



**MINUTES
POLK REGIONAL WATER COOPERATIVE**

January 17, 2018 - 2:00 p.m.
Lake Myrtle Sports Complex
2701 Lake Myrtle Park Road
Auburndale, Florida 33823

Member Governments in Attendance:

City of AuburndaleMayor Tim Pospichal, Primary (Vice-Chairman)
City of BartowCommissioner William Simpson, Primary
City of Davenport.....Commissioner Tom Fellows, Primary (Secretary/Treasurer)
City of Fort MeadeCommissioner Jim Watts, Primary
City of Haines CityVice Mayor Morris West, Primary
City of Lake AlfredMayor Charles Lake, Primary
Town of Lake Hamilton.....Vice Mayor Mike Kehoe, Alternate
City of Lake Wales.....Mayor Eugene Fultz, Primary
City of Lakeland.....Mayor Bill Mutz, Primary
City of Mulberrycommissioner Rick Stradtman
City of Polk CityMayor Joe LaCascia, Primary
City of Winter Haven.....Mayor Pro Tem Nathaniel Birdsong, Primary

Member Governments in Absence:

Town of Dundee
City of Eagle Lake
City of Frostproof
Polk County

1. Call to Order

Meeting called to order by Vice Chairman Pospichal at 2:00 PM

2. Recognition of new primary/alternate appointees of members

Mayor Bill Mutz recognized as the new Primary for the City of Lakeland.

3. Agenda Revisions

No agenda revisions were presented.

4. Public Comments (Will be limited to 3 minutes per person or group)

No public comments were presented.

5. Consent Items:

a. Approval of 11/15/2017 Board Meeting Minutes

Motion made and seconded to approve 11/15/2017 Board Meeting Minutes as presented.
Motion passed unanimously.

DISCUSSION ITEMS:

6. Invitation to Water School (Shannon Carnevale, UF IFAS)
No Action Required

Ms. Carnevale presented an invitation to the PRWC Board of Directors to attend 2018 Polk County Water School on March 9th and 16th to share information on water resources. The goal is to provide background information and innovative solutions to elected officials and community leaders.

Mr. Heath asked what are examples of potential solutions.

Ms. Carnevale stated they are working with those around the state regarding land development regulations and low impact development.

7. Water Information Technology/Water Savings Methodology (Jackie Hollister, PCU)
No Action Required

Ms. Hollister presented a summary of matching cooperative funded PRWC conservation projects.

Mr. Heath stated that the cost per thousand gallons for alternative water supply will be \$3/kgal compared to the lower cost per thousand gallons achieved using water conservation programs.

Mr. Heath mentioned that the conservation program started before the formation of the PRWC. Polk County's IT Division has been able to assist with the formation. Mr. Heath will be coming with a memorandum of understanding at the next Board meeting to continue utilizing Polk County IT with reimbursement included to the County for that service.

8. Central Florida Water Initiative (Jason Mickel, SWFWMD)

a. Status Report
No Action Required

Mr. Mickel provided an update on the Central Florida Water Initiative (CFWI).

Ms. Cindy Rodriguez stated if you go to CFWIwater.com for more information you can sign up to receive a quarterly update newsletter.

Mr. Heath stated that we have learned that the state of Florida growth rate is now higher than what it has been and actually higher than the projection numbers that were looked at when the projects were originally discussed.

9. Member Orientation Outline (Gene Heath & Ryan Taylor)
No Action Required

Mr. Heath and Mr. Taylor provided a brief description of how the PRWC arrived at its current status for newly elected Board of Director members.

Mr. Taylor is going to reach out the City Managers to come before the respective commissions and provide a brief 10 minute presentation to keep everyone up to date.

New Board of Director representatives will be offered an approximate 2 hour session to be brought up to speed on the PRWC.

Mr. Heath stated that the PRWC website will be added to future agendas.

RECESS REGULAR BOD/COMMENCE PROJECTS BOD – 2:35 PM

10. Combined Projects Implementation (Mary Thomas, Team One/WSP)

- a. Status Report
No Action Required

Ms. Thomas provided a status update of the Combined Projects Implementation Project.

- b. Well Drilling Costing Process
No Action Required

Ms. Thomas provided a description of the well drilling costing process and presented the concept of piggy backing on an existing well drilling contract with Florida Drilling, resulting in a total project cost of \$4.8 million.

Mr. Heath stated that he was present at a County and City Managers meeting in 2017 that requested all three projects to be looked at on a combined basis. This resulted in savings of over \$400,000 on the well drilling contract.

Mayor Mutz stated that the piggyback makes sense assuming there have been no advances in technology that could reduce cost.

Mr. Heath stated that the C30 contract was compared to other recent well drilling contracts to make sure it was still competitive.

11. Well Drilling Construction (Tom Mattiacci, Lakeland Utilities)

- a. Resolution 18-1
Action Required--Resolution Approval

Mr. Mattiacci provided a brief overview of piggybacking and introduced Resolution 18-1 to establish rules and policies for piggybacking.

Mr. Ken Fields questioned if the resolution should be adopted by the project board or the overall board.

Mr. de la Parte stated that it should be the Project Board since this involves moving forward with project implementation.

Mr. Heath stated that we have moved forward with adopting Lakeland procurement procedures with similar items.

Motion made and seconded to approve Resolution 18-1 as presented. Motion passed unanimously.

- b. Contract for Construction of Wells
Action Required--Approval of Contract

Mr. Mattiacci presented the well construction contract to the Board.

Motion made and seconded to approve piggy back of the well construction contract between Florida Design Drilling and the South Florida Water Management District as presented. Motion passed unanimously.

- 12. State Revolving Loan Procurement Status (Tom Mattiacci)
No Action Required

- a. Loan Application

Mr. Mattiacci provided a status update on the State Revolving Fund (SRF) Loan application.

Mr. Heath asked if the anticipated February 8th loan agreement date came from the SRF.

Mr. Mattiacci stated that the date came from SRF.

Mr. Heath stated the SRF is the final piece of the financing puzzle.

- b. Cost Funding Election

Mr. Mattiacci provided an overview of the Cost Funding Election.

RECESS PROJECTS BOD/COMMENCE REGULAR BOD – 3:03 PM

- 13. Open Discussion

Mr. Fellows stated that we only have 10 days to sign the agreements in time for Florida Drilling and questioned if the PRWC will we be able to make that deadline.

Mr. Mattiacci stated that the agreements will be signed and received by the contractor.

Mr. Heath stated the question is if we do not get a loan agreement quickly, will we be able to move forward with the drilling?

Mr. Mattiaci stated that the PRWC has already been approved to incur cost through the State Revolving Fund.

Mr. Heath stated that no project is without risk and we have minimized the risk as much as possible.

Mr. Fellows stated that this is a very aggressive schedule and hopes the drilling begins as soon as possible.

Mr. Heath stated the PRWC is minimizing risk as much as possible and the Board will be the first to know if the risk is not acceptable.

14. Adjournment

Board meeting was adjourned at 3:07 PM.