



March 23, 2020

Dear Valued Customer,

Earlier today Governor Baker announced the closing of nonessential businesses until April 7th. American Moving continues to be classified as an essential operation in the transportation and logistics category. As we announced on Friday, beginning Monday, March 23rd, American Moving & Installation's office, including administrative, accounting, scheduling and project management, will remain open with limited staffing. Our warehouse will remain open with limited upper management coordinating daily operations in the office Monday through Friday from 7am-5pm EST in accordance with the recommendations from the state government.

Our valued staff members are eager to continue to provide the best service possible, and as such, will provide moving and storage requests, conduct virtual conferencing, and walk-throughs as necessary, all while following the CDC's recommended sanitation and social distancing guidelines to keep our clients and employees safe.

Please note that while we are still accepting requests for moving and storage, which can be made directly through our website, calling our main office at 781-878-8000, or your primary contact at American via email, our ability to provide services may change based on state and federal regulations and guidelines with regard to COVID-19.

As always, thank you for your support, and I wish you and your family the best during this time of uncertainty.

Kathleen Rowell
CEO/Founder

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