant Engineer Nick Lehman, Right of Way Agent Eddy Thiel

**GUEST:** Jeff Kasma & Daniel Badger, City of Nampa; John Hill; Alan Mills; Michael Shelton; Lori Sanchez; Matt Wilke; Jordan Raife; Jerry Payne; Sharon Gutierrez; Mindy Shewmaker; Albert & Kay Housh; Melvin & Joyce Baker; Jeff Agenbroad; Brent & Ruth Heaton; Brad Drollinger; Rob Miller

**ABSENT:** Commissioner Bryce Millar

Chairman Dick Smith called the meeting to order at 8:00 a.m. and all present said the Pledge of Allegiance.

Commissioner Noble made a MOTION to approve the Regular Meeting minutes from January 30<sup>th</sup>, 2020. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Director Muchow requested that the Board add a discussion regarding the Christmas Party to the agenda. Commissioner Smith made a MOTION to approve the agenda with the addition of the Christmas Party. Commissioner Noble SECONDED the motion. MOTION CARRIED.

Commissioner Noble made a MOTION to approve Accounts Payable through February 11<sup>th</sup>, 2020. Commissioner Smith SECONDED the motion. MOTION CARRIED.

Jeff Kasma, with the City of Nampa, advised the Board that crews are still catching up on maintenance work, doing lots of sweeping and storm water cleaning.

Daniel Badger, with the City of Nampa, advised the Board that they will be taking the Middleton Road project to City Council on Monday, the project was awarded to Granite Excavation. Daniel Badger stated that they will take the Midland & Orchard project to City Council as well to determine if a roundabout or a signal will be warranted. The City of Nampa's new council woman will be seated this week as well.

Engineer Eric Shannon began his work report.

For the Middleton & Orchard Signal Project, Engineer Shannon reminded the Board that the Supreme Court Oral Arguments for the Parcel #9 & #11 Quiet Title case will be on February 26<sup>th</sup>, 2020 at 11:10 a.m.

For the Happy Valley & Victory Roundabout project, there were attorney letters sent on February 5<sup>th</sup>, 2020 to the property owners: Wakelam Parcel #21 and Chaparro Parcel #22 requesting further negotiations. On February 6<sup>th</sup>, 2020, the FAA determined there was no impact to the historic properties. On February 7<sup>th</sup>, 2020, the FAA said they were okay with the Cat Ex, provided that SHPPO concurs with their "no impact to historic properties" determination.

For the Idaho Center & Cherry Roundabout (City of Nampa project), the MOU will go before Nampa City Council for approval on February 18<sup>th</sup>, 2020. Once that has been approved by Nampa City Council, it will come before the Nampa Highway District Board, hopefully, on February 27<sup>th</sup>, 2020 for Board approval.

For the Robinson & Airport Roundabout project, Engineer Shannon attended a meeting with the City of Nampa and Parametrix to discuss the possible SH-16 connection to local roads south of I-84, and the options to tie in SH-16 in the future to the Robinson & Airport Roundabout project. Engineer Shannon advised the Board that they believe that it will be more logical to tie in SH-16 with Robinson at this time. Engineer Shannon advised the Board that Amazon funds for the project will not be available until Amazon obtains its Certificate of Occupancy, which is expected in October. Engineer Shannon advised the Board that the Amazon project will also convert the Star & Franklin intersection from a roundabout to a traffic signal, and that work begins in March.

At 8:30 a.m., Kevin Congo, with Harris & Company, appeared before the Board and provided the Board with a clean audit report for FY2019. Mr. Congo presented the Board with some recommendations for the future for office staff to consider changing.

Engineer Eric Shannon requested the Board go into Executive Session to discuss Right-of-Way Acquisition.

EXECUTIVE SESSION: At 8:48 a.m. Commissioner Noble made a MOTION to go into Executive Session pursuant to IC 76-206 (1) (c). Commissioner Smith SECONDED the motion. Upon roll call, Commissioner Smith voted "aye" and Commissioner Noble voted "aye". MOTION CARRIED.

The Board concluded Executive Session at 9:03 a.m.

Assistant Engineer Nick Lehman requested a motion to authorize staff to accept counter offers as discussed in Executive Session for Parcels 9 & 22 for the Star & Cherry Roundabout project. Commissioner Noble made a MOTION to authorize staff to accept the counter offers as discussed in Executive Session. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 9:00 a.m., Alan Mills, along with other representatives, appeared to discuss the Tidwell variance for access to Ustick Road that was discussed during the previous meeting on January 30<sup>th</sup>, 2020. ROW Agent Eddy Thiel discussed the updates with the Board that has taken place since the last meeting. He advised the Board that the City has confirmed in writing that it supports granting the variance. Mr. Alan Mills advised the Board that they are in the process of completing the Turn Bay Analysis. Commissioner Noble made a MOTION to approve the variance request for access to Ustick Road subject to the Turn Bay Analysis and Deed Restriction as discussed. Commissioner Smith SECONDED the Motion. MOTION CARRIED.

For the Star & Cherry Roundabout, Assistant Engineer Nick Lehman advised the Board that he is completing the last of right-of-way acquisitions, and will then complete the final design. As such, construction for this project could be advanced to FY2020 if the Board so desired. If so, the work could start in late summer, after completion of chip sealing.

This completed Engineer Shannon's work report.

Director Muchow began his work report.

Director Muchow presented the Board with a copy of the shop department report.

Director Muchow advised the Board that the Crusher cone has returned from Salt Lake. He advised that the crew picked it up at the local Kimball Equipment and the Crusher should be up and running by the end of today. Director Muchow advised the Board that he is in communications with Kimball regarding the cost of the repair not being what the original quote was for.

The Bridge Crew has completed some headwalls on a culvert on Bigfoot. Completed a culvert on Stage Coach and Bigfoot. The Bridge Crew replaced 2 culverts at Coyote Cove on Middleton Road. They have gone back to Bigfoot and South Powerline to replace a box culvert.

The Road Crew is still working on shoulder work on Surrey Lane. They have completed the grinding of the first mile on Stage Coach Road.

Director Muchow advised the Board the new quote for the shoulder machine from Metroquip came in. He advised that due to the wrong machine coming in, Metroquip had to revise their quote for the proper machine. Director Muchow advised the Board that they came in with a quote for the proper machine for \$98,959. Commissioner Smith made a MOTION to authorize staff to purchase the Shoulder Machine from Metroquip in the amount of \$98,959. Commissioner Noble SECONDED the motion. MOTION CARRIED.

This completed Director Muchow's work report.

The Board took a 5-minute recess.

At 9:30 a.m., Alan Mills and Senator Jeff Agenbroad appeared before the Board requesting a license agreement for use of unmaintained public right-of-way extending from the S. Powerline Road cul-de-sac. Mills and Agenbroad represent JTAP LLC, which owns 104 acres, from which they intend to create four new residential lots by administrative lot split. Each residential lot is to be roughly 2.5 acres in size, and the parcel remainder would continue to be farmed. They are requesting the license agreement for access to the new lots and the parcel remainder. The use would only be for residential access, and farming

Several members of the public attended, and spoke as follows:

1. Mindy Shewmaker, 8198 Bennett Rd., spoke against the license agreement because of concern of the increase traffic it would create.
2. Albert J. Housh, 7869 S. Powerline Rd., spoke against the license agreement because of increased traffic, proximity to the nearby gun range, and opposition to possible nearby gravel pit operations.
3. Melvin Baker, 7831 S. Powerline Rd., commented that he was okay with a license agreement for residential lots; he just didn't want the road to be used by gravel trucks.
4. Lori Sanchez, 7855 S. Powerline Rd., spoke against the license agreement because of concern of increase traffic.
5. Joyce Baker, 7831 S. Powerline Rd., spoke against the license agreement because of concern of increased traffic.
6. Brent Heaton, 7821 S Powerline Rd., spoke against the license agreement because he felt it was the first step to further development, including gravel operations.

7. Sharon Gutierrez, 8422 Bennett Rd., spoke against the license agreement because of concern of increase traffic.

Attorney Wynkoop noted that several of the public comments dealt with the suitability of particular land uses. He reminded everyone that regulation of land use is the jurisdiction of Canyon County rather than the Highway District. The Board said they would like to visit the unmaintained public right-of-way before making a decision.

Commissioner Noble made a MOTION to table this matter to the next Board Meeting on February 27<sup>th</sup>, 2020 at 10:00 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

At 10:30 a.m., Brad Drollinger and Robert Miller with Western States Equipment appeared before the Board to discuss the Crusher generator issues. Mr. Drollinger and Mr. Miller discussed with the Board the time line of events of where the generator began having issues and the steps that the maintenance department did to fix all the issues. Mr. Drollinger advised that Board that Western States wants to continue the positive relationship with the Nampa Highway District and therefore they are offering to extend the warranty to 4,000 hours at their cost. He is proposing that NHD pay for the yearly testing to ensure that the machine is working properly. Mr. Drollinger advised the Board that he will be in contact with Director Muchow for the warranty and the cost of the yearly maintenance.

Assistant District Clerk Nicole Barlow appeared to discuss with the Board planning of the 2020 Christmas Party at Wahooz Fun Zone. Assistant Clerk Barlow stated that the cost for Wahooz per person is cheaper than the previous year. She advised the Board that the only opening close to Christmas was November 28<sup>th</sup>, 2020 but she will try to see if she can get something in the beginning of December if possible. The Board advised that it could be a great bonding experience for the crew and that Assistant Clerk Barlow could go ahead and work on the planning of the party.

The Board, Attorney Wynkoop and District Clerk Paige Rhoades had a brief discussion regarding the Audit that was presented to the Board.

Commissioner Noble made a MOTION to adjourn at 11:32 a.m. Commissioner Smith SECONDED the motion. MOTION CARRIED.

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Chairman, Dick Smith

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Vice Chairman, Randy Noble