Applications are accepted from all students residing in Philadelphia and who are looking forward to successfully completing the 8th grade in June 2022. All applications submitted between July 1, 2021 and March 5th, 2022 will be placed into the official lottery. Upper grade applications, regardless of sibling status, are accepted anytime during the school year and are subject to seat availability and administrator review.

Applications that are submitted after the March 5th deadline will be date stamped and filed in order by that date. These applications will constitute the second wait list to be utilized when the original Lottery waiting list of applications received by the deadline is exhausted.

The Official Lottery is to be held on Thursday, March 11th; all applications that were submitted and dated up to and including March 5th will be entered into the official lottery on March 11th. The first 150 to 200 (depending on seats available) students will be announced on lottery night and those students and parents will be given the opportunity to fill out the enrollment forms that evening.

Students whose names are called during the official lottery but who are not present will be sent a congratulatory letter which will instruct them on how to complete the enrollment process. Parents will have until April 16th to submit a completed enrollment packet which will include proof of student’s age (birth certificate; notarized copy of birth certificate; baptismal certificate; copy of the record of baptism - notarized or duly certified and showing the date of birth; Notarized statement from the parents or another relative indicating the date of birth; a valid passport; a prior school record indicating the date of birth, school records etc.), Immunization records and proof of residency. Any one of the following eight items constitutes acceptable forms of proof of residency: a deed, a lease current utility bill, current credit card bill, property tax bill, vehicle registration, driver’s license, DOT identification card. Also required are the Home Language Survey and the Parent Registration Statement. We will request that you fill out the Charter School Student Enrollment Notification. Those guardians who do not have proof of residency in their name may provide the school with a notarized letter signed by the person with whom they reside confirming the living arrangement. Registration documents can be submitted in person at Prep Charter High School or sent electronically to the Admissions Secretary. Parent of student on the waitlist will be instructed to view their waitlist position on our website at prepchs.org.

When a student gives up their seat by indicating they have chosen another school or by failing to complete the enrollment packet by the deadline, the next child on the list will be chosen. Parents will be contacted and offered enrollment for their student; they will be given 2 weeks to complete the enrollment packet. Failure to complete the process by the deadline given will mean forfeiture of their accepted status.

When the entire wait list from lottery night has been exhausted, the applications that arrived after the original deadline will be called in order of date received. Each student called from the wait list will be given 2 weeks to accept the offer of enrollment and complete the packet. The offer of acceptance will be rescinded and considered null and void at the two week deadline should the offer of enrollment not be accepted and the packet not completed.

Siblings of student’s chosen in the lottery will be automatically accepted if their application is in by the March 5th deadline. Should a sibling wish to attend but not submit their application prior to the official lottery, they will be placed on the waiting and offered enrollment when a seat opens.