

February 5, 2016 Board Meeting/Work Session – 6:00 pm to 9:00 pm

Present: Vanessa Campbell, Chris Jayne, Peggy Baldwin, Keith Wells, Dave Everett, Terri Wells, Cathy Phillips

Keith Wells called the meeting to order. **Minutes were distributed by email and in print at the meeting and approved by all present.**

Financial Report

Discussion: Cathy Phillips reads the Treasurer Report and report was approved.

Action: Report approved

Discussion: Terri Wells makes a motion that we give the Treasurer the ability to approve expenditures under \$100 without a vote to expedite the purchase of small supplies.

Action: Motion approved

Discussion: Terri Wells reports that the fuel tank was exchanged to Southern States and Southern States gave the center an additional discount on the fuel making the final cost \$1.20 per gallon.

Building Operation Report

Discussion: Dave Everett purchased locks for the hall doors and clocks as requested by the Board. Keith Wells gives additional keys to these locks to Cathy Phillips, Terri Wells and Peggy Baldwin.

Jason Conklin and Dave walked through the building and noted plumbing repair needs as well as repairing the drip in the kitchen upstairs and the leak in the drain upstairs. Jason will volunteer his time to make the other repairs.

Dave will purchase a cable to stabilize the backboard over the stage in the gym.

Old Business

Red Oak Rental

Discussion: Terri Wells dropped by to be sure all was going well. She suggests someone stop by each week and Keith will go by the next week. Vanessa Campbell suggests a laminated checklist be created for use of the building.

Action: Peggy Baldwin offers to create a checklist and hang it at the center.

County Agreement/Insurance/Contract Labor

Discussion: Terri Wells reports the county use agreement has been signed and completed. Terri reports that the grounds and playground are covered under the liability insurance. Terri reports that possibly any contract labor for larger jobs should carry their own worker's compensation and give the center a copy. A discussion followed on the definitions of employees versus contractor and when to open work for a bid if volunteers are unable to perform the work

Action: Cathy Phillips will research the legal meaning of employees versus contract labor.

Peggy Baldwin made a motion that the Board makes a decision on a case-by-case basis when to request a bid process. This process will give preference to those who live in the community or show a sustained interest in the community. Motion passes

Yard Maintenance for 2016

Discussion: Keith Wells suggests that we might approach Steve Robinson about cutting the grass at the center. Steve has been cutting the grass as a volunteer on his own initiative for three years. Steve was an officer at the center for several years in the past.

Action: The Board asked Keith to approach Steve about cutting the grass and discuss whether he is interested in continuing to volunteer cutting the grass and discuss compensation for his expenses and wear and tear on his equipment.

Fundraising: T-shirts Sales, Sustaining Members, and Rentals

Terri Wells reports that half of the t-shirts are sold and Kim and Dave Everett have been paid back all of their loan except for \$60. The remainder of the sales will be profit for the center.

The center has 27 sustaining families with a goal of 30 for the year.

Peggy Baldwin reports that requests for rentals are increasing. Board feels there needs to be a plan for rental for various types of events and spaces going forward.

Action: Peggy will use the more diversified rental plan from the center's past records and propose a plan for Board discussion and vote.

New Business

Open Board Position

A Board position was opened when Charles Brown stepped down from the Board. The Board would like to ask someone from the one of the older families focusing on under represented areas of Sandy Mush.

Action: Terri Wells makes a motion that Phillip Wells be approached about serving in this open position. If Phillip is not available, then Robin Reeves will be asked to serve in the position. Motion passes

Community Input Session

Discussion: A summary was provided of the community input session held on January 30, 2016. (see attached) The Board discussed possibly formats for including as many ideas as possible on a basic calendar for 2016 to be presented at the March meeting. The first event will be scheduled no later than early April.

Action: Terri Wells will take all recommendations and begin creating an updated By-Laws with a continued discussion in March.

By-Laws

Discussion: Board discussed changing the name to Sandy Mush Community Center to include residents of Little and Big Sandy and all areas referred to as Sandy Mush.

The Board discussed changes needed to the By-laws including limiting term length, number of Board members from one family, increasing the total number of Board members, including officers in the Board, and adjusting the schedule so the Board changes on a gradual basis rather than all at one time.

Action: Terri Wells will take all recommendations and present proposed amendments to the by-laws at the March meetings in order for any amendments to be presented for a vote in April.

Keith Wells adjourned the meeting.