

**EUREKA TOWNSHIP
TOWN BOARD REORGANIZATION MEETING
AGENDA
MARCH 21, 2019
7:00 P.M.**

- I. Call to Order**
- II. Select Town Board Chair and Vice Chair**
- III. Approve Agenda**
- IV. Meetings/Postings/Notices**
 - A. Adopt Resolution 2019-03 setting Town Board meeting dates and time
 - B. Adopt Resolution 2019-04 setting Planning Commission meeting dates and time
 - C. Assign liaisons for Planning Commission and Town Board meetings
 - D. Set regular meeting date and time for Round Table Meeting between Board and Planning Commission
 - E. Direct that special meetings be posted for the Planning Commission at Town Board meetings and special Town Board meetings at Planning Commission meetings
 - F. Policy for recording meetings
 - G. Designate posting place(s)
 - H. Designate official newspaper
- V. Financial Items**
 - A. Adopt Resolution 2019-05 designating official bank
 - B. Signers for checking and savings accounts
 - C. Signers for Visa credit card
 - D. Township Financial Reporting Form
 - E. Set compensation for Township officers
 - 1. Town Board
 - a. Chair
 - b. Board members
 - c. Special meetings
 - 2. Planning Commission
 - a. Chair
 - b. Commission members
 - c. Special meetings
 - 3. Liaisons
 - 4. Election Judges
 - a. Head Judge
 - b. Judges
 - 5. Site inspections rate
 - F. Pay frequency
 - G. Employee performance review dates
 - H. Mileage reimbursement rate
 - I. Authorized expenses and reimbursements
 - J. Bond – Clerk and Treasurer (MATIT’s Consolidated Coverage)
 - K. MN Benefits Program – Officers Group Life Plan
 - L. Authorization for payment of potential training opportunities

VI. Professional Services

- A. Designation of Township Attorney
 - 1. Attorney contacts
 - 2. Attorney review date
- B. Designation of other professional services

VII. Policies

- A. Compliance with Data Practices Act
- B. Compliance with 60 Day Rule
- C. Board Policies
 - 1. Copying costs
 - 2. Sign inspection/repair/replacement
 - 3. Snow plow policy
 - 4. Temporary road weight restriction permission policy
- D. Potential conflict of interest – resolution / affidavit
- E. Opinion Statement

VIII. Assignments

- A. Airlake Airport
- B. Ambulance
- C. Attorney Contacts
- D. Building Inspector
- E. Compliance Official
- F. Dakota County
- G. Dakota County Sheriff
- H. Data Practices
- I. Fire - Farmington
- J. Fire - Lakeville
- K. IT Consultant
- L. Professional Services
- M. Roads
- N. Town Hall
- O. Watershed – North Cannon River
- P. Watershed – Vermillion River
- Q. Weed Inspector
- R. Wetlands/DNR
- S. Other

IX. Other Business

- A. Direct List of Officer's Form be forwarded to MAT