

Church of the Incarnation Vestry Meeting Minutes March 28, 2017

Attendees: Jim Richardson, Steve Layton, Barbara Avery, Diana Ardley, Elizabeth Gibbs, Diane Schoenrock, Karen Lockert, Carolyn Rausch, Katharyn Crabbe, Kathleen Kane, Peggy Zimmermann, Jim Furness, Alison Cole

Guest: John Nykamp

- **Devotion:** Peggy Zimmermann

ITEMS FOR ACTION

- **Approval of Minutes:** Katharyn moved to approve Feb 28 minutes as written, Elizabeth seconded; all approved.
- **Appointment of search committees: Parish Profile:** Linelle Lane, chair, Katharyn Crabbe, Diane Schoenrock, Nancy Wegge, Dave Bartz, 6 more to be determined. **Application Review:** David Peironnet, Kathleen Kane, Laura McLellan, Lauren Cole, Fernando Dizon, Danielle Del Vecchio, Judy Velasquez, Gina Tucker-Roghi, Pamela Layton, Carolyn Rausch, completed.
- **Approval of new sound system – Admin Committee:** Diane moved to amend the proposal to 50% of cost from Numina and 50% cost from COFI. All approved.
- **Approval of expenditure for renovation of sacristy – Admin Committee:** upgrades are electrical, paint, and some cabinetry. All approved.
- **Approval of renovation for small group room – Admin Committee:** Proposal to allocate \$6,000 to repurpose office. Construct wall, add double French glass doors, repaint, and furniture. All approved.
- **Approval of 2018 annual meeting date – Admin Committee:** moved to the last Sunday of Feb to allow those vestry members whose term ends in 2018 to stay involved in the final phase of rector search. All approved.
- **Approval of columbarium fee for new niches – Admin Committee:** Admin Committee advised moving fee from \$400 to \$600 to be more in line with current rates. All approved.
- **Approval of guest organist policy – Music Department, Jim Richardson:** with modifications, all approved.

ITEMS FOR DISCUSSION

- **Stewardship report – Elizabeth Gibbs:** team will include Michael Del Vecchio as co-chair, Carolyn Rausch, consultants David Jasper and Mike Hickey.
- **Discussion of demographic trends – Steve Layton:** shared statistics on the population in Sonoma County. Aging population is growing faster than others. After parish profile is completed will put together five year plan for growth finished in time for the new rector interview process.
- **Report from first meeting of Parish Council – Diana Ardley:** valuable session. Heard joys and challenges of the ministries from those present. Planning on meeting quarterly.
- **Financial report – John Nykamp:** see attached.

Closing Prayer

Meeting adjourned at 9 p.m.

Next monthly meeting of the Vestry will be on April 25, 2017 at 6:30 p.m.

Respectfully submitted,
Alison Cole