

# NAMPA HIGHWAY DISTRICT NO. 1

Commissioners: Dick Smith, Randy Noble, Bryce D. Millar

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## REQUEST FOR QUALIFICATIONS

Project: **2020-2022 Preapproved List for Professional Services**

The Nampa Highway District requests Statements of Qualifications (SOQs) for a three-year Preapproved List for professional engineering and profession land survey services in the categories of (1) intersection improvement design, and (2) construction engineering and inspection. The list will be used for projects with anticipated professional fees of \$25,000 or more.

**Scopes of Work:** Consultant Scopes of Work will be developed on a project-by-project basis. A scope for an intersection improvement will typically include Concept Report, survey work, design, PS&E (Plans, Specifications & Estimate), bidding assistance, and construction support. A scope for construction engineering and inspection will typically include coordination, reviews (schedules, submittals, pay estimates), inspection, contract enforcement, and monument perpetuations.

**SOQ Format:** The SOQ shall be a maximum of three pages (8½” x 11”), including any cover letter. It will be evaluated on the following factors with the following weights:

- Project manager(s) – 20%
- Team members – 20%
- Relevant projects performed in the local area in the past seven years – 50%
- Responsiveness to this RFQ – 10%

**SOQ Submittal:** SOQs must be submitted no later than 4:00 pm, January 9, 2020. SOQs may be either delivered in hard copy to the Nampa Highway District office at 4507 12<sup>th</sup> Avenue Road, Nampa, ID 83686, or emailed in PDF form to [eric@nampahighway1.com](mailto:eric@nampahighway1.com).

December 24, 2019

Eric R. Shannon, P.E.  
District Engineer

