



MINUTES
POLK REGIONAL WATER COOPERATIVE
www.prwcwater.org

March 21, 2018 - 2:00 p.m.
Lake Myrtle Sports Complex
2701 Lake Myrtle Park Road
Auburndale, Florida 33823

Member Governments in Attendance:

City of AuburndaleMayor Tim Pospichal, Primary (Vice-Chairman)
City of BartowCommissioner William Simpson, Primary
City of Davenport.....Commissioner Tom Fellows, Primary (Secretary/Treasurer)
Town of DundeeCommissioner Bert Goddard, Primary
City of Eagle LakeCommissioner Michael Burdelak, Primary
City of FrostproofVice-Mayor John Albert, Primary
City of Haines CityVice Mayor Morris West, Primary
City of Lake AlfredMayor Charles Lake, Primary
Town of Lake Hamilton.....Vice-Mayor Michael Kehoe, Alternate
City of Lake Wales.....Mayor Eugene Fultz, Primary
City of Lakeland.....Mayor Bill Mutz, Primary
City of Polk CityMayor Joe LaCascia, Primary
Polk CountyCommissioner George Lindsey, Primary (Chairman)
City of Winter Haven.....Mayor Pro Tem Nathaniel Birdsong, Primary

Member Governments in Absence:

City of Fort Meade
City of Mulberry

1. Call to Order

Meeting called to order by Chairman Lindsey at 2:00 PM.

2. Recognition of new primary/alternate appointees of members

Recognized Vice-Mayor John Albert from the City of Frostproof

3. Agenda Revisions

No revisions presented

4. Public Comments (Will be limited to 3 minutes per person or group)

No public comments were presented

5. Consent Items:

a. Approval of 1/17/2018 Board Meeting Minutes

Motion made and seconded to approve 1/17/2018 Board Meeting Minutes as presented.
Motion passed unanimously.

DISCUSSION ITEMS:

6 Winter Haven's Conservation Program (Lisa Carter)

No Action Required

Ms. Carter, Water Conservationists for the City of Winter Haven, presented a summary of Winter Haven's and the PRWC's conservation efforts.

Commissioner Goddard asked if there are any quarterly reports that reflect the success that Winter Haven has achieved to be used to promote the programs.

Ms. Carter stated that invoicing for the first quarter is not reflective since the program just began, the second invoicing period just completed and data is not yet available. There is a pre and post 12 month comparison for the outdoor program, and enough time has not passed for comparison.

Chairman Lindsey asked if the high usage targeting focuses only residential.

Ms. Carter stated that the focus on high usage is in regards to irrigation.

Chairman Lindsey asked what the message is to the HOAs.

Ms. Carter stated that the focus is on irrigation and educating people that you don't need to water excessively to have green grass. The target is education.

Mayor Lake stated that Lake Alfred has been doing very similar things and stated that the communication needs to be with the children in the schools. Lake Alfred will be instituting a program to reach out to local schools, and many times there is not significant attendance at meetings.

Mr. Heath asked how much was designated for conservation out of the \$650 million designated for alternative supply and stated that none of the money was designated for conservation. Conservation must be a component of the alternative water supply solutions. They need to merge so conservation can defer the higher costs of AWS.

7. Information Technology MOU (Gene Heath)

Action Required--Approve MOU

Mr. Heath provided a brief synopsis of the memorandum of understanding to reimburse Polk County Information Technology division for IT support.

Motion made and seconded to approve Memorandum of Understanding for Information Technology support supplied by Polk County. Motion passed unanimously.

- 8 Communication Plan (Mary Thomas, WSP/Team I)
No Action Required

Ms. Thomas provided an overview of Team One's communication Plan.

Mr. Heath stated that an Orientation Workshop would be offered prior to the next Board Meeting on May 16 at 12:00 PM.

Commissioner Goddard stated that it would be a good idea to invite representatives from HOAs.

Chairman Lindsey stated they would be open to the public and state representatives should be invited as well.

Mayor LaCascia asked if anyone has read anything in the newspapers regarding the PRWC meetings and asked why they have not been involved.

Ms. Thomas stated that there have been one or two news articles, and we are preparing ourselves for Stage 2 when we start constructing and investing significant dollars.

Mr. Heath stated that with the retirement of Tom Palmer we have not had a heavy presence.

Mr. LaCascia asked why we are not proactive to invite publications and perhaps send something to them. Mr. LaCascia stated he took a poll at water school and nobody knew what PRWC was or what the PRWC is doing.

Mayor Lake stated that Mr. Baker from the Winter Haven Sun has been showing up but the Ledger has not shown interest. It was noted that Mr. Baker was in attendance. Lake Alfred has had Ryan Taylor and Cindy Rodriguez come to present to their commission to bring everyone up to speed.

Mayor Mutz stated that newspapers are looking for prepared statements, and we could provide those as part of this effort.

- 9 Line Item Reallocation Resolution (Gene Heath)
Action Required--Approve Resolution 2018-2

Mr. Heath provided a description of and explanation of the need for Resolution 2018-2 allowing budget and contract line item reallocations by the Coordinator under regular administrative actions.

Chairman Lindsey stated that this gives the Coordinator the same latitude as that of City and County Managers.

Motion made and seconded to approve Resolution 2018-2. Motion passed unanimously.

RECESS REGULAR BOD/COMMENCE PROJECTS BOD – 2:46 PM

10. Line Item Reallocation Resolution (Gene Heath)
Action Required--Approve Resolution 2018-2 allowing budget and contract line item reallocations by the Coordinator under project administration actions.

Motion made and seconded to approve Resolution 2018-2. Motion passed unanimously.

11. Phase II Projects Resolution (Jason Mickel, SWFWMD)
No Action Required

Mr. Mickel provided a summary of the resolution for funding Phase 2 of the selected projects coming before the SWFWMD Board of Directors.

Chairman Lindsey invited the Board to join him at the SWFWMD Board meeting at Lake Eva April 24th and stated this SWFWMD resolution is to memorialize their commitment to continue supporting these efforts.

Mayor Pospichal asked if the benchmarks are achievable.

Mr. Mickel stated that the benchmarks are achievable, and the majority are included in the current funding work plans.

Chairman Lindsey stated that the District will want to make sure benchmarks are being reached.

Mr. Mickel stated that the resolution is written that if a measurable benefit is not achieved, funds will not be provided.

Mayor LaCascia asked where the money will be coming from.

Chairman Lindsey stated that our half would come from our prospective governments, and this resolution will allow the District to set money aside for future years.

Mayor LaCascia asked if this means that each City will be spending double what they spent this year the following year.

Mr. Heath stated that the District will be reserving the money for PRWC co-funding, but member governments will not be paying until we move forward with Phase 2 of the projects.

Mayor LaCascia asked if it would be fair to ask for a financial report to the board on a regular basis to provide the Board with a synopsis of how much has been encumbered and spent.

Mr. Heath stated that synopsis will be presented at the next PRWC Board meeting.

Chairman Lindsey stated that the SWFWMD Resolution will encumber SWFWMD's future Boards to provide funding. The April 24th meeting at 10 at Lake Eva in Haines City should be attended by member governments to show support for the projects.

12 State Revolving Loan Procurement Status (Tom Mattiacci)
No Action Required

Mr. Mattiacci stated that the funding agreement for SRF states a funding amount of \$9,850,075, with an additional 2% loan fee of \$197,002 and a fixed 1.77% interest (which will float until the loan agreement is executed) of \$304,798 for a total loan of \$10,351,875 (does not include Ft. Meade). The Loan is for 10 years. The first semi-annual loan payment would be due on June 15, 2024 for a total of \$577,823. The SRF is asking that the participants in the SRF loan sign guarantee agreements with the SRF.

Mayor LaCascia asked for a clarification on the interest date and stated that the SRF has figured out this is an uncollateralized loan and asked what more is the SRF getting by asking for guarantee agreements.

Mr. Mattiacci stated that through the implementation agreement the PRWC has a mechanism to require payment.

Chairman Lindsey stated the loan is to the PRWC, and the guarantee agreements will be proportional to the SRF participating members.

Mr. de la Parte stated that the SRF would like to be able to come to the member governments directly instead of going through the PRWC.

Chairman Lindsey stated that every attorney of the member governments will get to review the agreements before anyone signs.

Mr. Heath outlined how the PRWC is moving forward with other funding sources while the SRF loan is still being finalized.

13. Interim Supply Framework (Ed de la Parte)
Action Required--Legal Direction

Brief summary of the interim supply framework was provided by Mr. de la Parte.

Chairman Lindsey confirmed that the donor permit would not be adversely affected.

Mayor LaCascia asked if the donor rate would reflect a profit or be at cost.

Mr. de la Parte stated that the cost would be negotiated between the two member governments and the PRWC in the agreement.

Chairman Lindsey stated the affect is to memorialize a form of interlocal agreement that the members can use with the District to ease approval moving forward.

Mr. de la Parte stated this is correct and would maintain consistency as we move forward.

Chairman Lindsey asked if Utility Directors had been consulted.

Mr. de la Parte nodded his head in agreement that some had.

Mayor Pro-tem Birdsong stated this could be a long term solution for some members of the Cooperative.

Chairman Lindsey stated that we are forming policies for moving forward.

Mr. Heath stated that no alternative water supplies are anticipated to be available till 2023. These options are to offer a recourse in case any member needs additional water before 2023.

Mayor LaCascia asked why we need this agreement and this nebulous form. When there is a problem the government that needs the water will approach another government and enter an agreement.

Chairman Lindsey stated that that scenario without the prior approval of SWFWMD could potentially affect their permits.

Mayor LaCascia asked if the District had approved this resolution.

Chairman Lindsey stated that it will go the District upon PRWC approval.

Motion made and seconded to adopt the interim supply framework as outlined by legal counsel. Motion approved unanimously.

RECESS PROJECTS BOD/COMMENCE REGULAR BOD – 3:34 PM

14. Heartland Headwaters Protection and Sustainability Act Funding (Ryan Taylor)
No Action Required

Mr. Taylor provided an update on Heartland Headwaters Protection and Sustainability Act (HHPSA) funding and informed the Board that the legislature funding focus this session was school safety resulting in legislative money originally thought to be provided to HHPSA being pulled.

Mayor Pro-tem Birdsong asked if the request would be resubmitted for the following year.

Mr. Taylor stated that it would.

15. Open Discussion

Mayor Pospichal stated Ryan Taylor came to Auburndale and presented on the PRWC and recommends all member governments invite Ryan to do the same for their commissions and councils.

16. Adjournment (Next BOD Meeting May 16, 2018)

Board meeting was adjourned at 3:38 PM

Make sure to visit our website www.prwcwater.org for more information.